

# **Public Accounts**

for the fiscal year ended 31 March

2003

**Volume 3**Financial Statements of Crown Corporations, Boards, Commissions

Printed by Authority of the Legislature Fredericton, N.B.





# **Public Accounts**

for the fiscal year ended 31 March

2003

## **Volume 3**

Financial Statements of Crown Corporations, Boards, Commissions

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#### INTRODUCTION VOLUME III

The Public Accounts of the Province of New Brunswick are presented in five volumes.

Volume I contains the audited financial statements of the reporting entity of the Province as described in Note 1 to the financial statements. They include a Statement of Financial Position, a Statement of Revenue and Expenditure, a Statement of Cash Flow and a Statement of Net Debt. Volume I also contains the Auditor's Report, Statement of Responsibility and a variance analysis.

Volume II contains unaudited supplementary information to the Financial Statements presented in Volume I. It presents summary statements for revenue and expenditure as well as five-year comparative statements. This volume also contains detailed information on Supplementary Appropriations, Funded Debt, statements of the General Sinking Fund, Securities Held, and revenue and expenditure by government department (this includes salary, travel, vendor, grant and contribution, and loan disbursement listings).

This volume contains the financial statements of those corporations, boards and commissions which are accountable for the administration of their financial affairs and resources to the Government or Legislature of the Province. The Government or Legislature also has the power to control these organizations either through ownership or through legislative provisions.

Volume IV contains the financial statements of various trust funds which the Province administers as Trustee.

Volume V contains salary listings of certain government organizations, including Regional Health Authorities, New Brunswick Power Corporation and New Brunswick Liquor Corporation. The salary listings are for employees who received earnings during the year ended 31 December 2002 in excess of \$40,000.

FINANCIAL STATEMENTS
ADVISORY COUNCIL ON THE STATUS OF WOMEN
31 MARCH 2003

Office of the Auditor General Bureau du vérificateur général



#### **AUDITOR'S REPORT**

To the Chairperson and Members Advisory Council on the Status of Women

I have audited the balance sheet of the Advisory Council on the Status of Women as at 31 March 2003 and the statement of revenue, expense and surplus for the year then ended. These financial statements are the responsibility of the Council's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Council as at 31 March 2003 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

K. D. Robinson, CA Deputy Auditor General

KDRObin kon.

Fredericton, N. B. 9 July 2003

# ADVISORY COUNCIL ON THE STATUS OF WOMEN BALANCE SHEET 31 MARCH 2003

Accounts receivable - Province of New Brunswick	\$ 125,000 \$ 139,197
LIABILITIES AND SURPLUS	
Accounts payable Surplus	\$ 19,976

Approved by the Council

Chairperson

Member

# ADVISORY COUNCIL ON THE STATUS OF WOMEN STATEMENT OF REVENUE, EXPENSE AND SURPLUS FOR THE YEAR ENDED 31 MARCH 2003

	2003	2003	2002
	Budget	Actual	Actual
REVENUE			
Grants - Province of New Brunswick	\$ 443,900	\$ 439,127	\$ 429,992
Other	4.4 <u></u>	4,000	<u> </u>
	443,900	443,127	429,992
EXPENSE			
Personal services	240,500	218,677	131,486
Other services	273,939	229,955	134,003
Materials and supplies	9,700	9,083	8,561
Property and equipment	11,000	18,985	8,490
Contributions and grants		600	13,030
	535,139	477,300	295,570
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSE	\$ (91,239)	( 34,173)	134,422
Surplus, beginning of year		139,197	4,775
SURPLUS, end of year		\$ 105,024	\$ 139,197

# ADVISORY COUNCIL ON THE STATUS OF WOMEN NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 1. Purpose of the organization

The Advisory Council on the Status of Women advises the New Brunswick government on matters relating to the status of women and brings before the public issues of concern to women.

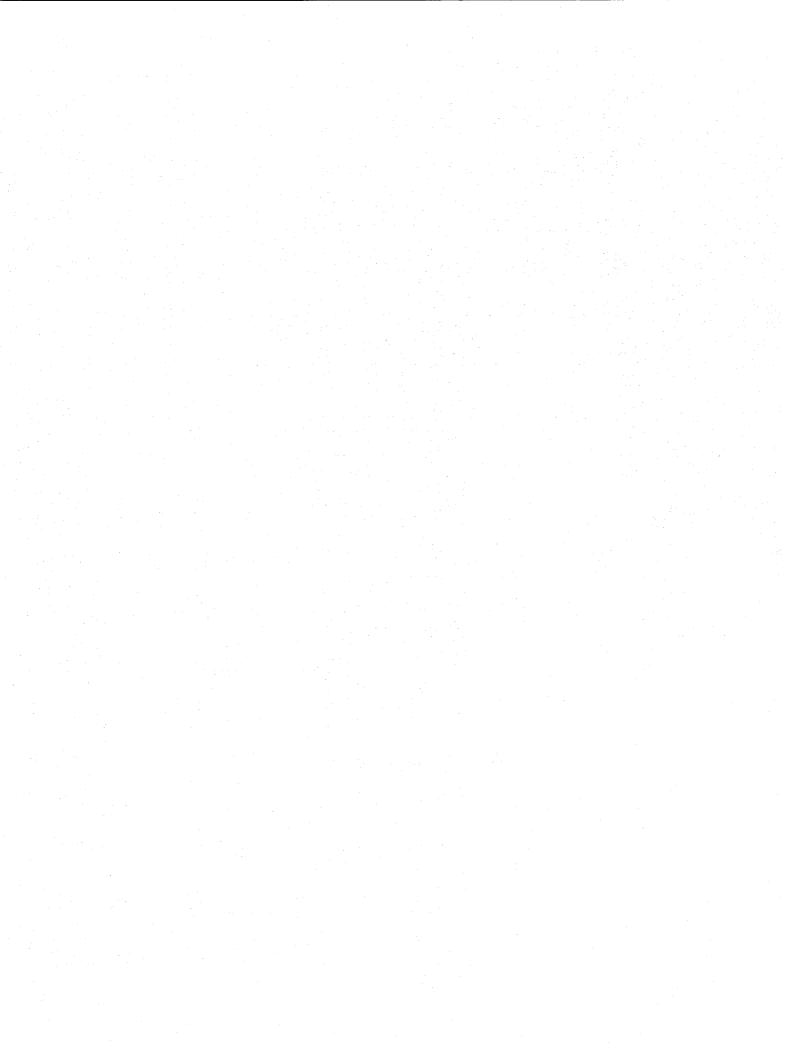
#### 2. Significant accounting policies

It is the policy of the Council to charge all fixed asset purchases to expense in the year in which the expenditure is incurred.

#### 3. Expenses not included in these financial statements

The rental of the Council's office is paid for by the Province of New Brunswick and has not been included in the Council's expenses.

The Department of Finance has assumed responsibility for the costs of the financial administration of the Council.



## FINANCIAL STATEMENTS

## ALGONQUIN GOLF LIMITED

**31 DECEMBER 2002** 

Office of the Auditor General Bureau du vérificateur général



#### **AUDITOR'S REPORT**

To the Shareholder of Algonquin Golf Limited

I have audited the balance sheet of Algonquin Golf Limited as at 31 December 2002 and the statements of revenue, expense and deficit and cash flows for the year then ended. These financial statements are the responsibility of the Corporation's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Corporation as at 31 December 2002 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

K. D. Robinson, CA Deputy Auditor General

KD Robinson

Fredericton, N.B. 10 April 2003

### ALGONQUIN GOLF LIMITED BALANCE SHEET 31 DECEMBER 2002

ASSETS		2002		2001
Current assets:				
Cash and short term investments	\$	10,639	\$	257,771
Accounts receivable		14		1,983
Pro Shop inventory		55,655		· <u>-</u>
Prepaid expenses		45,995		2,950
		112,303		262,704
Capital assets (Note 3)		6,326,072		6,793,583
	_\$_	6,438,375	\$	7,056,287
LIADU ITIEC AND CHADEHOLDEDIC FOULT	rx/			
LIABILITIES AND SHAREHOLDER'S EQUIT Current Liabilities	<u>IX</u>			
Accounts payable and accrued liabilities	\$_	1,473,960	\$	917,178
Long term liabilities				
Deferred contributions related to capital				
Assets (Note 5)		1,868,944		1,975,741
Due to Province of New Brunswick (Note 4	)	4,268,400		4,572,514
Interest on construction loan		297,822		284,543
Leases payable (Note 7)		85,764		162,607
		6,520,930	-	6,995,405
Capital stock				
Issued and fully paid 1 common share		1		1
Contributed surplus (Note 6)		59,531		59,531
Deficit		(1,616,047)		(915,828)
		(1,556,516)		(856,297)
	\$	6,438,375	\$	7,056,287
Approved by the Board				
the theher	Direct	or		
	Direct	or		
		-		

## ALGONQUIN GOLF LIMITED STATEMENT OF REVENUE, EXPENSE AND DEFICIT FOR THE YEAR ENDED 31 DECEMBER 2002

Carlotte Control Contr			
	Budget	2002	2001
REVENUE			
Green fees and rentals	\$ 1,295,350	\$ 1,111,598	\$1,111,076
Food sales	77,450	79,152	78,180
Beverage sales	79,224	95,849	75,360
RDC grant (Note 5)	106,797	106,797	106,797
Pro Shop commission		- -	21,159
Pro Shop	198,500	224,177	. <del>-</del>
Interest	**	1,995	12,155
	1,757,321	1,619,568	1,404,727
EXPENSE			
Direct costs	986,258	934,846	844,233
Pro Shop cost of sales	103,220	117,381	-
Administrative and general	238,333	188,078	125,720
Advertising and promotion	103,539	112,402	117,533
Heat, light, power and water	60,451	43,195	58,613
Property taxes	63,000	61,280	61,213
Management fees	65,875	43,676	38,648
Interest on construction loan (Note 4)	<u>-</u>	300,372	296,057
Interest on leases	-	13,682	18,223
Amortization – capital assets	***	504,875	500,541
	1,620,676	2,319,787	2,060,781
NET PROFIT / (LOSS)	\$ 136,645	(700,219)	(656,054)
Deficit, beginning of year		(915,828)	(259,774)
, o-5	•	(**************************************	(=223)
<b>DEFICIT</b> , end of year		\$ (1,616,047)	\$(915,828)

## ALGONQUIN GOLF LIMITED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2002

	2002	2001
CASH PROVIDED BY (USED FOR):		
Operating activities:  Net loss for the year  Add item not involving cash:	\$ (700,219)	\$ (656,054)
Amortization	504,875	500,541
Increase / (decrease) of non-cash components of working capital	(138,889)	29,084
	(334,233)	(126,429)
Financing activities Interest to the Province on the loan for construction RDC contributions related to capital assets (Note 5) Capital Leases	300,372 (106,797) (79,673) 113,902	296,057 (106,797) (72,216) 117,044
Investing activities: Purchases of capital assets – construction	(26,801)	(16,913)
en e	(26,801)	(16,913)
DECREASE IN CASH	(247,132)	(26,298)
Cash Position, beginning of year	257,771	284,069
CASH POSITION, end of year	\$ 10,639	\$ 257,771

#### 1. Description of Operations

Algonquin Golf Limited was incorporated on 29 May 1998 under the New Brunswick Business Corporations Act. Its purpose is to own and operate the golf course previously owned by Algonquin Properties Limited. The company is wholly owned by the Province of New Brunswick.

The first year of operations was 2000; the course opened on July 1. At that time, the golf course assets owned by Algonquin Properties Limited - buildings, equipment and land - were transferred from Algonquin Properties Limited to Algonquin Golf Limited. After this transfer, the assets, revenues and expenses of the golf course were recorded in the Algonquin Golf Limited financial statements. The company has a management agreement which contracts the day-to-day management of the course to Fairmont Hotels Inc.

#### 2. Summary of Significant Accounting Policies

#### Capital Assets

- a) A reserve for replacement of capital items has been established pursuant to the management agreement with Fairmont Hotels Inc. The agreement states that each year an amount equal to four percent (4%) of gross revenue will be added to this reserve. Purchase of furniture, fixtures, course equipment and minor enhancements will be charged against this reserve up to the balance in the account.
- b) Replacement costs of china, glassware and other clubhouse supplies are charged to expense in the year of purchase.
- c) Amortization of capital assets of the course have been approved by management on a straight line basis at the rates shown in Note 3.

#### 3. Capital Assets

Work on the redesign, construction and furnishings of the new signature golf course at the Algonquin golf course site began in January of 1998. The work was completed and the course opened for operation in the summer of 2000. As of December 2002, the following costs had been incurred:

Capital Assets	Rate	Cost	Accumulated Amortization	Unamortized Balance
Land	0%	\$ 211,557	- \$	\$ 211,557
Buildings	5%	1,377,250	172,156	1,205,094
Golf Course Improvements	5%	4,958,770	618,202	4,340,568
Golf Course Equipment	20%	766,462	380,062	386,400
External Improvements	15%	178,196	66,824	111,372
Computer Hardware & Software	20%	5,876	1,175	4,701
Furniture and Fixtures	8%	70,986	14,197	56,789
Building Improvements	10%	11,988	2,397	9,591
		\$7,581,085	\$1,255,013	\$6,326,072

#### 4. Due to Province of New Brunswick

The full amount of the loan from the Province totaling \$4,572,514 was received over a period of three years with the final amount received in the year 2000. This loan is repayable no later than 31 March 2013, commencing with an interest only payment on March 31, 2002 of \$300,372 and then through blended payments of principal and interest each and every year together with a final installment of principal and interest of \$1,148,476 on March 31, 2013. The loan bears interest at the rate of 6% compounded semi-annually not in advance, beginning in 1999. Interest accrued on this loan for 2002 was \$300,372 (2001 - \$296,057).

#### 5. Deferred Contribution

In 1998, Algonquin Golf Limited received a non-repayable contribution of \$2,135,936 from the Regional Development Corporation towards costs associated with the redesign, construction, furnishings and equipment for the new signature golf course at the Algonquin golf site. The full amount was recorded as deferred revenue until the opening of the course. This amount is being amortized over the same period as the assets, which the contribution was used to fund, at a rate of 5% annually.

#### 6. Contributed Surplus

The contributed surplus represents the book value of the former clubhouse building that was transferred from Algonquin Properties Limited.

#### 7. Obligations Under Capital Leases

Capital leases are in place for golf carts and golf maintenance equipment. The gross amount of assets under capital lease is \$387,805 with accumulated amortization totaling \$190,734. Leases for both the golf carts and golf maintenance equipment are set to expire by 2005 and the total future principal and interest payments for capital leases amounts to \$181,282. That amount includes \$170,566 in principal and \$10,716 in interest. Of the \$170,566, \$84,802 is due in current year and appears in current liabilities.

Minimum annual principal and interest payments in each of the next three years are as follows:

#### Fiscal Year

2003		\$93,354
2004		\$85,212
2005		\$2,716
		\$181,282

#### 8. Related Party Transactions

Under the Management Agreement, Fairmont Hotels Inc. may:

- purchase goods identified as goods of the operator through the purchasing department of the operator and the operator shall charge a purchasing fee in the amount of 5% of the cost,
- contract for advertising and promotional programs for the Algonquin as a member of the operator hotel chain, the cost of which shall be paid by the operator,
- contract for public relations programs and conduct public relations activities for the Algonquin as a member of the operator's hotel chain the cost of which shall be paid to the operator.

These types of expenditures are allocated to the appropriate expense items on the Statement of Revenue, Expense and Deficit.

Of the total accounts payable and accrued liabilities of \$1,473,960 (2001 - \$917,178), \$778,895 is payable to Algonquin Properties Limited. (2001 - \$492,445) This payable is related to the transfer of revenues, expenses, assets and liabilities between the two corporations when the golf course officially opened on July 1, 2000 as well as the work done for the course which was paid for by Algonquin Properties Limited. The amount will be reimbursed when sufficient funds are available.

Section 1	

FINANCIAL STATEMENTS

ALGONQUIN PROPERTIES LIMITED

31 DECEMBER 2002

Office of the Auditor General Bureau du vérificateur général



#### **AUDITOR'S REPORT**

To the Shareholder of Algonquin Properties Limited

I have audited the balance sheet of Algonquin Properties Limited as at 31 December 2002 and the statements of revenue and expense, changes in equity and cash flows for the year then ended. These financial statements are the responsibility of the company's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the company as at 31 December 2002 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

K. D. Robinson, CA Deputy Auditor General

K D Robin hom

Fredericton, N. B. 10 April 2003

#### ALGONQUIN PROPERTIES LIMITED BALANCE SHEET 31 DECEMBER 2002

		2002		2001
ASSETS				
Current assets	• .			
Cash and short term investments (Note 6)	\$	2,904,507	\$	2,531,626
Accounts receivable (Note 5c)		1,094,032		793,204
Inventories, at cost		195,724		107,535
Prepaid expenses	-	101,439	·	43,135
		4,295,702		3,475,500
Capital assets (Note 3)		15,048,513		15,693,736
	\$	19,344,215	\$	19,169,236
LIABILITIES AND SHAREHOLDER'S EQUITY				
Current liabilities	•	447 444	¢	207.47
Accounts payable and accrued liabilities  Due to Fairmont Hotels Inc.	\$	447,111	\$	397,475 213,502
Advance deposits		37,809		20,939
Advance deposits	Managed Addition to the Control of t	484,920		631,916
	·	107,020		
Operital stable				
Authorized	o exceed \$100	000		
Authorized 10,000 common shares aggregate value not to		,000		
Authorized 10,000 common shares aggregate value not to 9,000 8% non-cumulative redeemable preferre		,000		
10,000 common shares aggregate value not to 9,000 8% non-cumulative redeemable preferre shares with a par value of \$100 each		0,000		
Authorized 10,000 common shares aggregate value not to 9,000 8% non-cumulative redeemable preferre		50,000		50,000
Authorized 10,000 common shares aggregate value not to 9,000 8% non-cumulative redeemable preferre shares with a par value of \$100 each Issued and fully paid		50,000 250,000		250,000
Authorized 10,000 common shares aggregate value not to 9,000 8% non-cumulative redeemable preferre shares with a par value of \$100 each Issued and fully paid 5,000 common shares		50,000		250,000
Authorized 10,000 common shares aggregate value not to 9,000 8% non-cumulative redeemable preferre shares with a par value of \$100 each Issued and fully paid 5,000 common shares 2,500 preferred shares		50,000 250,000		50,000 250,000 300,000 40,238,428
Authorized 10,000 common shares aggregate value not to 9,000 8% non-cumulative redeemable preferre shares with a par value of \$100 each Issued and fully paid 5,000 common shares		50,000 250,000 300,000 40,238,428		250,000 300,000
Authorized 10,000 common shares aggregate value not to 9,000 8% non-cumulative redeemable preferre shares with a par value of \$100 each Issued and fully paid 5,000 common shares 2,500 preferred shares  Contributed Surplus (Note 4)		50,000 250,000 300,000		250,000 300,000 40,238,428

Approved by the Board

Director

Director

#### ALGONQUIN PROPERTIES LIMITED STATEMENT OF REVENUE AND EXPENSE FOR THE YEAR ENDED 31 DECEMBER 2002

	Budget	2002	2001
REVENUE			
Room sales Food sales Beverage sales Telephone Other sport activities	\$ 4,630,237 2,305,642 614,226 89,661 111,720	\$ 5,306,864 2,666,640 772,486 99,528 125,971	\$ 4,507,054 2,233,718 577,436 84,903 92,423
Miscellaneous Interest	88,137 - 7,839,623	353,565 31,662 9,356,716	115,708 72,704 7,683,946
EXPENSE			
Direct costs Administrative and general Advertising and promotion Repairs and maintenance Heat, light, power and water Property taxes Management fees Amortization – capital assets	4,022,656 808,496 614,418 598,311 426,872 337,500 321,626	4,482,227 1,117,797 624,484 615,459 468,478 330,510 281,238 1,114,548 9,034,741	3,580,654 802,525 599,223 734,122 420,406 330,321 356,392 1,082,152 7,905,795
NET INCOME (LOSS)	\$ 709,744	\$ 321,975	\$ (221,849)

#### ALGONQUIN PROPERTIES LIMITED STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2002

2002	2001		
\$ 300,000	\$ 300,000		
\$ (22,001,108)	\$ (21,779,259)		
321,975	(221,849)		
\$ (21,679,133)	\$ (22,001,108)		
\$ 40,238,428	\$ 40,238,428		
\$ 18,859,295	\$ 18,537,320		
	\$ 300,000 \$ (22,001,108) 321,975 \$ (21,679,133) \$ 40,238,428		

#### ALGONQUIN PROPERTIES LIMITED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2002

	2002	2001
CASH PROVIDED BY (USED FOR):		
Operating activities:		
Net income (loss) for the year Add item not involving cash:	\$ 321,975	\$ (221,849)
Amortization	1,114,548	1,082,152
Increase of non-cash components of working capital	(594,317)	(62,153)
	842,206	798,150
Financing activities:		
Investing activities:		
Purchases of capital assets – renovations	(469,325)	(647,749)
	(469,325)	(647,749)
INCREASE IN CASH	372,881	150,401
Cash Position, beginning of year	2,531,626	2,381,225
CASH POSITION, end of year	\$ 2,904,507	\$ 2,531,626

#### 1. Description of operations

The Company is wholly-owned by the Province of New Brunswick and administers the operations of the Algonquin Hotel. By means of a management agreement, the Company has contracted the day-to-day management of the hotel operations to Fairmont Hotels Inc.

#### 2. Summary of significant accounting policies

- (a) A reserve for replacement of equipment has been established pursuant to the management agreement with Fairmont Hotels Inc. to represent limits on the replacement of equipment chargeable to the operation of the hotel. The agreement states that each year an amount equal to four percent (4%) of gross revenue will be added to this reserve. Purchases of furniture, fixtures and equipment are charged against this reserve up to the balance in the account.
- (b) Replacement costs of china, glassware, silverware, utensils, linen, and similar equipment are charged to expense in year of purchase pursuant to the management agreement with Fairmont Hotels Inc.
- (c) Amortization of capital assets has been approved by management on a straight-line basis at the rates shown in Note 3.

#### 3. Capital assets

	Rate	Cost	Accumulated Amortization	Unamortized Balance
Land Buildings, improvements	•	\$ 130,282	\$ -	\$ 130,282
and equipment Operating equipment	2.5 - 10% 8 - 20%	23,454,547 3,268,340	9,252,996 2,551,660	14,201,551 716,680
		\$ 26,853,169	\$ 11,804,656	\$ 15,048,513

Assets are charged for a full year's amortization in the year of purchase.

# ALGONQUIN PROPERTIES LIMITED NOTES TO FINANCIAL STATEMENTS 31 DECEMBER 2002

#### 4. Contributed Surplus

Contributed surplus results from the forgiveness by the Province of New Brunswick, during 1999 and 2000, of all loans and advances, including accrued interest.

#### 5. Related party transactions

(a) Employees of the Province and Fairmont Hotels Inc., who are on business in connection with the management and operation of the Algonquin Hotel, are provided reasonable room accommodations, meals, laundry and valet services without charge.

All other goods and services provided by the Hotel to provincial employees are charged to those employees at fair market value.

- (b) Under the Management Agreement, Fairmont Hotels Inc. (the operator) may:
  - purchase goods identified as goods of the Operator through the purchasing department of the Operator and the Operator shall charge the corporate purchasing fee described in the annual budget;
  - contract for advertising and promotional programs for the Algonquin as a member of the Operator's hotel chain, the cost of which shall be paid to the Operator;
  - contract for public relations programs and conduct public relations activities for the Algonquin as a member of the Operator's hotel chain, the cost of which shall be paid to the Operator;
  - obtain the services of the Operator's reservation facility known as the Global Reservation Centre, at rates mutually agreed to by the parties from time to time; and,
  - obtain technical and specialized operational expertise (personnel of the Operator), at rates to be negotiated between both parties. This type of expertise would generally be related to a capital renovation program.

During 2002, Fairmont Hotels Inc. headquarters invoiced the Algonquin Hotel for a total of \$1,157,929 (2001 - \$1,111,700) for such services. The Algonquin also paid for \$59,265 (2001 - \$18,789) of goods and services from other Fairmont Hotels during 2002. These amounts have been allocated to the appropriate expense items on the Statement of Revenue and Expense.

c) The operations of the Golf Course were separated from the Hotel operations on July 1, 2000 when the course became fully operational. The receivable is related to the transfer of revenues, expenses, assets and liabilities between the two corporations. The total receivable from Algonquin Golf Limited is \$778,895 (2001 - \$492,445). This amount will be reimbursed when sufficient funds are available.

#### 6. Short Term Investments

As of December 31, 2002 Algonquin Properties Limited held short term investments in the amount of \$540,000 (2001 - \$1,800,000). They are in the form of Government of New Brunswick Treasury Bills and valued at lower of cost or market value.

# Board of Commissioners of Public Utilities of the Province of New Brunswick Financial Statements

March 31, 2003

Grant Thornton 3



## Grant Thornton &

Grant Thornton LLP
Chartered Accountants
Management Consultants

#### **Auditors' Report**

To the Board of Commissioners of Public Utilities of the Province of New Brunswick

We have audited the balance sheets of the **Board of Commissioners of Public Utilities of the Province of New Brunswick** at March 31, 2003 and the statements of revenue and expenses and surplus (deficit) and cash flows for the year then ended. These financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Board as at March 31, 2003 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting policies set out in the notes to the financial statements.

Saint John, New Brunswick May 16, 2003 Grant Thornton LLP Chartered Accountants

Grant Thornton LLP

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## Board of Commissioners of Public Utilities of the Province of New Brunswick - Regulation of Electric Utilities Statements of Revenue and Expenses and Surplus

Year Ended March 31	2003	2002
Revenue		
Assessment on electric utilities (Note 6) Interest	\$ 1,686,606 <u>8,258</u>	\$ 793,314 7,846
	1,694,864	801,160
Expenses		
Salaries and benefits	386,846	383,310
Office and administration	71,198	101,201
Training Depreciation	27,251 20,906	30,901 20,950
Professional fees	4,500	20,950 3,500
Library and publications	2,404	3,360
Direct expenses	535,775	365,630
	1,048,880	908,852
Excess (deficiency) of revenue over expenses	\$ 645,984	\$ (107,692)
Surplus, beginning of year	\$ 24,994	\$ 132,686
Excess (deficiency) of revenue over expenses	645,984	_(107,692)
Surplus, end of year	\$ 670,978	\$ 24,994

See accompanying notes to the financial statements.

# Board of Commissioners of Public Utilities of the Province of New Brunswick - Regulation of Electric Utilities Balance Sheet

March 31		2003		2002
Assets				
Current				
Cash	\$	606,713	\$	667,173
Receivables (Note 3)		12,196		16,364
Prepaid expenses		238		717
Due from Natural Gas fund		-		50,309
Due from Automobile Insurance fund		-		68,145
			•	-
		619,147		802,708
Cash held in trust (Note 4)		35,192		-
Capital assets (Note 5)		<u>67,294</u>	-	88,200
	\$	721,633	\$	890,908
· · · · · · · · · · · · · · · · · · ·				
Liabilities				
Current	_			
Payables and accruals	\$	15,463	\$	15,914
Deferred revenue				850,000
		15,463		865,914
Cook hold in twist (Note 4)		35,192		
Cash held in trust (Note 4)		35,192	•	
		50,655		865,914
O complete		670.070		04.004
Surplus		670,978	•	24,994
	\$	721,633	\$	890,908

Commitment (Note 9)

On behalf of the Board

Chairman \_\_\_\_

Secretary

See accompanying notes to the financial statements.

### Board of Commissioners of Public Utilities of the Province of New Brunswick - Regulation of Electric Utilities Statement of Cash Flows

Year Ended March 31	2003	2002
Increase (decrease) in cash and cash equivalents		
Operating		
Excess (deficiency) of revenue over expenses Depreciation	\$ 645,984 <u>20,906</u>	\$ (107,692) 20,950
	666,890	(86,742)
Changes in	333,333	(33,7 12)
Receivables	4,168	(5,447)
Prepaids	479	(717)
Payables and accruals	(451)	(57,312)
Deferred revenue	(850,000)	850,000
	(178,914)	699,782
Investing		
Transfer of computer equipment from		
Natural Gas division		(2,695)
Proceeds on disposal of computer equipment		133
Purchase of computer equipment		(18,279)
Purchase of office equipment		(667)
Purchase of leasehold improvements		(31,014)
		(52,522)
Financing		
Due from Natural Gas fund	50,309	(50,309)
Due from Automobile Insurance fund	68,14 <u>5</u>	(68,145)
Due non Automobile Indulation land		(00,140)
	<u>118,454</u>	(118,454)
Net (decrease) increase in cash and cash equivalents	(60,460)	528,806
Cash and cash equivalents, beginning of year	667,173	138,367
Cash and cash equivalents, end of year	\$ 606,713	\$ <u>667,173</u>

#### Board of Commissioners of Public Utilities of the Province of New Brunswick - Regulation of Electric Utilities Notes to the Financial Statements

March 31, 2003

#### 1. Nature of operations

The Board of Commissioners of Public Utilities has regulatory responsibility for electric utilities, automobile insurers, the public motor bus industry and natural gas distribution in New Brunswick.

The Board is exempt from income tax under Section 149(1)(d) of the Income Tax Act of Canada.

#### 2. Summary of significant accounting policies

#### Cash on hand

One bank account is maintained for the Board. The balance of this account is allocated to each of the regulated divisions of the Board based on actual transactions.

#### **Furniture and fixtures**

Furniture and fixtures are expensed in the year of acquisition.

#### Computer equipment

Depreciation of computer equipment is recorded using the straight line method and a rate of 33 1/3%.

#### Leasehold improvements

Leasehold improvements are being amortized using the straight-line method over the ten year term of the lease.

#### Direct expenses

Direct expenses include hearing costs, travel, training and other out of pocket expenses directly attributable to a specific public utility.

#### **Allocations**

Certain balance sheet and income statement amounts have been allocated between the three divisions of the Board based on management's best judgement and actual activity during the year.

#### **Statement of Cash Flows**

For the purpose of the statement of cash flows the Board considers cash on hand and balances with banks, net of overdrafts, and highly liquid temporary money market instruments with original maturities of three months or less as cash or cash equivalents. Bank borrowings are considered to be financing activities.

# Board of Commissioners of Public Utilities of the Province of New Brunswick- Regulation of Electric Utilities Notes to the Financial Statements

March 31, 2003

3. Receivables		<u>2003</u>		2002
Accounts receivable HST receivable Travel advances	<b>\$</b> 	- 11,712 484	\$ _	581 13,112 2,671
	\$	12,196	\$_	16,364

#### 4. Cash held in trust

Cash of \$35,192 (2002 - \$nil) relating to the regulation of the public motor bus industry in New Brunswick was being held in trust by the Board on behalf of the New Brunswick Department of Transportation.

During the year, the Board conducted hearings, pursuant to the provisions of the Motor Carrier Act. Direct expenses associated with these hearings were paid by the Board, from fees collected from licensed motor carriers, with the approval of the Department of Transportation. No overhead expenses were paid from these fees.

5. Capital assets						2003		2002
		<u>Cost</u>		umulated oreciation	Во	Net ok Value	_ <u>B</u>	Net ook Value
Computer equipment Leasehold improvements	\$ _	47,936 69,265	\$ _	36,054 13,853	\$ _	11,882 55,412	\$	25,861 62,339
	\$_	117,201	\$_	49,907	\$_	67,294	\$.	88,200

#### 6. Assessment on electric utilities

In accordance with Section 9 of the Public Utilities Act, public utilities are assessed each year for their individual direct expenses together with their share of common expenses. Each utility's share of common expenses is based on the proportion of its gross earnings to the aggregate of gross earnings for all utilities. Assessments are adjusted to include the audited surplus or deficit from the prior year.

# Board of Commissioners of Public Utilities of the Province of New Brunswick- Regulation of Electric Utilities Notes to the Financial Statements

March 31, 2003

6. Assessment on electric utilities (continued)		<u>2003</u>		2002
Gross electric utilities' earnings	\$ <u>1,3</u>	21,271,218	\$ <u>1,3</u>	12,097,698
Estimate of common expenses Less: estimate of interest income	\$ 	546,600 (5,000)	\$ 	540,000 (14,000)
Estimate of net common expenses Estimate of direct expenses		541,600 1,170,000	_	526,000 400,000
Surplus from prior year	_	1,711,600 (24,994)		926,000 (132,686)
Assessment on electric utilities	<b>\$</b>	1,686,606	\$	793,314

#### 7. Assessment for public intervener

Pursuant to Section 9(1.1) of the Public Utilities Act, the costs of the Agent for the Attorney General with respect to interventions made are to be collected by the Board from the public utilities regulated by the Board and paid to the Minister of Finance. No such amounts were collected and paid during the Board's fiscal years ended March 31, 2003 and March 31, 2002 as the Attorney General submitted no costs to the Board to be collected in its assessment.

#### 8. Employee pension plan

The Board and its employees participate in a contributory defined benefit pension plan, administered by the Province of New Brunswick under the Public Service Superannuation Act. The plan provides pensions to employees of the Provincial Government and certain Crown Corporations and agencies based on the length of service and highest successive five year average salary. The expense for this pension plan is equivalent to the annual contribution of \$24,625. The Province has advised the Board that the plan was 91.5% funded as at April 1, 2002.

#### 9. Commitment

The Board has negotiated a lease of its office premises for a 10 year period commencing March 1, 2001. Minimum annual payments under the lease total approximately \$126,000. This cost is allocated between the divisions of the Board as described in Note 2.

#### Board of Commissioners of Public Utilities of the Province of New Brunswick - Regulation of Automobile Insurers Statements of Revenue and Expenses and Surplus (Deficit)

Year Ended March 31	2003	2002
Revenue		
Assessment on automobile insurers (Note 2)	\$ 537,885	\$ 345,259
Interest	<u>8,259</u>	<u>7,846</u>
	<u>546,144</u>	353,105
<b>F</b>		
Expenses Salaries and benefits	200,272	183,115
Office and administration	78,657	103,044
Training	4,800	1,114
Depreciation	20,906	20,949
Professional fees	4,500	3,500
Library and publications	2,404	3,360
Actuarial consulting fees	100,456	128,029
Commissioners' per diems	5,032	7,026
Commissioners' travel	1,643	3,569
Hearing advertisement	2,669	4,400
	421,339	458,106
Excess (deficiency) of revenue over expenses	\$ <u>124,805</u>	\$ <u>(105,001</u> )
(Deficial) complete the minimum of constant	. (0.000)	<b>4.00.00</b> 4
(Deficit) surplus, beginning of year	\$ (2,080)	\$ 102,921
Excess (deficiency) of revenue over expenses	124,805	(105,001)
Surplus (deficit), end of year	\$ 122,725	\$ (2,080)

Board of Commissioners of Public Utilities
of the Province of New Brunswick - Regulation of Automobile Insurers
Balance Sheet

March 31	2003	2002
Assets		
Current	A 50 500	Φ.
Cash	\$ 59,532	\$ -
Receivables (Note 3)	3,341	16,364
Prepaids	238	<u>717</u>
	63,111	17,081
Capital assets (Note 4)	67,294	88,200
	\$ 130,405	\$ 105,281
Liabilities		·
Current		
Payables and accruals	\$ 7,680	\$ 39,216
Due to Electric Utilities fund		<u>68,145</u>
	7,680	107,361
Surplus (deficit)	122,725	(2,080)
	\$ 130,405	\$ 105,281

Commitment (Note 6)

On behalf of the Board

\_Chairman

Secretary

#### Board of Commissioners of Public Utilities of the Province of New Brunswick - Regulation of Automobile Insurers Statement of Cash Flows

Year Ended March 31	2003	2002
Increase (decrease) in cash and cash equivalents		
Operating		
Excess (deficiency) of revenue over expenses Depreciation	\$ 124,805 	\$ (105,001) <u>20,949</u>
	145,711	(84,052)
Changes in		
Receivables	13,023	(9,699)
Prepaids	479	(717)
Payables and accruals	<u>(31,536)</u>	(12,375)
	<u>127,677</u>	(106,843)
Investing		
Transfer of computer equipment from		
Natural Gas division	-	(2,695)
Proceeds on disposal of computer equipment  Purchase of computer equipment	-	133
Purchase of computer equipment  Purchase of office equipment	-	(18,278)
Purchase of leasehold improvements	-	(667) (31,014)
Taronado or roadorrola improvemente		(\$1,014)
		(52,521)
Financing		
Due to Electrical Utilities fund	<u>(68,145)</u>	<u>68,145</u>
Net increase (decrease) in cash and cash equivalents	59,532	(91,219)
Cash and cash equivalents, beginning of year		91,219
Cash and cash equivalents, end of year	\$ 59,532	\$

## Board of Commissioners of Public Utilities of the Province of New Brunswick - Regulation of Automobile Insurers Notes to the Financial Statements

March 31, 2003

#### 1. Summary of significant accounting policies

#### Cash on hand

One bank account is maintained for the Board. The balance of this account is allocated to each of the regulated divisions of the Board based on actual transactions.

#### **Furniture and fixtures**

Furniture and fixtures are expensed in the year of acquisition.

#### **Computer equipment**

Depreciation of computer equipment is recorded using the straight line method and a rate of 33 1/3%.

#### **Leasehold improvements**

Leasehold improvements are being amortized using the straight-line method over the ten year term of the lease.

#### **Allocations**

Certain balance sheet and income statement amounts have been allocated between the three divisions of the Board based on management's best judgement and actual activity during the year.

#### **Statement of Cash Flows**

For the purpose of the statement of cash flows the Board considers cash on hand and balances with banks, net of overdrafts, and highly liquid temporary money market instruments with original maturities of three months or less as cash or cash equivalents. Bank borrowings are considered to be financing activities.

#### 2. Assessment on automobile insurers

In accordance with Section 9.1(1) of the Public Utilities Act, automobile insurers of New Brunswick are assessed each year. The portion of the total assessment allocated to each insurer is the proportion that the insurer's net receipts are of total net receipts for all insurers conducting business in New Brunswick. That proportion is applied to the budget for the ensuing year, adjusted to include the audited surplus or deficit from the prior year.

		<u>2003</u>	<u>2002</u>
Automobile insurers' receipts	\$ <u>4</u>	07,280,000	\$ 366,751,000
Assessment on receipts	\$ _	537,885	\$ 345,259

## Board of Commissioners of Public Utilities of the Province of New Brunswick - Regulation of Automobile Insurers Notes to the Financial Statements

March 31, 2003

3. Receivables				2003	2002
Accounts receivable HST receivable Travel advances			\$	- \$ 3,341 	5 581 13,112 2,671
			\$ _	3,341	16,364
4. Capital assets				2003	2002
		Cost	Accumulated <u>Depreciation</u>	Net <u>Book Value</u>	Net <u>Book Value</u>
Computer equipment Leasehold improvements	\$ _	47,936 69,265	\$ 36,054 <u>13,853</u>	\$ 11,882 <u>55,412</u>	\$ 25,861 62,339
	<b>\$</b> _	117,201	\$ 49,907	\$ 67,294	\$ 88,200

#### 5. Employee pension plan

The Board and its employees participate in a contributory defined benefit pension plan, administered by the Province of New Brunswick under the Public Service Superannuation Act. The plan provides pensions to employees of the Provincial Government and certain Crown Corporations and agencies based on the length of service and highest successive five year average salary. The expense for this pension plan is equivalent to the annual contribution of \$12,749. The Province has advised the Board that the plan was 91.5% funded as at April 1, 2002.

#### 6. Commitment

The Board has negotiated a lease of its office premises for a 10 year period commencing March 1, 2001. Minimum annual payments under the lease total approximately \$126,000. This cost is allocated between the divisions of the Board as described in Note 1.

### Board of Commissioners of Public Utilities of the Province of New Brunswick – Regulation of Natural Gas Statements of Revenue and Expenses and Surplus

Year Ended March 31	2003	2002
Revenue		
Assessment on natural gas distributors (Note 2)	\$ 580,363	\$ 417,278
Franchise fees submitted by Department of		
Natural Resources and Energy	250,000	250,000
Marketers' filing fees	-	1,000
Interest	<u>8,259</u>	<u>7,846</u>
	838,622	676,124
_		
Expenses	402 000	382,362
Salaries and benefits Office and administration	483,900 72,929	109,962
Training	28,156	21,879
Depreciation	36,177	32,246
Vehicle maintenance	13,707	10,690
Professional fees	4,500	3,500
Library and publications	2,404	3,360
Direct expenses	<u> 138,700</u>	78,365
	780,473	642,364
	<u></u>	
Excess of revenue over expenses	\$ 58,149	\$ 33,760
	· · · · · · · · · · · · · · · · · · ·	
Surplus, beginning of year	\$ 82,482	\$ 48,722
Carpias, 20giming or your	*,	,
Excess of revenue over expenses	<u>58,149</u>	33,760
Surplus, end of year	\$ <u>140,631</u>	\$ <u>82,482</u>
	-	

# Board of Commissioners of Public Utilities of the Province of New Brunswick – Regulation of Natural Gas Balance Sheet

March 31	2003	2002
Assets		
Current		
Cash	\$ 56,999	\$ -
Receivables (Note 3)	4,504	16,364
Prepaids	<u>238</u>	<u>717</u>
	61,741	17,081
Capital assets (Note 4)	92,801	128,978
	\$ <u>154,542</u>	\$ 146,059
Liabilities		
Current		
Payables and accruals	\$ 13,911	\$ 13,268
Due to Electric Utilities fund		50,309
•	13,911	63,577
Surplus	140,631	82,482
	\$ <u>154,542</u>	\$ 146,059
'		

Commitment (Note 6)

On behalf of the Board

\_Chairman

\_Secretary

#### Board of Commissioners of Public Utilities of the Province of New Brunswick – Regulation of Natural Gas Statement of Cash Flows

Year Ended March 31	2003	2002
Increase (decrease) in cash and cash equivalents		
increase (decrease) in cash and cash equivalents		
Operating		
Excess of revenue over expenses	\$ 58,149	\$ 33,760
Depreciation	<u>36,177</u>	<u>32,246</u>
	94,326	66,006
Changes in		
Receivables	11,860	11,308
Prepaids	479	(717)
Payables and accruals	<u>643</u>	<u>(303,823</u> )
	107,308	(227,226)
Investing		
Transfer of computer equipment to other divisions	-	5,390
Proceeds on disposal of capital assets	-	133
Purchase of computer equipment	-	(18,277)
Purchase of leasehold improvements	-	(31,014)
Purchase of motor vehicles	-	(19,870)
Purchase of office equipment		(667)
	<del></del>	(64,305)
Financing		
Due to Electric Utilities fund	(50,309)	50,309
Net increase (decrease) in cash and cash equivalents	56,999	(241,222)
Cash and cash equivalents, beginning of year		241,222
Cash and cash equivalents, end of year	\$ 56,999	\$
	· .	

## Board of Commissioners of Public Utilities of the Province of New Brunswick - Regulation of Natural Gas Notes to the Financial Statements

March 31, 2003

#### 1. Summary of significant accounting policies

#### Cash on hand

One bank account is maintained for the Board. The balance of this account is allocated to each of the regulated divisions of the Board based on actual transactions.

#### **Furniture and fixtures**

Furniture and fixtures are expensed in the year of acquisition.

#### Computer equipment

Depreciation of computer equipment is recorded using the straight line method and at a rate of 33 1/3%.

#### Leasehold improvements

Leasehold improvements are being amortized using the straight-line method over the ten year term of the lease.

#### **Motor vehicles**

Depreciation of vehicles is recorded using the straight-line method at rates of 20% and 33 1/3%.

#### Direct expenses

Direct expenses include hearing costs, travel, training, safety costs and other out of pocket expenses directly attributable to a specific public utility.

#### **Allocations**

Certain balance sheet and income statement amounts have been allocated between the three divisions of the Board based on management's best judgement and actual activity during the year.

#### **Statement of Cash Flows**

For the purpose of the statement of cash flows the Board considers cash on hand and balances with banks, net of overdrafts, and highly liquid temporary money market instruments with original maturities of three months or less as cash or cash equivalents. Bank borrowings are considered to be financing activities.

# Board of Commissioners of Public Utilities of the Province of New Brunswick - Regulation of Natural Gas Notes to the Financial Statements

March 31, 2003

#### 2. Assessment on natural gas distributors

In accordance with Section 87 of the Natural Gas Distribution Act, natural gas distributors are assessed each year for their individual direct expenses together with their share of common expenses as determined by the Board. Fees paid by single end use franchisees to the Department of Natural Resources and Energy were submitted by the Department to the Board to be used to reduce common expenses for regulation of natural gas. Assessments are adjusted to include the audited surplus or deficit from the prior year.

						<u>2003</u>		2002
Estimate of common expens Less: estimate of interest inc amounts from Departm	ome	of Natural Re	esour	ces	\$	744,845 (5,000)	\$	642,000 (16,000)
and Energy					_	(250,000)	:	(250,000)
Estimate of net common exp Estimate of direct expenses	enses	8				489,845 173,000	•	376,000 90,000
Surplus from prior year					_	662,845 (82,482)	-	466,000 (48,722)
Assessment on natural gas of	listrib	ution			<b>\$</b> _	580,363	\$	417,278
3. Receivables						2003		2002
Accounts receivable HST receivable					\$	- 4,020	\$	581 13,112
Travel advances					_	484	-	2,671
					<b>\$</b> _	4,504	\$	16,364
4. Capital assets						<u>2003</u>		<u>2002</u>
		Cost		cumulated oreciation		Net Book Value		Net Book Value
Computer equipment	\$	47,936	\$	36,054	\$	11,882	\$	•
Leasehold improvements Motor vehicles	_	69,265 58,516	_	13,853 33,009		55,412 <u>25,507</u>		62,339 40,778
	\$	175,717	\$	82,916	\$	92,801	\$	128,978

#### Grant Thornton &

## Board of Commissioners of Public Utilities of the Province of New Brunswick - Regulation of Natural Gas Notes to the Financial Statements

March 31, 2003

#### 5. Employee pension plan

The Board and its employees participate in a contributory defined benefit pension plan, administered by the Province of New Brunswick under the Public Service Superannuation Act. The plan provides pensions to employees of the Provincial Government and certain Crown Corporations and agencies based on the length of service and highest successive five year average salary. The expense for this pension plan is equivalent to the annual contribution of \$30,803. The Province has advised the Board that the plan was 91.5% funded as at April 1, 2002.

#### 6. Commitment

The Board has entered into a lease of its office premises for a 10 year period commencing March 1, 2001. Minimum annual payments under the lease total approximately \$126,000. This cost is allocated between the divisions of the Board as described in Note 1.

FINANCIAL STATEMENTS

# TRUST FUND No. 33 FISCAL STABILIZATION FUND

31 MARCH 2003

Office of the Auditor General Bureau du vérificateur général



#### **AUDITOR'S REPORT**

To the Honourable Jeannot Volpé Minister of Finance Province of New Brunswick

I have audited the statement of financial position of the Fiscal Stabilization Fund as at 31 March 2003 and the statement of revenue, expenditure and fund equity balance for the year then ended. These financial statements are the responsibility of the Fund's trustee. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the Fund's trustee, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Fund as at 31 March 2003 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

Daryl C. Wilson, FCA Auditor General

Fredericton, N. B. 12 November 2003

# TRUST FUND NO. 33 FISCAL STABILIZATION FUND STATEMENT OF FINANCIAL POSITION 31 MARCH 2003

ASSETS	2003	2002
Cash and short-term investments	\$ 147,838,123	\$ 112,320,137
Accrued interest receivable	488,072	415,308
Receivable from Province of New Brunswick	·	·
Consolidated Fund	-	30,000,000
Fixed term investments	60,981,650	60,965,573
	\$ 209,307,845	\$ 203,701,018

#### **LIABILITIES AND FUND EQUITY**

Current liabilities

Accounts payable to Province of New Brunswick
Consolidated Fund

Fund equity

\$ 110,400,000	\$ -
98,907,845	203,701,018
\$ 209,307,845	\$ 203,701,018

The accompanying notes are an integral part of these financial statements

John Mallory

Deputy Minister of Finance

# TRUST FUND NO. 33 FISCAL STABILIZATION FUND STATEMENT OF REVENUE, EXPENDITURE AND FUND EQUITY BALANCE FOR THE YEAR ENDED 31 MARCH 2003

DEVENUE		2003	2002
REVENUE  Contribution from Province of New Brunswick			
Consolidated Fund	\$	-	\$ 100,000,000
Investment income		5,606,827	3,701,018
	w.	5,606,827	103,701,018
EXPENDITURE			
Contribution to Province of New Brunswick Consolidated Fund	1	10,400,000	_
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURE	•	04,793,173)	103,701,018
Fund Equity balance, beginning of year	20	03,701,018	100,000,000
FUND EQUITY BALANCE, end of year	\$ 9	98,907,845	\$ 203,701,018

# TRUST FUND NO. 33 FISCAL STABILIZATION FUND NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 1. General

The Fiscal Stabilization Fund was established on March 31, 2001 in accordance with the Fiscal Stabilization Fund Act ("Act").

The Minister of Finance, in accordance with the Act, holds the Fiscal Stabilization Fund in trust. The purpose of the Fund is to assist in stabilizing the fiscal position of the Province of New Brunswick from year to year and to improve long-term fiscal planning.

Transfers out of the Fund are made for the sole purpose mentioned above and with the approval of the Lieutenant-Governor in Council.

#### 2. Significant Accounting Policy

#### **Fixed term investments**

These investments are in fixed term, interest bearing securities of Canadian governments or similar securities guaranteed by Canadian governments. They are recorded at cost net of any discount or premium on purchase. Any discount or premium is amortized over the life of the security and included in investment income.

## Deloitte & Touche

Financial Statements of

## FOREST PROTECTION LIMITED

March 31, 2003

**Deloitte & Touche LLP** 

Deloitte & Touche LLP Brunswick House 44 Chipman Hill P.O. Box 6549, Station A Saint John, New Brunswick E2L 4R9

Tel: (506) 632-1080 Fax: (506) 632-1210 (7th Floor) Fax: (506) 637-9460 (8th Floor) Deloitte & Touche

#### **Auditors' Report**

To the Shareholders, Forest Protection Limited

We have audited the balance sheet of Forest Protection Limited as at March 31, 2003 and the statements of operations and unrestricted net deficit, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Company as at March 31, 2003 and the results of its operations, the changes in net assets and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Chartered Accountants

Deloite & Touche 218

April 30, 2003

Deloitte Touche Tohmatsu

#### **Balance Sheet**

as at March 31, 2003

				2003	_			2002
CURRENT ASSETS					_			
Cash			\$	471,894			\$	162,604
Accounts receivable			Ψ	207,646			Ψ	281,720
Inventories - aircraft spare parts				797,492				752,909
- other				9,487				4,478
				16,826				4,470
Prepaid expenses				10,020				•
Assets internally restricted for equipment replacement  Cash	• <b>\$</b>	(6,357)			æ	40 (47		
Short-term investments	Φ	(0,357)			\$	42,647		
		3,360,897				2 200 405		
(Market Value \$3,361,079; 2002 - \$3,226,647) Deposit on aircrafts		237,255				3,208,485		
Interest receivable		569		2 502 264		237,255		2 551 (/7
Interest receivable		309		3,592,364		63,280		3,551,667
				5,095,709				4,753,378
CAPITAL ASSETS (Note 2)				6,725,623				6,961,546
			\$	11,821,332			\$	11,714,924
CURRENT LIABILITIES								
Accounts payable			\$	260,447			\$	228,328
Remediation reserve (Note 3)			Ψ	200,000			Ψ	440,000
Deferred revenue				523,101				264,063
Current portion of long-term debt				525,101				48,416
Current portion of long term door				983,548				980,807
EQUITY								
Capital stock (Note 4)				2,000				2,000
Contributed surplus				715,888				715,888
Net investment in capital assets				6,725,623				6,913,130
Net assets internally restricted for								
equipment replacement				3,592,364				3,551,667
Unrestricted net deficit				(198,091)				(448,568)
				10,837,784				10,734,117
			\$	11,821,332			\$	11,714,924

APPROVED BY THE BOARD

.... Director

## Statement of Operations and Unrestricted Net Deficit

				· · · · · · · · · · · · · · · · · · ·
		2003		2002
REVENUES				
Contributions from participants	•			
Province of New Brunswick	\$	2,809,734	\$	2,312,103
Industry		420,490	•	551,344
Other revenue		856,866		773,381
Interest operating		5,988		10,255
		4,093,078		3,647,083
OPERATING EXPENSES (Note 5)				
Overhead		722,356		651,131
Pest control		608,552		599,722
Fire suppression		1,804,476		1,649,286
Research and development		826,428		725,687
		3,961,812		3,625,826
OTHER				
Interest on investments		(89,700)		(332,705)
Interest on long term debt		1,588		4,401
Amortization of capital assets		379,475		174,334
Aircraft leases		•		376,683
Sale of aircraft parts		(9,568)		(10,899)
Remediation reserve (Note 3)		(240,000)		440,000
Gain on disposal of investment		-		(50,545)
Gain on disposal of capital assets - operating		(14,196)		(157,689)
		27,599	•	443,580
EXCESS OF (EXPENSES OVER REVENUE)				
REVENUE OVER EXPENSES		103,667		(422,323)
UNRESTRICTED NET DEFICIT				
AT BEGINNING OF YEAR		(448,568)		· •
	,	(344,901)		(422,323)
Transfer from net investment in capital assets		235,923		141,902
Transfer to net assets internally restricted				
for equipment replacement		(89,113)	<u> </u>	(168,147)
UNRESTRICTED NET DEFICIT				
AT END OF YEAR	· \$	(198,091)	\$	(448,568)

## Statement of Changes in Net Assets

	2003		2002		
NET INVESTMENT IN CAPITAL ASSETS					
Balance at the beginning of the year	\$	6,913,130	\$	1,693,714	
Transfers from (to) unrestricted operations:					
Acquisition of capital assets		143,552		32,432	
Proceeds on assets disposed of or retired		(14,196)		(157,689)	
Amortization of capital assets		(379,475)		(174,334)	
Gain on disposal of capital assets		14,196		157,689	
		(235,923)		(141,902)	
Transfer from net assets internally restricted					
for equipment replacement:		:			
Acquisition of capital assets		48,416		5,361,318	
Total transferred from net investment in capital assets		(187,507)		5,219,416	
Balance at end of year	\$	6,725,623	\$	6,913,130	

## Statement of Changes in Net Assets

	2003		 2002
NET ASSETS INTERNALLY RESTRICTED FOR EQUIPMENT REPLACEMENT			
Balance at the beginning of the year	\$	3,551,667	\$ 8,744,838
Transfers (to) from unrestricted operations: Interest earned on funds invested Transfer of prior year deficit Gain on disposal of investment Sale of aircrafts Sale of aircraft parts Interest expense on building loan Aircraft lease		89,700 (8,567) - - 9,568 (1,588) - 89,113	332,705 - 50,545 155,080 10,899 (4,401) (376,681) 168,147
Transfer to net investment in capital assets:  Building  Aircraft	• • • • • • • • • • • • • • • • • • • •	(48,416) - (48,416)	(45,603) (5,315,715) (5,361,318)
Balance at end of year	\$	3,592,364	\$ 3,551,667

#### **Statement of Cash Flows**

	 2003		2002
NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES			
OPERATING			
Excess of (expenses over revenues)			
revenues over expenses	\$ 103,667	\$	(422,323)
Amortization of capital assets	379,475	·	174,334
Gain on disposal of capital assets	(14,196)		(157,689)
Gain on disposal of investment	. , ,		(50,545)
Changes in non-cash operating working			(,,
capital items:			
Accounts receivable	74,074		(214,925)
Prepaid expenses	(16,826)		(
Interest receivable	62,711		(63,280)
Inventories - aircraft spare parts	(44,583)		(69,170)
- other	(5,009)		(3,454)
Accounts payable	32,119		69,783
Remediation reserve	(240,000)		440,000
Deferred revenue	 259,038		29,310
	590,470		(267,959)
FINANCING			
Repayment of long-term debt	 (48,416)		(45,603)
INVESTING			
Acquisition of capital assets	(143,552)		(5,348,147)
Net change in short-term investments	(152,412)		5,560,372
Deposit on aircrafts	-		(237,255)
Proceeds on sale of capital assets	14,196		157,689
	 (281,768)		132,659
NET CASH (OUTFLOW) INFLOW	260,286		(180,903)
CASH POSITION, BEGINNING OF YEAR	 205,251	···	386,154
CASH POSITION, END OF YEAR	\$ 465,537	\$	205,251

## Notes to the Financial Statements year ended March 31, 2003

#### 1. ACCOUNTING POLICIES

Operations and net investment in capital assets

- a. The Company is a non-profit organization and carries out an annual program comprising pest control, fire suppression and research and development of forest protection activities. The costs of the pest control program including all overhead expenditures are shared between various participating companies and the Province of New Brunswick on the basis of an approved cost sharing formula. Costs directly attributable to fire suppression activities are recovered from the Province of New Brunswick. The net cost of research and development activities, after deducting revenues received, is recovered from the participating companies and the Province of New Brunswick on the basis of a separate approved cost sharing formula. The Company is not taxable under section 149(1)(1) of the Income Tax Act.
- b. Program expenditures include all costs incurred during the year, including the cost of property, plant and equipment and inventories consumed during the year. Costs funded are reduced by proceeds on disposal of capital assets, except for aircraft sales, which are transferred to Net Assets Internally Restricted for Equipment Replacement.
- c. Capital assets acquired during the year which remained on hand at the year end are recorded in the financial statements as Net Investment in Capital Assets.
- d. Inventories acquired up to October 31, 1975 are valued at historical cost, if determinable, or at an estimated replacement value at that date. Inventories acquired after October 31, 1975 are valued at acquisition cost. Consumable supplies, except for pesticides, aviation fuel and lubricants, on hand at the end of each year are not included in the inventory balance.
- e. Land and buildings acquired before October 31, 1975, are recorded at estimated cost. All other capital assets, including buildings acquired subsequent to October 31, 1975 are valued at historical cost.
- f. Amortization of property, plant and equipment is calculated as follows:

Building and mobile homes - 10% straight-line
Aircraft - 4% straight-line
Equipment - 20% straight-line

#### Notes to the Financial Statements

year ended March 31, 2003

#### 1. ACCOUNTING POLICIES (Continued)

Net assets internally restricted for equipment replacement

- g. By authority of the Board of Directors, the following sources of funds are to be transferred to this account for the purpose of replacing the Company's equipment:
  - proceeds received from aircraft sales;
  - proceeds from legal actions, less the cost of pursuing these actions; and,
  - operating surpluses arising from unrestricted operations.

#### Statement of cash flows

For the purpose of the statement of cash flows the Company considers cash on hand to be balances with banks, net of overdrafts, and highly liquid temporary money market instruments with original maturities of three months or less as cash or cash equivalents. Bank borrowings are considered to be financing activities.

#### Short-term investments

Discounts and premiums arising from the acquisition of short-term investments are amortized on a straight-line basis over the remaining term of the investment.

#### 2. CAPITAL ASSETS

		Cost		umulated	Net Book Value			
				<u>Depreciation</u>		2003	2002	
Land Building and	\$	75,000	\$	-	\$	75,000	\$ 75,000	
mobile homes		327,705		175,075		152,630	174,612	
Aircraft		7,266,874	1	,085,012		6,181,862	6,463,565	
Equipment		1,529,908	1	,213,777		316,131	248,369	
	\$	9,199,487	\$ 2	2,473,864	\$	6,725,623	\$ 6,961,546	

### Notes to the Financial Statements

year ended March 31, 2003

#### 3. REMEDIATION RESERVE

The Company is involved with the remediation of the old Charlo Airport due to contamination. This work has already begun and is expected to be finished in fiscal 2003. To date, the Company has incurred \$300,000 in remediation costs and management expects that the additional costs will be \$200,000. Accordingly, \$200,000 has been accrued.

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	 2003		2002	
Authorized				
500 common shares \$10 par value each				
Issued and outstanding				
200 common shares	\$ 2,000	\$	2,000	

2002

2002

2002

2002

#### 5. OPERATING EXPENSES

	2003		2002	
PROGRAM EXPENDITURES				
Salaries and wages	\$	1,247,690	\$	1,242,765
Employer contributions		170,456		149,603
Transportation and communications		161,624		188,409
Remediation expenses		238,570		-
Consultants' fees, legal fees, audit,				
contractual, services, insurance, etc.		961,149		681,318
Maintenance and repairs (contractual)		658,006		706,480
Rentals		157,263		318,905
Insecticides, materials and supplies		367,054		338,346
Expenses charged to operations		3,961,812		3,625,826
Capitalized - capital assets		143,552		32,432
Total program expenditures	\$	4,105,364	\$	3,658,258

	2003		-	2002	
PROGRAM EXPENDITURES BY OPERA	ATIONA	L DIVISION			
Overhead expenditures	\$	722,356	\$	651,131	
Pest control expenditures		608,552		599,722	
Research and development expenditures		826,428		1,649,286	
Fire suppression - operational		1,804,476		725,687	
	\$	3,961,812	\$	3,625,826	

#### **Notes to the Financial Statements**

year ended March 31, 2003

#### 6. COMMITMENT TO PURCHASE

The Company has entered into a contract with Conair Aviation to purchase 3 aircrafts in the next year. The remaining commitment on the three aircraft totals \$3,987,768 U.S. The three aircraft were delivered April 1, 2003.

#### 7. STATEMENT OF CASH FLOWS

During the year, the Company received and paid the following:

\$

Interest received Interest paid

95,691

1,588

# FINANCIAL STATEMENTS KINGS LANDING CORPORATION

31 MARCH 2003

Office of the Auditor General Bureau du vérificateur général



#### **AUDITOR'S REPORT**

The Chairperson and Directors Kings Landing Corporation Prince William, New Brunswick

I have audited the statement of financial position of Kings Landing Corporation as at 31 March 2003 and the statements of operations and changes in net assets for the year then ended. These financial statements are the responsibility of the Corporation's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Corporation as at 31 March 2003 and the results of its operations and the changes in its net assets for the year then ended in accordance with Canadian generally accepted accounting principles.

K. D. Robinson, CA Deputy Auditor General

KD Robinson

Fredericton, N. B. 2 June 2003

## KINGS LANDING CORPORATION STATEMENT OF FINANCIAL POSITION 31 MARCH 2003

	2003	2002
ASSETS		
Current assets		
Cash	\$ 14,739	\$ 22,744
Cash restricted for purchase of capital assets	28,343	·
Marketable securities	5,031	-
Accounts receivable	22,423	12,201
Prepaid expenses	21,601	18,140
Inventories (Note 1 (c))	76,361	83,760
	168,498	136,845
Kings Landing Collection (Note 1(d))	1	1
Capital assets, net (Note 1(e))	1,610,326	1,674,005
	\$ 1,778,825	\$ 1,810,851
LIABILITIES AND NET ASSETS		
Current liabilities		•
Accounts payable and accrued liabilities	\$ 106,296	\$ 190,379
Deferred revenue	20,506	24,242
	126,802	214,621
Deferred contributions related to capital assets (Note 1(g))	1,603,369	1,636,861
Net assets		
Net assets invested in capital assets	35,300	37,144
Unrestricted net assets	13,354	(77,775)
	48,654	(40,631)
	\$ 1,778,825	\$ 1,810,851
	7 .,,020	<del>4</del> 1,010,001

Approved by the Board

Chairperson

Director

## KINGS LANDING CORPORATION STATEMENT OF OPERATIONS FOR THE YEAR ENDED 31 MARCH 2003

	Budget 2003	Actual 2003	Actual 2002
REVENUE			
Admissions	\$ 353,000	\$ 386,876	\$ 345,896
Emporium	275,000	290,763	263,030
Food services	489,815	520,623	468,682
Education	85,000	77,883	84,854
Other operating revenue	113,000	80,236	121,409
	1,315,815	1,356,381	1,283,871
Grants			
Provincial Operating	1,327,900	1,329,691	1,347,179
Provincial Capital	60,000	60,000	74,998
Provincial Emergency	·	92,400	59,682
Provincial One Time	-	35,990	
Other	· <del>-</del>	57,272	•
Employment Programs	-	25,222	55,000
Department of Agriculture, Fisheries and Aquaculture			
- Orchard Project	-	15,000	-
Amortization of deferred contributions (Note 1(g))	-	84,992	92,293
	1,387,900	1,700,567	1,629,152
	2,703,715	3,056,948	2,913,023
EXPENSE			
Interpretation			
Interpretation	651,000	625,956	627,068
Education	98,500	88,862	96,154
Emporium	244,525	235,283	213,150
	994,025	950,101	936,372
Curatorial			
Maintenance	397,000	377,520	388,341
Security	150,739	160,163	160,925
Curatorial	324,000	346,060	332,810
	871,739	883,743	882,076
Visitor services	115,000	138,299	108,783
Public relations	231,000	190,966	244,958
Administration	273,000	320,680	317,557
Food services	400,985	397,038	408,836
Amortization	-	86,836	94,294
	1,019,985	1,133,819	1,174,428
	2,885,749	2,967,663	2,992,876
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSE	\$ (182,034)	\$ 89,285	\$ (79,853)

## KINGS LANDING CORPORATION STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 31 MARCH 2003

	Net assets Invested in Capital Assets	Unrestricted Net Assets	Total 2003	Total 2002
Balance, beginning of year	\$ 37,144	\$ (77,775)	\$ (40,631)	\$ 39,222
Excess (deficiency) of revenue over expense	( 1,844)	91,129	89,285	( 79,853)
Balance, end of year	\$ 35,300	\$ 13,354	\$ 48,654	\$ (40,631)

## KINGS LANDING CORPORATION NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 1. Summary of significant accounting policies

#### (a) General comments on operations

Kings Landing Corporation is a provincial Crown agency incorporated by an Act of the New Brunswick Legislature. The Corporation serves the people of New Brunswick and visitors to the province by operating a living historical village as a dynamic, progressive outdoor museum.

#### (b) Revenue recognition

Kings Landing Corporation follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

#### (c) Inventories

Inventories are valued at the lower of cost and net realizable value, and comprise the following:

	2003	2002
Emporium	\$ 56,060	\$ 66,918
Less: Provision for obsolescence	( 8,300)	(8,300)
	47,760	58,618
Fabrics	9,449	10,593
Food and liquor	17,086	12,901
Other	2,066	1,648
	\$ 76,361	\$ 83,760
	CL	

#### (d) Kings Landing Collection

The Kings Landing Collection is composed of some 70 major historical structures and thousands of individual artifacts from the period between 1780 and 1900. The structures and artifacts are not replaceable as each piece represents a unique aspect of New Brunswick history. In recognition of this, the collection is valued at \$1 and individual pieces purchased by the Corporation are expensed in the year of acquisition. Similarly, costs of maintaining the collection are expensed as incurred. During the year, artifacts worth an estimated \$315,960 (2002 - \$66,868) were donated.

### KINGS LANDING CORPORATION NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 1. Summary of significant accounting policies - continued

#### (e) Other capital assets

Purchased or contributed capital assets, except those of a historical nature, are recorded at cost or appraised value where cost is not determinable. Amortization is recorded using a fixed percentage on the declining balance method. The exception is computer equipment which is amortized on a straight line basis over five years, the estimated useful life of the assets.

Kings Landing Corporation has 91.5 acres of land spread on both sides of the St. John River. Approximately 40 acres are used for site purposes. Because its purpose is to serve as a site for the collection, the land has been recorded at a value of \$1.

Details of capital assets are as follows:

Amortization	l			
Rate		2003		2002
. •	\$	1	\$	1
5%	2,17	2,145	2,14	18,988
20%	1	0,000		10,000
10%	2	5,964	2	25,964
20%	8	6,486	8	36,486
	2,29	4,596	2,27	71,439
	( 68	4,270)	( 59	7,434)
	\$ 1,61	0,326	\$ 1,67	4,005
	<b>Rate</b> 5% 20% 10%	\$ 5% 2,17 20% 1 10% 2 20% 8 2,29 (68	Rate     2003       \$ 1       5%     2,172,145       20%     10,000       10%     25,964	Rate     2003       \$ 1     \$       5%     2,172,145     2,14       20%     10,000     1       10%     25,964     2       20%     86,486     8       2,294,596     2,27       (684,270)     (59

#### (f) Contributed services

Volunteers contribute about 8,000 hours per year to assist Kings Landing Corporation in carrying out its activities. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

#### (g) Deferred contributions related to capital assets

Deferred contributions related to capital assets represent capital assets which are not part of the historical collection and were donated to Kings Landing Corporation. The changes in the deferred contributions balance of the period are as follows:

	2003	2002
Beginning balance	\$ 1,636,861	\$ 1,729,154
Add grant for storage facility	51,500	-
Less amounts amortized to revenue	( 84,992)	( 92,293)
Ending balance	\$ 1,603,369	\$ 1,636,861

## KINGS LANDING CORPORATION NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 2. Income tax status

The Corporation is a registered charitable organization under the Income Tax Act and is able to issue donation receipts for income tax purposes. In order to maintain its status, the Corporation must meet certain requirements within the Act. In the opinion of management, these requirements have been met.

#### 3. Budget

The budget figures, as shown in the statement of operations, have been approved by the Board of Directors of the Corporation. They have not been audited.

#### 4. Statement of cash flows

This statement was not prepared as the information it would contain was not considered significant.

#### 5. Comparative figures

Certain 2002 comparative figures have been reclassified to conform with the financial statement presentation adopted for 2003.

## FINANCIAL STATEMENTS

## LOTTERIES COMMISSION OF NEW BRUNSWICK

31 MARCH 2003

Office of the Auditor General Bureau du vérificateur général



#### **AUDITOR'S REPORT**

To the Members of the Lotteries Commission of New Brunswick

I have audited the balance sheet of the Lotteries Commission of New Brunswick as at 31 March 2003 and the statement of revenue and expenditure for the year then ended. These financial statements are the responsibility of the Commission's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Commission as at 31 March 2003 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

K.D. Robinson, C.A Deputy Auditor General

Fredericton, N. B. 9 June 2003

## LOTTERIES COMMISSION OF NEW BRUNSWICK BALANCE SHEET 31 MARCH 2003

ASSETS	2003	2002
Current assets		
Due from Atlantic Lottery Corporation Inc.	\$ 1,420,480	\$ 566,806
Other assets		
Investment in share capital of Atlantic Lottery Corporation Inc. Investment in share capital of Interprovincial Lottery Corporation	100 1	100 1
	101	101
	\$ 1,420,581	\$ 566,907
LIABILITIES AND CONTRIBUTED SURPLUS		
Current liabilities		
Due to Province of New Brunswick (Note 4)	\$ 1,420,480	\$ 566,806
Contributed surplus (Note 2)	101	101
	\$ 1,420,581	\$ 566,907

Approvet by the Commission

Member

Member

## LOTTERIES COMMISSION OF NEW BRUNSWICK STATEMENT OF REVENUE AND EXPENDITURE FOR THE YEAR ENDED 31 MARCH 2003

	20	2002	
	Budget	Actual	Actual
REVENUE			
Share of net profit of Atlantic Lottery			
Corporation Inc. (Note 1)	\$ 113,539,000	\$ 110,051,699	\$ 89,727,280
Other revenue (Note 3)	23,000	25,248	24,380
	113,562,000	110,076,947	89,751,660
EXPENDITURE			
To the Province of New Brunswick (Note 1)			
Ordinary account revenue	110,023,000	105,926,751	86,230,908
Sport Development Trust Fund	500,000	500,000	500,000
Arts Development Trust Fund	700,000	700,000	700,000
Agreements with First Nations	<b>-</b> 1	733,993	454,678
Commission inspection expenses	1,137,000	1,137,000	1,077,854
Administrative costs	175,000	175,000	74,113
Department of Health and Wellness			
(Gambling addiction; education and treatment)	757,000	652,966	714,107
Department of Finance	270,000	251,237	_
	113,562,000	110,076,947	89,751,660
EXCESS OF REVENUE OVER EXPENDITURE	\$ -	\$ -	\$ -

### LOTTERIES COMMISSION OF NEW BRUNSWICK NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 1. Summary of significant accounting policies

#### New Brunswick's share of Atlantic Lottery Corporation Inc. profit

The profit of Atlantic Lottery Corporation Inc. is distributed to each of the four Atlantic Provinces or their lottery agencies. The Lotteries Commission of New Brunswick's share for the current year represents the calculated profit of the Atlantic Lottery Corporation in New Brunswick as determined by the Amended and Restated Unanimous Shareholders' Agreement signed August 8, 2000.

#### Payments to the Province of New Brunswick

The Lotteries Commission of New Brunswick remits the profits it receives from Atlantic Lottery Corporation Inc. to the Province of New Brunswick. Beginning in 1999, Atlantic Lottery Corporation began advancing these funds during the month rather than paying the full amount in the subsequent month.

The profits from certain types of lotteries have been designated as revenue for specific trust funds operated by the Province of New Brunswick. Annual lottery profits designated for the Arts and Sport Development Trust Funds have each been set by the Province at a minimum of seven hundred thousand dollars and five hundred thousand dollars respectively.

The Lotteries Act provides that the First Nations may be paid 95% of all profits received from the Atlantic Lottery Corporation Inc. for the operation of video lottery on reserves having agreements with the Province. Where these agreements are in place the Province also rebates all provincial earnings from the sale of breakopen tickets sold on reserves. As of 31 March 2003, five First Nations have signed agreements involving lottery revenues: Fort Folly, Oromocto, Woodstock, St. Mary's and Burnt Church. The Province has one other signed agreement which is with Madawaska-Maliseet. It does not, however, receive any lottery revenues by way of the agreement.

#### Investments

The New Brunswick government does not operate any lottery but the Province is a shareholder in Atlantic Lottery Corporation Inc. and in the Interprovincial Lottery Corporation. Atlantic Lottery Corporation Inc. is a jointly-owned corporation of the four Atlantic provinces and is responsible to develop, organize, undertake, conduct and manage lotteries in Atlantic Canada. Atlantic Lottery Corporation Inc. also markets and handles regionally the products of the Interprovincial Lottery Corporation. The Interprovincial Lottery Corporation is a corporation jointly owned by the ten Canadian provinces.

The investments in Atlantic Lottery Corporation Inc. and Interprovincial Lottery Corporation are carried at cost. Net profits of these corporations are distributed annually to the shareholders.

## LOTTERIES COMMISSION OF NEW BRUNSWICK NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 2. Contributed surplus

This amount represents funds paid by the Province of New Brunswick on behalf of the Lotteries Commission of New Brunswick to Atlantic Lottery Corporation Inc. and the Interprovincial Lottery Corporation in exchange for share capital.

#### 3. Other revenue

The Province of New Brunswick requires that charitable/non-profit groups pay a small fee for their licenses for gaming activities such as bingo, raffles etc.

## 4. Statement of transactions with the Province of New Brunswick

	2003	2002
Current liability		
Balance, beginning of year	\$ 566,806	\$ 1,125,161
Income for the year	110,076,947	89,751,660
Funds available to Province of New Brunswick	110,643,753	90,876,821
Less remittances during the year	109,223,273	90,310,015
Balance, end of year	\$ 1,420,480	\$ 566,806

FINANCIAL STATEMENTS

NB AGRIEXPORT INC.
31 MARCH 2003

Office of the Auditor General Bureau du vérificateur général



#### **AUDITOR'S REPORT**

To the Shareholder of NB Agriexport Inc.

I have audited the balance sheet of NB Agriexport Inc. as at 31 March 2003 and the statement of income and deficit for the year then ended. These financial statements are the responsibility of the Corporation's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Corporation as at 31 March 2003 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

KD RObinson, CA

K. D. Robinson, CA
Deputy Auditor General

Fredericton, N. B. 10 September 2003

## NB AGRIEXPORT INC. BALANCE SHEET 31 MARCH 2003

	2003	2002
ASSETS	2000	2002
Current assets		
Cash and short-term investments	\$ 105,435	\$112,253
Accounts receivable	73,636	123,148
Interest receivable	350	467
	179,421	235,868
Investments (Note 2)	734,300	734,300
Less: Provision for loss	734,300	734,300
Edd. 1 Tovidon for 1000	-	-
	\$ 179,421	\$235,868
	\$ 175,421	\$ 200,000
Current liabilities		
Current liabilities Accounts payable	\$ 10,348	\$ 33,087
Current liabilities Accounts payable	\$ 10,348 960,350	\$ 33,087 984,467
Current liabilities Accounts payable  Due to the Province of New Brunswick	\$ 10,348 960,350 500,000	\$ 33,087 984,467 500,000
Current liabilities Accounts payable  Due to the Province of New Brunswick	\$ 10,348 960,350	\$ 33,087 984,467
Current liabilities Accounts payable  Due to the Province of New Brunswick Less: Provision for loss  Capital stock	\$ 10,348 960,350 500,000	\$ 33,087 984,467 500,000
Current liabilities    Accounts payable  Due to the Province of New Brunswick Less: Provision for loss  Capital stock    Authorized and issued:	\$ 10,348 960,350 500,000	\$ 33,087 984,467 500,000
Current liabilities     Accounts payable  Due to the Province of New Brunswick Less: Provision for loss  Capital stock     Authorized and issued:     One common share, no par value	\$ 10,348 960,350 500,000 460,350	\$ 33,087 984,467 500,000 484,467
Due to the Province of New Brunswick Less: Provision for loss  Capital stock Authorized and issued:	\$ 10,348 960,350 500,000	\$ 33,087 984,467 500,000

Approved by the Board	
mmalary	Director
	Director
10.1	

## NB AGRIEXPORT INC. STATEMENT OF INCOME AND DEFICIT FOR THE YEAR ENDED 31 MARCH 2003

	2003	2002
Income		
Interest	\$ 5,737	\$ 6,119
Grants	1,576	27,087
Province of New Brunswick (Note 3)		713,765
Other		293
	7,313	747,264
Expenses		
Loan guarantee payout (Note 3)	•	713,765
Interest	15,918	15,184
Office	986	386
Projects	<u> </u>	47,270
	16,904	776,605
NET INCOME (LOSS) FOR THE YEAR	(9,591)	(29,341)
Deficit, beginning of year	(281,686)	(252,345)
DEFICIT, end of year	\$(291,277)	\$(281,686)

## NB AGRIEXPORT INC. NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 1. Description of operations

NB Agriexport Inc. was established on 23 May 1996 under the Business Corporations Act of the Province of New Brunswick.

The Corporation is wholly owned by the Province of New Brunswick and has as its mandate: to provide a focal point for the Department of Agriculture, Fisheries and Aquaculture's international market development efforts; to facilitate exporters' access to international markets; and to help exporters manage the risks of international marketing.

It is the intention of government that NB Agriexport Inc. be phased out. This phasing out requires the Corporation to honour current outstanding agreements. The outstanding agreements are in the process of being transferred to the Department of Business New Brunswick.

#### 2. Investments

During the 1999/2000 fiscal year, the Corporation purchased 500 Class B, non-voting, preferred shares of a company for \$500,000. Funding for this investment was provided by the Province of New Brunswick by way of an interest-free working capital advance. This investment has been fully provided for by the Province. The balance at 31 March 2003 stands at \$500,000.

The remaining investment balance represents moneys invested in a project to promote the export of cattle.

#### 3. Loan guarantee payout

The Corporation had guaranteed a loan of a company involved in the export of agricultural products. This resulted in a payout of \$713,765. The resulting loss was borne by the Province of New Brunswick.

#### 4. Statement of cash flows

This statement was not prepared as the information it would contain was not considered significant.

#### 5. Income and expenses not included in these financial statements

Most of the direct and indirect costs of operating the corporate office are absorbed by the Province of New Brunswick. The administration of the Corporation's affairs is carried out by employees of the Province of New Brunswick under the direction of the Corporation's Board of Directors. All salary costs and most travel expenses associated with these employees are paid by the Province. Beginning in May 2002 bank account interest is deposited directly to the accounts of the Province.

FINANCIAL STATEMENTS
NEW BRUNSWICK ARTS BOARD
31 MARCH 2003

## FINANCIAL REPORT 2002-2003

Auditor's Report

To the Board of Directors of the New Brunswick Arts Board:

I have audited the statement of financial position for the New Brunswick Arts Board as at March 31, 2003 and the statements of operations and cash flow for the year then ended. These financial statements are the responsability of the organization's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2003 and the results of its operations and its cash flow for the year then ended in accordance with generally accepted accounting principles.

Sandra Brewer, CGA

Sardra Brewer

## FINANCIAL STATEMENTS

New Brunswick Arts Board Statement of Financial Position For the Year Ended March 31, 2003

•	2002	2002
	<u>2003</u>	<u>2002</u>
ASSETS		
Current Assets		
Petty cash	\$ 244	\$ 521
Bank	\$ 1,750	\$474,776
Investments	\$933,915	\$278,231
HST receivable	\$ 22,517	\$ 19,983
Prepaid expenses	\$ 4,662	\$ 45,133
Accounts receivable	\$ 30.275	<u>\$ 58,416</u>
Total Assets	\$993,363	\$877,060
LIABILITIES Current Liabilities		
Cheques in excess of funds on deposit	\$ 68,197	\$ -
Accounts payable and accrued liabilities	\$ 55,647	\$ 92,704
Employee deductions payable	\$ 4,570	\$ -
Deferred Revenue (Note 6)	<u>\$</u>	<u>\$ 50,230</u>
Total Current Liabilities	\$128,414	\$142,934
GRANTS AND PROGRAMS PAYABLE	\$801,093	\$670,649
FUND BALANCES Unrestricted	<u>\$ 63,856</u>	<u>\$ 63,477</u>
Total Liabilities, Grants and Programs Pay and Fund Balances	able, \$993,363	\$877,060

Approved by:

Michel Leblanc, Treasurer

Pauline Bourque, Chair

New Brunswick Arts Board Statement of Operations For the Year Ended March 31, 2003

	2003	2002
REVENUES		
Excellence Awards	\$ 18,070	\$ 18,581
Annual allocation	\$ 700,000	\$ 700,000
Special initiatives	\$ 447,000	\$ 602,000
Culture and Sport Secretariat	\$ 189,325	\$ -
Sponsorships	\$ 27,000	\$ -
Other grants/revenue	\$ 201,388	\$ 210,595
Interest earned	\$ 19,706	\$ 14,574
Grants recovered	\$ 27,369	\$ 36,205
Total Revenue	\$1,629,858	\$1,581,955
EXPENSES		
Capital assets	\$ 5,477	\$ 26,010
Start-up cost expenses	\$ -	\$ 895
Salaries and benefits (Note 7)	\$ 187,300	\$ 162,591
Administration	\$ 75,618	\$ 82,663
Board and committee expenses	\$ 32,845	\$ 41,903
Jury expenses	\$ 38,295	\$ 44,048
Special initiatives	\$ 293,441	\$ 112,587
Excellence awards ceremonies	\$ 31,934	\$ 19,055
Grants and scholarships	\$ 964.569	\$1,102,861
Total Expenses	\$1,629,479	\$1,592,613
EXCESS OF REVENUE OVER EXPENSES	\$ 379	\$ (10,658)
EXCESS OF REVENUE OVER EXPENSES	<b>3</b> 3/9	\$ (10,056)
BEGINNING FUND BALANCE	\$ 63,477	<u>\$ 74,135</u>
ENDING FUND BALANCE	\$ 63,856	\$ 63,477

New Brunswick Arts Board Statement of Cash Flow For the Year Ended March 31, 2003

OPERATING ACTIVITIES	2003	2002
Excess of revenues over expenses Add back:	\$ 379	\$ (10,658)
Changes in non-cash working capital Grants and programs payable	\$ (16,639) \$ 130,444	\$ (6,189) \$ 288,306
NET CASH PROVIDED IN OPERATING ACTIVITIES	\$114,184	\$ 271,459
NET CASH PROVIDED IN FINANCING ACTIVITIES	<u>\$</u>	<u>\$ - </u>
Net increase in cash  Cash at the beginning of the year	\$114,184 \$753,528	\$ 271,459 \$ 482,069
CASH AT THE END OF THE YEAR	\$867,712	\$753,528

New Brunswick Arts Board Note to Financial Statements For the Year Ended March 31, 2003

#### General

The non-for-profit organization was a branch of the New Brunswick government until January 2000. At this time, the organization became an arm's length agency. The purpose of the non-for-profit organization is to provide grants and scholarships to qualifying individuals and organizations to enable them to perform various art functions.

#### 2. Significant Accounting Policies

These financial statements have been prepared in accordance with generally accepted accounting principles applied within the framework of the accounting policies summarized below.

Capital Assets: Capital assets are being expensed.

Revenue Recognition: Revenue is recognized when funds are received less the amounts committed for grants to be paid out at a later date. As these grants are paid, the amount is deducted from the grants payable amount and added to revenue. Revenue received in connection with specific activities is being deferred to the period of activity (see Deferred Revenue).

#### 3. Capital Assets

The following capital assets have been expensed: \$5,477 (Office furniture)

#### 4. Contributions

The non-for-profit organization is predominately funded by government. Contributions are received based on budgets presented to the government.

#### Commitments

The non-for-profit organization is committed to pay out previous years' grants and scholarships that were determined and authorized prior to the organization separating from government (December 31, 1999), as well as current year's commitments that were determined based on current programs. The total balance of these commitments is as follows:

Grants Payable	Mar	ch 31, 2003
1997 - 1999	\$	2,395
1999 - 2000	\$	9,217
Arts Scholarships February 2000	\$	550
Creation/Documentation April 2000	\$	1,113
Emerging Artist April 2000	\$	3,400
Arts-by-Invitation 2000-2001	\$	2,299
Artist-in-Residence February 2001	\$	9,600
Presentation February 2001	\$	1,920
Creation/Documentation April 2001	\$	3,500
Creation/Documentation October 2001	\$	419
Artist-in-Residence February 2002	\$	19,530
Arts Builder March 2002	\$	175,891
Arts Scholarships February 2002	\$	3,250
Aboriginal Arts 2002-2003	. \$	7,689
Arts-by-Invitation 2002-2003	\$	11,255
Creation/Documentation 2002-2003	\$	48,310
Emerging Artist April 2002	\$	5,670
Emerging Artist October 2002	\$	9,030
Arts Builder September 2002	\$	266,600
Arts Scholarships February 2003	\$	70,000
Artist-in-Residence February 2003	\$	63,455
Presentation February 2003	\$	86,000
Total Grants Payable	\$	801,093

#### Deferred revenues

Deferred revenue consists of amounts received in connection with the Atlantic Cultural Space Conference held in May 2002. This amount consist of: \$50,230 (Government Funding \$48,000 and Admissions Revenue \$2,230).

#### 7. Salaries and Benefits

Executive salaries and benefits for the year ended March 31, 2003, were \$65,829 (67,991 for 2002. There were 27 pay periods in 2002 and 26 in 2003).

#### 8. Grants and Scholarships

This amount represents the total grants and scholarships awarded for the 2002-2003 fiscal year as well as adjustments to previous year's grants and scholarships.

## FINANCIAL STATEMENTS

## NEW BRUNSWICK CREDIT UNION DEPOSIT INSURANCE CORPORATION

**31 DECEMBER 2002** 

Office of the Auditor General Bureau du vérificateur général



#### **AUDITOR'S REPORT**

To the Chairperson and Directors of the New Brunswick Credit Union Deposit Insurance Corporation

I have audited the balance sheet of the New Brunswick Credit Union Deposit Insurance Corporation as at 31 December 2002 and the statement of revenue, expenditure and net assets for the year then ended. These financial statements are the responsibility of the Corporation's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Corporation as at 31 December 2002 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

K. D. Robinson, CA Deputy Auditor General

K.D. Robnison

Fredericton, N. B. 26 February 2003

## NEW BRUNSWICK CREDIT UNION DEPOSIT INSURANCE CORPORATION BALANCE SHEET 31 DECEMBER 2002

	2002	2001
ASSETS	*	,
Cash	\$ 7,434	\$ 9,255
Accounts receivable	2,738	2,517
Assets held in trust funds (Note 4)	1,119,333	1,393,985
	\$ 1,129,505	\$ 1,405,757
	\$ 10,172	\$ 11,772
Advances - stabilization boards (Note 2 (a))		1,492
Advances - stabilization boards (Note 2 (a))	\$ 10,172 - 10,172	1,492
LIABILITIES  Advances - stabilization boards (Note 2 (a)) Liabilities of the trust funds  NET ASSETS OF THE DEPOSIT INSURANCE FUND (Note 5)		

Approved by the Board

Chairperson

Director

# NEW BRUNSWICK CREDIT UNION DEPOSIT INSURANCE CORPORATION STATEMENT OF REVENUE, EXPENDITURE AND NET ASSETS FOR THE YEAR ENDED 31 DECEMBER 2002

	2002	2001	
REVENUE			
Contributions - stabilization boards (note 5)	\$ 144,473	\$ 79,584	
EXPENDITURE	- - -		
Professional services and other	890	2,421	
Board of Directors	710	492	
Distributions - stabilization boards (note 5)	416,033	•	
	417,633	2,913	
EXCESS (DEFICIENCY) OF REVENUE			
OVER EXPENDITURE FOR THE YEAR	(273,160)	76,671	
NET ASSETS OF THE DEPOSIT INSURANCE			
FUND - BEGINNING OF YEAR	1,392,493	1,315,822	
NET ASSETS OF THE DEPOSIT INSURANCE			
FUND - END OF YEAR	\$ 1,119,333	\$ 1,392,493	

## NEW BRUNSWICK CREDIT UNION DEPOSIT INSURANCE CORPORATION NOTES TO FINANCIAL STATEMENTS 31 DECEMBER 2002

#### 1. Authority and objective

The Corporation is an independent entity created under the provisions of the *Credit Unions Act* proclaimed on 31 January 1994. The mandate of the Corporation is to provide deposit insurance to members of credit unions in New Brunswick. Currently, a maximum basic coverage of \$60,000 is provided for insured deposits of each credit union member. The Corporation may also assist stabilization boards in providing financial assistance to credit unions.

The affairs of the Corporation are administered by a Board of Directors of five persons. The Superintendent of credit unions is responsible for the administration of the *Credit Unions Act* and is the Chairperson of the Board. Each stabilization board appoints two representatives to the Board of Directors of the Corporation.

#### 2. Significant accounting policies

#### (a) Contributions - Administrative expenses

The Corporation receives advances from the stabilization boards to cover its administrative expenses. The Corporation records portions of the advances as revenue when expenses are incurred.

The Corporation operates as a separate entity within the Credit Unions, Co-operatives and Trust Companies Branch of the Department of Justice. As such the Branch assumes the salary and some overhead costs which relate to the administration of the Corporation.

#### (b) Contributions/Distributions - Deposit insurance fund

Contributions to the deposit insurance fund are recorded as revenue as they become due for payment.

When the balance of the deposit insurance fund exceeds the amount required, as calculated by the Corporation, the excess from the trust funds is distributed to the stabilization boards. This distribution is recorded with the expenses of the Corporation.

#### (c) Accrual for deposit insurance losses

The Corporation accrues expenses for any known or likely losses from specific credit unions, which it expects cannot be paid or assumed by the stabilization board of which the credit union is a member. No such expenditures have been recorded by the Corporation since it began operations in 1994.

#### (d) Assets held in trust funds

Investments held in the trust funds are recorded at cost except when a decline in value has occurred that is other than temporary.

## NEW BRUNSWICK CREDIT UNION DEPOSIT INSURANCE CORPORATION NOTES TO FINANCIAL STATEMENTS 31 DECEMBER 2002

#### 3. Income taxes

The Corporation is subject to income taxes under the *Income Tax Act*. The provisions of the Act generally exclude assessments contributed to the deposit insurance fund from taxable income.

#### 4. Assets held in trust funds

The trust funds held the following assets at 31 December 2002:

Book	Market
Value	Value
\$ 8,024	\$ 8,024
8,238	8,238
30,544	30,544
202,316	210,263
665,498	696,438
204,713	203,586
\$ 1,119,333	\$ 1,157,093
\$ 1,393,985	\$ 1,429,267
	Value

#### 5. Deposit Insurance Fund

Section 223 of the *Credit Unions Act* requires that the Corporation establish and maintain a deposit insurance fund. The Corporation is required by the Act to maintain the fund in two separate accounts. Each account consists of the amount paid into the fund by one of the stabilization boards together with investment income, less any expenditures charged to the account.

The Corporation has entered into a trust agreement with each stabilization board for the administration and investment of the funds in their respective account. Under the terms of the agreements, each stabilization board will invest the funds in accordance with the investment policy of the Corporation.

The Net Assets of the Deposit Insurance Fund must be maintained at a level determined annually by a formula approved by the Board of Directors of the Corporation. The formula requires that a risk rating be given to each cause populaire and credit union.

The amount of assets of the trust funds is adjusted annually based on the requirement of the formula. This results in a contribution to the trust funds or a distribution to the stabilization boards.

## NEW BRUNSWICK CREDIT UNION DEPOSIT INSURANCE CORPORATION NOTES TO FINANCIAL STATEMENTS 31 DECEMBER 2002

#### 5. Deposit Insurance Fund - continued

At 31 December 2002 the balance in the trust fund account administered by the Office de Stabilisation de la Fédération des Caisses Populaires Acadiennes Limitée was \$490,905 (2001 - \$906,938). The balance in the trust fund account administered by the Brunswick Credit Union Federation Stabilization Board Limited at the same date was \$628,428 (2001 - \$485,555).

#### 6. Related parties

Transactions between the Corporation, the two stabilization funds and the two trust funds are considered related party transactions. Each of the two stabilization boards nominates two directors to sit as directors of the Corporation. Each stabilization board exercises significant influence on the activities of the Corporation.

FINANCIAL STATEMENTS

NEW BRUNSWICK

CROP INSURANCE COMMISSION
31 MARCH 2003

Office of the Auditor General Bureau du vérificateur général



#### **AUDITOR'S REPORT**

To the Chairman and Members of the New Brunswick Crop Insurance Commission

I have audited the balance sheet of the New Brunswick Crop Insurance Commission as at 31 March 2003 and the statements of revenue and expense, surplus and cash flows for the year then ended. These financial statements are the responsibility of the Commission's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Commission as at 31 March 2003 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

K. D. Robinson, CA Deputy Auditor General

KD Robinson

Fredericton, N. B. 21 July 2003

## NEW BRUNSWICK CROP INSURANCE COMMISSION BALANCE SHEET 31 MARCH 2003

ASSETS	2003	2002
Accounts receivable		
- Canada	\$ 23,599	\$ 283,382
- Other	297	-
	23,896	283,382
Crop Insurance Trust Account (Note 2)	7,809,348	6,346,166
	\$ 7,833,244	\$ 6,629,548
LIABILITIES AND SURPLUS		
Accounts payable		
Indemnities	\$ 63,418	\$ 149,729
Province of New Brunswick	4,844	2,062
Canada	37,327	-,
	105,589	151,791
	· · · · · · · · · · · · · · · · · · ·	•
Deferred revenue (Note 4)	60.207	47.361
Deferred revenue (Note 4) Surplus	60,207 7,667,448	47,361 6,430,396

Approved by the Commission

Chairman

Member

## NEW BRUNSWICK CROP INSURANCE COMMISSION STATEMENT OF REVENUE AND EXPENSE FOR THE YEAR ENDED 31 MARCH 2003

	2003	2002
REVENUE		
Premiums from producers (Schedule A)	\$ 289,281	\$ 375,935
Premiums contributions		
- Province of New Brunswick	745,502	1,167,149
- Canada	745,502	1,167,149
	1,780,285	2,710,233
Contributions for administration		
- Province of New Brunswick	425,447	490,058
- Canada	425,447	490,058
Interest from producers	1,585	2,023
	2,632,764	3,692,372
EXPENSE		
Indemnities (Schedule B)	491,213	764,571
Administration (Schedule C)	850,895	980,115
Crop Reinsurance Fund of New Brunswick	26,705	78,597
Crop Reinsurance Fund of Canada for New Brunswick	26,705	78,597
Interest and other expense	194	-
	1,395,712	1,901,880
EXCESS OF REVENUE OVER EXPENSE FOR THE YEAR	\$ 1,237,052	\$ 1,790,492

# NEW BRUNSWICK CROP INSURANCE COMMISSION STATEMENT OF SURPLUS FOR THE YEAR ENDED 31 MARCH 2003

	2003	2002	
Surplus, beginning of year	\$ 6,430,396	\$ 4,639,904	
Excess of revenue over expense for the year	1,237,052	1,790,492	
SURPLUS, END OF YEAR	\$ 7,667,448	\$ 6,430,396	

# NEW BRUNSWICK CROP INSURANCE COMMISSION STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2003

	2003	2002
CASH PROVIDED BY (USED FOR)		
Operating activities:		
Excess of revenue over expense for the year	\$ 1,237,052	\$ 1,790,492
(Increase) decrease in accounts receivable	259,486	(235,856)
Increase (decrease) in accounts payable	( 46,202)	( 48,695)
Increase (decrease) in deferred revenue	12,846	4,334
Increase in trust account	(1,463,182)	( 1,510,275)
Cash provided by operations	-	-
CASH POSITION AT BEGINNING AND AT END OF YEAR	\$ -	\$ -

### NEW BRUNSWICK CROP INSURANCE COMMISSION NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 1. Description of operations

The Crop Insurance Act, assented to on 10 June 1966, serves as the basis for the establishment of the Commission. Regulation 95-122 under the Act establishes the Commission and sets out its powers and duties.

The Commission is responsible for administering the delivery to producers of a crop insurance plan to provide insurance protection against losses of production. This plan is funded through producer premiums and through contributions from the Province of New Brunswick and the Government of Canada.

All accounting transactions are recorded through the Consolidated Fund of the Province of New Brunswick. Administrative expenses provided by the Province are allocated to the Commission.

#### 2. Crop Insurance Trust Account

The Province of New Brunswick maintains a trust account for the Commission. All cash receipts and disbursements of the Commission are made through this account.

#### 3. Revenue - Province of New Brunswick and Government of Canada

#### (a) Premium contributions

The contributions of the producer, the Province of New Brunswick and Canada towards the necessary premiums are as follows:

Coverage Level	Producer Share	Province Share	Federal Share
50%	Free	50%	50%
65%	50% of buy up	25% of buy up	25% of buy up
80%	80% of incremental buy up	10% of incremental buy up	10% of incremental buy up

#### (b) Administrative expense contributions

The Province of New Brunswick and Canada each pay 50% of all costs incurred in the administration of the crop insurance program.

### NEW BRUNSWICK CROP INSURANCE COMMISSION NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 3. Revenue - Province of New Brunswick and Government of Canada - continued

#### (c) Crop Reinsurance Funds

On an annual basis a reinsurance premium based on total crop insurance premiums (1.5% of total premiums in 2003 and 2.9% in 2002) is submitted to each of the Crop Reinsurance Fund of Canada for New Brunswick and the Crop Reinsurance Fund of New Brunswick. Contributions are made by the Funds for a portion of any operating deficits incurred by the Commission on a crop year basis.

Crop Reinsurance Fund of Canada for New Brunswick	2003	2002
Excess of claims over premiums, 1 April Premiums submitted	\$ 2,118,831 ( 26,705)	\$ 2,197,428 ( 78,597)
Excess of claims over premiums, 31 March	\$ 2,092,126	\$ 2,118,831
Crop Reinsurance Fund of New Brunswick	2003	2002
Excess of premiums over claims, 1 April	\$ (2,141,810)	\$ (2,063,213)
Premiums submitted	( 26,705)	( 78,597)
Excess of premiums over claims, 31 March	\$ (2,168,515)	\$ (2,141,810)

#### 4. Deferred revenue

The deferred revenue represents premiums paid in advance by the producers.

# **SCHEDULE A**

# NEW BRUNSWICK CROP INSURANCE COMMISSION SCHEDULE OF PRODUCER PREMIUMS FOR THE YEAR ENDED 31 MARCH 2003

	2003	2002
Potatoes	\$ 176,648	\$ 286,320
Spring grain	47,702	33,578
Apples	19,796	17,701
Blueberries	28,464	21,814
Strawberries	16,671	16,522
	\$ 289,281	\$ 375,935

# **SCHEDULE B**

# NEW BRUNSWICK CROP INSURANCE COMMISSION SCHEDULE OF INDEMNITIES FOR THE YEAR ENDED 31 MARCH 2003

	2003	2002
Potatoes	\$ 78,261	\$ 297,782
Spring grain	49,064	88,404
Apples	4,215	96,672
Blueberries	332,085	234,114
Strawberries	27,588	47,599
	\$ 491,213	\$ 764,571

# SCHEDULE C

# NEW BRUNSWICK CROP INSURANCE COMMISSION SCHEDULE OF ADMINISTRATIVE EXPENSES FOR THE YEAR ENDED 31 MARCH 2003

	2003	2002
Personnel	\$ 580,906	\$ 684,149
Data information processing costs	4,356	6,656
Transportation and communication	64,341	76,812
Utilities, material and supplies	3,917	9,732
Professional services	93,821	106,078
Repairs and maintenance	8,639	9,147
Office accommodations and equipment rentals	52,061	52,424
Capital equipment	22,620	11,265
Other	20,234	23,852
	\$ 850,895	\$ 980,115

# Financial Statements Of

New Brunswick Distance Education Network Inc. / Réseau de Formation à Distance du Nouveau-Brunswick Inc.

(Incorporated under the laws of New Brunswick without share capital)

March 31, 2003

Peter G. Gaulton Chartered Accountant

#### Peter G. Gaulton Professional Corporation Chartered Accountant 74 Adelaide Street Saint John, NB E2K 1W5

Bus: (506) 634-7393 Fax: (506) 652-8618 Res: (506) 634-7609 E Mail: gaultonp@nbnet.nb.ca

# **AUDITOR'S REPORT**

I have examined the statement of financial position of New Brunswick Distance Education Network Inc. / Réseau de Formation à Distance du Nouveau-Brunswick Inc. for the year ended March 31, 2003 and the statements of operations and net assets and cash flows for the year then ended. These financial statements are the responsibility of the corporation's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the corporation as at March 31, 2003, and the results of operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

June 27, 2003 Saint John, NB

**Chartered Accountant** 

(Incorporated under the laws of New Brunswick without share capital) Statement of Financial Position

For the year ended March 31, 2003

	2003	2002
ASSETS		
Current:		
Cash in bank	\$ 466,213	\$ 209,808
Accounts receivable	53,912	709,568
Harmonized sales tax recoverable	42,053	**
	\$ 562,178	\$ 919,376
	Commence of the commence of th	
LIABILITIES		
Current:		
Accounts payable	\$ 111,761	\$ 9,089
Harmonized sales tax payable	-	306,469
Deferred revenue (note 4)	272,000	600,000
	383,761	915,558
NET ASSETS		
Unrestricted net assets	178,417	3,818
	\$ 562,178	\$ 919,376

Approved by the board:

Mul Maryus Director

Al Orient Director

(Incorporated under the laws of New Brunswick without share capital) Statement of Operations and Net Assets For the year ended March 31, 2003

	2003	2002
Receipts:		
Federal Government	\$ 130,826	\$ 273,367
Provincial Government (note 4)	378,000	153,767
Harmonized sales tax rebate	14,390	-
Miscellaneous	3,961	5,760
	527,177	432,894
Disbursements:		
Bank charges	286	72
Interest on Harmonized Sales Tax (reversal) (note 5)	(116,688)	35,268
Professional service contracts	444,784	228,355
C.A.S.E. program	17	(3,704)
CSpace - salaries and operations	. <del>-</del>	31,723
Meetings	-	2,035
Office and supplies	253	55
Travel	14,916	13,921
Professional services	5,744	8,471
Public relations and advertising	-	-
Miscellaneous	3,266	1,529
	352,578	317,725
Excess of receipts over disbursements	174,599	115,169
Net assets (deficiency), beginning of year	3,818	(111,351)
Net assets, end of year	\$ 178,417	\$ 3,818

(Incorporated under the laws of New Brunswick without share capital) Statement of Cash Flows

For the year ended March 31, 2003

	2003	2002
Cash provided by (used in)		
Operations:  Excess of receipts over disbursements Decrease (increase) in accounts receivable Decrease (increase) in HST recoverable Increase (decrease) in HST payable Increase (decrease) in accounts payable Increase (decrease) in deferred revenue	\$ 174,599 655,656 (42,053) (306,469) 102,672 (328,000)	\$ 115,169 (673,077) - 28,384 (76,012) 600,000
Increase (decrease) in cash during the period	256,405	(5,536)
Cash, beginning of year	209,808	215,344
Cash, end of year	\$ 466,213	\$ 209,808
Consisting of:		
Bank - Operating account - Community Access account	\$ 258,706 207,507	\$ 25,723 184,085
	\$ 466,213	\$ 209,808

(Incorporated under the laws of New Brunswick without share capital) Notes to Financial Statements For the year ended March 31, 2003

### 1. Purpose of the organization

The company is a non-profit company incorporated in 1994 for the purpose of seeking funding and partnership arrangements to facilitate access to distance education in New Brunswick and to support the development of the advanced training technologies sector of the provincial economy.

### 2. Significant Accounting Policies

#### (a) Method of accounting:

The corporation follows the deferral method of accounting for receipts. Restricted receipts are recognized as revenue in the year in which the related expenses are incurred. Unrestricted receipts are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

#### (b) Donated services:

Donated services are not recorded in the records.

#### 3. Services in kind

The corporation is operated entirely by volunteer services of directors and committee members. Due to the difficulty of determining the fair market value for those services they are not recorded in the financial statements.

#### 4. Related party transactions

The company's Board of Directors consists of employees of the Province of New Brunswick. The company receives grants from the Province of New Brunswick to assist in training and development costs of its programs. These grants are reflected as deferred revenue in the attached statement of financial position until costs are incurred. At that time, the grants are applied to reduce the costs of its programs and are reflected in the statement of operations and net assets. During the current year, the company entered into new contracts with the Province of New Brunswick totalling \$50,000 (2002: \$753,767) of which \$NIL (2002: \$600,000) was deferred to the following year. Of the \$600,000 received and deferred from the Province of New Brunswick in 2002, \$272,000 has been deferred to the 2004 fiscal year.

#### 5. Interest on Harmonized Sales Tax(HST)

In prior years' a liability was recorded on the books for interest accruing on a HST debt which had not been settled. During the year the organization came to a settlement with the federal government for an amount less than what was accrued. This resulted in a recovery on the current year's statement of operations.

#### 6. Comparative figures

Certain figures have been restated to conform with presentation adopted for this year.

# FINANCIAL STATEMENTS

# NEW BRUNSWICK HIGHWAY CORPORATION

31 MARCH 2003

Office of the Auditor General Bureau du vérificateur général



#### **AUDITOR'S REPORT**

The Chairperson and Directors New Brunswick Highway Corporation Fredericton, New Brunswick

I have audited the balance sheet of the New Brunswick Highway Corporation as at 31 March 2003 and the statement of revenue and expenditure for the year then ended. These financial statements are the responsibility of the Corporation's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Corporation as at 31 March 2003 and the results of its operations for the year then ended in accordance with the accounting policies set out in Note 2 to the financial statements.

KD Robinson, CA

**Deputy Auditor General** 

Fredericton, N. B. 27 June 2003

# NEW BRUNSWICK HIGHWAY CORPORATION BALANCE SHEET 31 MARCH 2003

	2003	2002
ASSETS		,
Due from Province of New Brunswick Accounts receivable (Note 4) Prepaid expenses Land (Note 5)	\$ 895,807,487 13,274,039 936,622 1	\$ 853,032,396 12,610,633 423,174 1
	\$ 910,018,149	\$ 866,066,204
LIABILITIES AND EQUITY		
Accounts payable Accrued interest payable Capital lease obligation (Note 6) Contribution from Province of New Brunswick (Note 5)	\$ 2,013,158 64,257,927 843,747,063 1	\$ 2,210,431 19,224,284 844,631,488
	\$ 910,018,149	\$ 866,066,204

Approved by the Board

Chairperson

Man Would Member

# NEW BRUNSWICK HIGHWAY CORPORATION STATEMENT OF REVENUE AND EXPENDITURE FOR THE YEAR ENDED 31 MARCH 2003

	2003		
	Budget	Actual	2002
REVENUE			
Province of New Brunswick	\$ 66,057,195	\$ 64,823,259	\$ 29,529,906
EXPENDITURE			
Highway operations and maintenance (Note 7)	8,226,000	8,085,588	5,967,674
Traffic count operations and maintenance (Note 7)	164,000	162,357	159,396
Operating and administrative expense	1,190,000	569,295	699,815
New Brunswick (F-M) Project Company Inc. administrative			•
expenditures	670,000	198,824	175,018
Interest expense	55,807,195	55,807,195	22,528,003
	66,057,195	64,823,259	29,529,906
EXCESS OF REVENUE OVER EXPENDITURE	\$ -	\$ -	\$ -

### NEW BRUNSWICK HIGHWAY CORPORATION NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 1. New Brunswick Highway Corporation

The New Brunswick Highway Corporation (NBHC) is a provincial Crown Corporation incorporated by an Act of the New Brunswick Legislature effective 29 March 1995.

NBHC is the signatory for the Province in all agreements relating to the Fredericton-Moncton highway project. As such, NBHC is responsible for monitoring, controlling and administering those agreements to ensure that agreement terms are respected by other signatories and that provincial commitments are met. This includes ensuring that construction of the highway and any required refurbishments are completed as required in those agreements. It also includes ensuring that the ongoing operation, management, and maintenance of the Fredericton-Moncton highway are conducted in accordance with agreement terms.

#### 2. Summary of significant accounting policies

#### **Accrual Accounting**

The financial statements are prepared using the accrual basis of accounting whereby revenues and expenditures are allocated to the year in which they are earned or incurred irrespective of the date on which the related cash transactions are effected.

#### **Physical Assets**

The cost of acquiring physical assets is expensed in the year of acquisition.

#### Leases

Long term leases, under which the Corporation, as lessee, assumes substantially all the benefits and risks of ownership of leased property, are classified as capital leases. The present value of a capital lease is accounted for as an expenditure and an obligation at the inception of the lease.

#### 3. Fredericton-Moncton highway

In January 1998, the Province through NBHC entered into agreements with a private sector consortium and the New Brunswick (F-M) Project Company Inc., a not-for-profit company, to develop, design, build, operate, manage, maintain and rehabilitate a four lane toll highway between Longs Creek and Moncton. Effective 1 March 2000, the agreements were amended to eliminate tolling on the highway.

NBHC leases land to the New Brunswick (F-M) Project Company Inc. which owns all improvements to these lands, in particular the four lane highway, and subleases the improvements back to NBHC. NBHC is responsible for making the sublease payments to the New Brunswick (F-M) Project Company Inc.

NBHC is also responsible for making monthly traffic volume payments to the New Brunswick (F-M) Project Company Inc. The traffic volume payments are used to repay principal and interest on the toll-based debt. Any amount in excess of that required to repay the debt is returned to NBHC.

### NEW BRUNSWICK HIGHWAY CORPORATION NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 4. Accounts receivable

The accounts receivable balance at 31 March 2003 of \$13,274,039 (2002 - \$12,610,633) is comprised of amounts paid by NBHC to the New Brunswick (F-M) Project Company Inc. to maintain a tolling reserve fund as required in the agreements with toll-based lenders.

#### 5. Land

The transfer of the land corridor required for the Fredericton-Moncton highway by the Province to NBHC has been treated as an equity contribution for financial statement purposes and has been recorded at the nominal amount of one dollar.

#### 6. Capital lease obligation

Due to the elimination of tolls under the 1 March 2000 amendments to the agreements, the payment arrangements are now being accounted for as a capital lease in accordance with the recommendations of the Canadian Institute of Chartered Accountants. Consequently, a capital lease obligation was accrued during the 1999-2000 fiscal year. The net present value of that capital lease obligation at 31 March 2003 was \$843.7 million (2002 - \$844.6 million).

Under the agreements NBHC will be required to make total future lease payments to the New Brunswick (F-M) Project Company Inc. of approximately \$1.830 billion, including principal and interest.

Annual principal and interest payments in each of the next five years are as follows:

Fiscal Year	(millions)
2003 - 2004	\$42.0
2004 - 2005	\$72.6
2005 - 2006	\$72.8
2006 - 2007	\$73.2
2007 - 2008	\$73.5

#### 7. Revenue and expenditure

Under the terms of the amended Operation, Management, Maintenance and Rehabilitation Agreement, NBHC is responsible to make scheduled payments for the operation, management, maintenance and rehabilitation of the highway and for costs relating to the traffic volume monitoring system.

#### 8. Staff resources

The Corporation has no employees. Staff support is provided by the Department of Transportation and the Department of Finance.

# NEW BRUNSWICK HIGHWAY CORPORATION NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 9. Statement of cash flows

This statement was not prepared as the information it would contain was not considered to be significant.



Financial Statements of

# NEW BRUNSWICK INVESTMENT MANAGEMENT CORPORATION

Year ended March 31, 2003



KPMG LLP
Chartered Accountants

Frederick Square
77 Westmorland Street Suite 700
Fredericton NB E3B 6Z3
Canada

Telephone (506) 452-8000 Telefax (506) 450-0072 www.kpmg.ca

#### **AUDITORS' REPORT**

To the Directors of New Brunswick Investment Management Corporation

We have audited the statement of financial position of New Brunswick Investment Management Corporation as at March 31, 2003 and the statement of revenue and expenses for the year then ended. These financial statements are the responsibility of the Corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Corporation as at March 31, 2003 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Chartered Accountants

KPAG LLA

Fredericton, Canada April 15, 2003



Statement of Financial Position

March 31, 2003, with comparative figures for 2002

	2003	2002
Assets		
Current assets:		
Cash	\$ 10,507	\$ 10,858
Accounts receivable, Pension Funds	976,396	1,112,864
Prepaid expenses	226,189	149,527
	1,213,092	1,273,249
Capital assets (note 3)	383,702	412,293
	\$ 1,596,794	\$ 1,685,542
Liabilities and Deferred Contributions		
Current liabilities:		
Accounts payable and accrued liabilities	\$ 1,147,152	\$ 1,172,427
Harmonized Sales Tax	65,940	100,822
Tiannonized dates Tax	1,213,092	1,273,249
Deferred contributions related to capital assets	383,702	412,293
Deferred contributions related to capital assets		
Commitment (note 4)		

See accompanying notes to financial statements.

Approved on behalf of the Board:

Chairman of the Board

Prevident and Chief Executive Officer

Statement of Revenue and Expenses

Year ended March 31, 2003, with comparative figures for 2002

	2003	2002
Revenue:		
Fees:		
Public Service Superannuation Fund	\$ 3,784,711	\$ 3,307,591
Teachers' Pension Fund	3,480,007	3,108,129
Judges' Superannuation Fund	26,998	24,390
Amortization of deferred contributions related		
to capital assets	166,310	130,319
Other	4,424	2,072
Othor	7,462,450	6,572,501
Expenses:		
Salaries and benefits	3,149,031	3,383,446
Other services (note 5)	4,074,362	2,989,290
Materials and supplies	72,747	69,446
Amortization of capital assets	166,310	130,319
Timo (Izano), o. oaphar access	7,462,450	6,572,501
	\$ -	\$ -

See accompanying notes to financial statements.

Notes to Financial Statements

Year ended March 31, 2003

New Brunswick Investment Management Corporation (the "Corporation") was established pursuant to the New Brunswick Investment Management Corporation Act which was proclaimed on March 11, 1996. The Corporation is exempt from income taxes.

Its legislated mandate is to:

- act as trustee for the Public Service Superannuation Fund, the Teachers' Pension Fund and the Judges' Superannuation Fund ("the Funds");
- provide investment counseling services and other services for certain trust funds;
- promote the development of the financial services industry and capital markets in the Province;
- have regard to investment opportunities in the Province in developing its investment policies, and;
- carry out such other activities or duties as may be authorized or required by the Act or as the Lieutenant-Governor in Council may direct.

#### 1. Significant accounting policies:

(a) Accounting entity:

The Corporation is an entity separate from the pension funds for which it is trustee. Expenses of the Corporation are fully funded, primarily by the Funds.

(b) Basis of accounting:

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles.

(c) Capital assets:

Capital assets are recorded at cost and amortization is calculated on a straight-line basis using the annual rates shown in note 3.

(d) Revenue recognition:

Fees for services are recognized in revenue as services are performed.

The Corporation follows the deferral method of accounting for contributions. Contributions restricted for the purchase of capital assets are deferred and amortized into revenue on a straight-line basis at rates corresponding with amortization rates for the related capital assets.

#### 2. Statement of cash flows:

A statement of cash flows has not been prepared as the required cash flow information is readily apparent from the other financial statements.

Notes to Financial Statements

Year ended March 31, 2003

#### 3. Capital assets:

				 2003	 2002
	Rate	Cost	 cumulated nortization	 Net book value	Net book value
Computer equipment Furniture and equipment Leasehold improvements	33 1/3% 8% 10%	\$ 518,911 339,917 256,802	\$ 411,318 158,860 161,750	\$ 107,593 181,057 95,052	\$ 101,373 188,891 122,029
		\$ 1,115,630	\$ 731,928	\$ 383,702	\$ 412,293

#### 4. Commitment:

The Corporation leases premises under an operating lease which expires on January 31, 2012.

Future minimum payments, by year and in aggregate, are as follows:

	\$ 2,170,350
Later years through 2012	1,187,550
2007	245,700
2006	245,700
2005	245,700
2004	\$ 245,700

#### 5. Other services:

	2003	2002
External management fees and expenses	\$ 2,295,590	\$ 1,451,314
Custodial services	106,583	102,378
Travel	204,296	199,692
Office rent	233,150	171,331
Professional services	389,616	335,815
Information systems	688,159	595,198
Other	156,968	133,562
	\$ 4,074,362	\$ 2,989,290

#### 6. Fair value of financial assets and financial liabilities:

The fair value of the Corporation's cash, accounts receivable Pension Funds, accounts payable and accrued liabilities approximate their carrying amounts.

NEW BRUNSWICK LIQUOR CORPORATION AUDITED FINANCIAL STATEMENTS MARCH 31, 2003



# NB Liquor Alcool N-B

#### MANAGEMENT REPORT

The preparation of financial information is an integral part of management's responsibilities, and the accompanying financial statements are the responsibility of the management of the Corporation. This responsibility includes the selection of appropriate accounting policies and making judgements and estimates consistent with Canadian generally accepted accounting principles.

The Corporation maintains an accounting system and related controls to provide management and the Board with reasonable assurance that transactions are executed and recorded as authorized, that assets are properly safeguarded and accounted for, and that financial records are reliable for the preparation of financial statements in accordance with Canadian generally accepted accounting principles.

Financial information presented elsewhere in this annual report is consistent with that in the financial statements.

Barbara Winsor President & CEO

Barbara Ulinson

June 2, 2003

Richard A. Smith, C.G.A., C.M.A. Controller & CFO

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Chartered Accountants

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Fredericton NB E3B 6Z3
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### **AUDITORS' REPORT**

To the Directors of New Brunswick Liquor Corporation

We have audited the balance sheet of the New Brunswick Liquor Corporation as at March 31, 2003 and the statements of income and cash flows for the year then ended. These financial statements are the responsibility of the Corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Corporation as at March 31, 2003 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The current year's supplementary information included in the schedules is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Chartered Accountants

KPMG LLP

Fredericton, Canada June 2, 2003



# **BALANCE SHEET**

	MAR	CH 31
Assets	2003	2002
Current Assets		
Cash	\$ 136 095	\$ 180 010
Accounts receivable	1 622 364	2 030 398
Inventories (note 1)	16 165 041	17 093 753
Prepaid expenses	454 322	383 640
Total current assets	18 377 822	19 687 801
Deferred Charges		
Past service pension	1 218 174	•
Deposit - injured workers (note 2)	882 337	-
Total deferred charges	2 100 511	-
Fixed Assets		
Property, plant and equipment (note 3)	10 672 732	9 968 531
Total Assets	\$31 151 065	\$29 656 332
Liabilities		
Current Liabilities		
Outstanding cheques in excess of funds on deposit	\$ 1698532	\$ 514 892
Accounts payable and accrued liabilities	11 127 706	10 757 341
Current portion of past service pension liability	292 987	
Total current liabilities	13 119 225	11 272 233
Long Term Debt		
Pension liability (note 4)	3 649 441	2 724 254
Equity of the Province of New Brunswick		
Balance at beginning of year	15 659 845	13 028 411
Net income	<u>110 046 889</u>	106 822 123
	125 706 734	119 850 534
Payments to the Province of New Brunswick	111 324 335	104 190 689
Balance at end of year	14 382 399	<u>15 659 845</u>
Total Liabilities and Equity	<u>\$31 151 065</u>	\$29 656 332
Commitments (note 5)		

Manuel Bartarelle

See accompanying notes to financial statements

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APPROVED BY THE BOARD:

Director

# **INCOME STATEMENT**

Year	and	od I	Mar	ch	21
Year	ena	eor	viai	C:11	.n ı

Budget 2003	Actual 2003	Actual 2002
\$307 380 153	\$305 003 366	\$295 877 374
4 322 036	4 349 581	4 298 666
303 058 117	300 653 785	291 578 708
159 266 903	158 565 994	154 798 129
143 791 214	142 087 791	136 780 579
1 124 615	1 113 130	935 545
144 915 829	143 200 921	137 716 124
32 856 741	33 154 032	30 894 001
<u>\$112 059 088</u>	<u>\$110 046 889</u>	\$106 822 123
	\$307 380 153 4 322 036 303 058 117 159 266 903 143 791 214 1 124 615 144 915 829 32 856 741	2003       2003         \$307 380 153       \$305 003 366         4 322 036       4 349 581         303 058 117       300 653 785         159 266 903       158 565 994         143 791 214       142 087 791         1 124 615       1 113 130         144 915 829       143 200 921         32 856 741       33 154 032

See accompanying notes to financial statements

# STATEMENT OF CASH FLOWS

Year ended March 31

	2003	2002
Cash from Operations		
Net income	\$110 046 889	\$106 822 123
Items not involving cash:		
Depreciation and amortization	2 066 250	1 739 222
Loss on sale of property, plant and equipment	54 882	198 258
Change in non-cash working capital	2 820 069	(2 557 494)
Increase in deposit - injured workers	(882 337)	-
Cash available from operations	114 105 753	106 202 109
Net Capital Investments Additions to property, plant and equipment	(2 852 084)	(2 075 795)
Proceeds from sale of property, plant and equipment  Net cash used for capital investments	26 751 (2 825 333)	76 830 (1 998 965)
Payments to the Province of New Brunswick	(111 324 335)	(104 190 689)
Increase (Decrease) in Cash	( 43 915)	12 455
Cash at Beginning of Year	180 010	167 555
Cash at End of Year	\$ 136 095	\$ 180 010

See accompanying notes to financial statements

Sched	dule	of Sa	ales
-------	------	-------	------

Year ended March 31						
				Budget 2003	Actual 2003	Actual 2002
Spirits				\$ 71 511 147	\$ 70 527 987	\$ 69 106 642
Wine				32 209 649	35 940 932	31 758 252
Other beverages				19 796 353	18 687 289	15 959 875
Beer				183 863 004	179 847 158	179 052 605
				\$307 380 153	\$305 003 366	\$295 877 374
Schedule of Cost of Sales Year ended March 31						
			Other		2003	2002
	Spirits	Wine	beverages	Beer	Total	Total

		Other			2003	2002
	Spirits	Wine	beverages	Beer	Total	Total
Inventories at beginning of year	\$ 5 375 457	\$ 7 632 611	\$ 1 106 987	\$ 2822735	\$ 16 937 790	\$ 13 550 002
Purchases	15 803 417	13 335 984	8 537 586	104 521 282	142 198 269	142 780 468
Freight	493 344	1 135 178	355 589	245 897	2 230 008	2 268 455
Duty and excise tax	11 750 225	1 104 476	144 586	221 679	13 220 966	13 136 994
_	33 422 443	23 208 249	10 144 748	107 811 593	174 587 033	171 735 919
Inventories at end of year	5 086 482	6 832 858	1 057 363	3 044 336	16 021 039	16 937 790
	\$28 335 961	\$16 375 391	\$ 9 087 385	\$104 767 257	\$158 565 994	\$154 798 129

Schedule of Other Inco	ome	ie
------------------------	-----	----

Budget 2003	Actual 2003	Actual 2002
\$ 900 000	\$ 952 317	\$ 878 995
45 468	47 021	56 466
46 000	46 737	46 464
10 000	14 629	14 578
85 776	60 848	68 398
13 000	12 000	16 240
( 29 629)	( 54 882)	( 198 258)
54 000	34 460	52 662
<u>\$1 124 615</u>	\$1 113 130	\$ 935 545
	\$ 900 000 45 468 46 000 10 000 85 776 13 000 ( 29 629) 54 000	2003 2003  \$ 900 000 \$ 952 317     45 468 47 021  46 000 46 737     10 000 14 629     85 776 60 848     13 000 12 000     (29 629) (54 882)     54 000 34 460

# Schedule of Operating Expenses Year ended March 31

-	Budget 2003	Actual 2003	Actual 2002
Salaries - stores, warehouse and maintenance	\$13 521 370	\$13 606 993	\$12 650 218
- administration	3 178 533	3 221 801	2 823 822
Employee benefits	3 659 871	4 012 714	3 981 821
Rent	3 150 447	2 986 128	2 918 286
Heat and light	937 494	1 004 140	885 341
Depreciation	2 412 700	2 066 250	1 948 780
Training programs	211 500	165 332	187 660
Trucking	458 568	557 191	448 563
Repairs to property, plant and equipment	407 312	453 962	464 132
Property taxes	426 500	417 078	416 763
Minor equipment and supplies	517 385	471 480	465 563
Security	252 666	252 802	233 898
Retail automation system maintenance	225 390	231 291	232 920
Travel	293 037	284 623	301 903
Beverage container redemption costs	374 000	374 720	384 929
Shopping bags	187 819	246 606	206 128
Data processing	362 274	332 900	345 165
Telecommunications	382 236	342 018	303 339
Motor vehicle operation	36 660	39 848	34 803
Cleaning	177 922	172 294	157 275
Shortages	35 640	39 204	35 263
Bad debt	- 1	-	5 944
Management meetings	56 236	59 942	50 177
Postage	73 540	65 225	66 320
Professional services	171 100	320 472	116 264
Bank charges	865 800	1 013 254	870 216
Warehouse maintenance and supplies	24 900	51 941	28 751
Insurance	57 300	54 608	37 982
Advertising and promotions	263 600	180 700	159 430
Directors' remuneration	36 000	38 053	36 787
Other	98 941	90 462	95 558
	\$32 856 741	\$33 154 032	\$30 894 001

### NOTES TO FINANCIAL STATEMENTS

Year ended March 31, 2003

#### General

This Crown Corporation is incorporated under the New Brunswick Liquor Corporation Act and its primary business activity is the purchase, distribution and sale of alcoholic beverages throughout the Province of New Brunswick.

#### Summary of Significant Accounting Policies

#### Inventories

Inventory of goods for resale is valued at cost, which is lower than net realizable value. Inventory of supplies is valued at cost.

#### Past Service Pension

Past service pension costs are being amortized on a straight-line basis over sixteen years.

#### Deposit - Injured Workers

The cost of claims for employees injured prior to April 1, 2002 is being deducted from a deposit held in trust with the Workplace, Health, Safety and Compensation Commission and expensed as an employee benefit as incurred.

#### Property, Plant and Equipment

Property, plant and equipment are stated at cost. Depreciation is provided on the straight-line basis using the following annual rates:

Buildings	2 1/2%
Paving	10%
Refrigeration equipment	10%
Software and services	10%
Retail automation equipment	20%
Furniture, fixtures and equipment	20%
Automotive equipment	20%

Leasehold improvements are depreciated on the straight-line basis over the remaining lease term.

#### Early Retirement Program

The cost of early retirement programs is charged to employee benefits in the year the obligation can be reasonably estimated.

#### Retiring Allowances

The estimated cost of retiring allowances payable to employees aged fifty-five and older as of March 31, 2003 has been charged to employee benefits at their current rate of pay.

### 1. Inventories

	2003	2002
Spirits, wine, other beverages and beer	\$16 021 039	\$16 937 790
Supplies	144 002	155 963
	<u>\$16 165 041</u>	\$17 093 753

### 2. Deposit - Injured Workers

During the year the New Brunswick Liquor Corporation changed to the assessed basis of payment with the Workplace, Health, Safety and Compensation Commission (WHSCC). As a result, the Corporation placed the sum of \$1 000 000 on deposit in trust with WHSCC to cover the estimated cost of claims for employees injured prior to the conversion date of April 1, 2002. This deposit will be held for the period of June 1, 2002 to May 31, 2009 and will accrue interest at WHSCC's accounting rate of return for the applicable year. The interest earned in 2003 was \$11 719. The actual cost of claims will be deducted from the deposit in the year the expense is incurred. The actual costs for 2003 were \$129 382. At the end of the seven-year period or at any time prior, upon request of the Corporation, WHSCC will calculate the future costs associated with these claims, whereupon the Corporation will be responsible for a one-time payment of the amount. From that point forward, WHSCC will assume responsibility for the liability. It is anticipated that the amount currently on deposit will be sufficient to cover all future costs associated with injuries that occurred prior to April 1, 2002.

### 3. Property, Plant and Equipment

	Cost	Accumulated Depreciation	2003 Net	2002 Net
Land	\$ 209 075		\$ 209 075	\$ 209 075
Paving	488 278	\$ 441 388	46 890	14 568
Buildings	10 802 231	6 700 195	4 102 036	3 836 581
Leasehold improvements	4 630 729	3 028 062	1 602 667	1 508 753
Furniture, fixtures and equipment	7 723 945	6 359 974	1 363 971	894 613
Automotive equipment	251 599	148 482	103 117	83 001
Retail automation equipment	1 629 258	1 583 833	45 425	361 260
Software and services	3 772 983	1 534 278	2 238 705	2 102 456
Refrigeration equipment	3 334 625	2 373 779	960 846	958 224
	\$32 842 723	\$22 169 991	\$10 672 732	\$9 968 531

### 4. Pension Liability

The employees of the New Brunswick Liquor Corporation belong to the New Brunswick Public Service Superannuation Plan, a multi-employer, defined benefit pension plan.

Pursuant to a 1991 regulation under the Public Service Superannuation Act (NB), the New Brunswick Liquor Corporation was to contribute annually, until such time as the benefits were fully funded, sufficient amounts into the pension trust fund to amortize \$7 900 000 of the pension liability. The amortization period was estimated to be twenty-five years.

Through some of the payment period, experience gains had been identified by actuarial valuations of the Plan from 1992 to 1999 and these gains were amortized over the estimated remaining service life of active contributors. After March 31, 2000, no payments to the pension trust fund were made as a result of actuarial valuations that determined the Plan was fully funded.

An actuarial valuation of the Public Service Superannuation Plan as at April 1, 2002 was completed during the 2002-03 fiscal year. This valuation determined that the Plan was no longer fully funded and that the Corporation's share of the liability was now estimated to be \$3 942 428. The pension liability presently bears interest at 7.12% per year, and the Corporation is required to reinstate annual payments starting in 2004. The amount of these payments will increase each year at the rate of the Canadian Consumer Price Index plus 2%.

	2003	2002
Pension liability	\$3 942 428	\$2 724 254
Current portion of past service pension liability	292 987	-
	<u>\$3 649 441</u>	\$2 724 254

Principal payments in each of the following five years on the long-term debt will be approximately as follows:

2004	\$ 292 987
2005	335 000
2006	381 000
2007	431 000
2008	485 000

### 5. Commitments

The Corporation leases buildings, premises and equipment under operating leases which expire at various dates between 2004 and 2014. Certain of these operating leases contain renewal options at the end of the initial lease term. The following is a schedule, by years, of future minimum lease payments required under operating leases that have, as of March 31, 2003, initial lease terms in excess of one year:

	\$15 043 438
2009 to 2014	4 162 641
2008	1 833 641
2007	1 974 726
2006	2 115 580
2005	2 332 680
2004	\$ 2 624 170

### 6. Total Sales

Total sales reported include sales to retail customers, licensed establishments and agency stores. These amounts do not include subsequent resale by licensed establishments and agency stores.

### 7. Fair Value of Financial Assets and Liabilities

The fair value of the Corporation's cash, accounts receivable, outstanding cheques in excess of funds on deposit, accounts payable and accrued liabilities and pension liability approximate their carrying amounts.

### 8. Comparative Figures

Certain 2002 comparative figures have been reclassified to conform with the financial statement presentation adopted in 2003.

	7		İ	

FINANCIAL STATEMENTS

# NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION

**31 DECEMBER 2002** 

Office of the Auditor General Bureau du vérificateur général



### **AUDITOR'S REPORT**

To the Board of Directors New Brunswick Municipal Finance Corporation

I have audited the balance sheet of the New Brunswick Municipal Finance Corporation as at 31 December 2002 and the statements of income and retained earnings and cash flows for the year then ended. These financial statements are the responsibility of the Corporation's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Corporation as at 31 December 2002 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

K. D. Robinson, CA

Deputy Auditor General

Fredericton, N. B. 20 February 2003

### NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION BALANCE SHEET 31 DECEMBER 2002

		2002	2	001
ASSETS				
Cash and short-term investments	\$	336,333	\$ 256,	945
accrued interest receivable from municipalities				
and municipal enterprises		5,024,873	4,518,	
ccrued investment income receivable		14,949		366
		5,376,155	4,789,	937
ong term investments		520,000	520,0	000
dd: Unamortized premium		22,779	36,	103
		542,779	556,	103
oans to municipalities and municipal enterprises (Note 2)	3.	*; 86.693 <b>.</b> 000	366,936,0	000
oune to mainopailate and mainopai emerprises (recto 2)		92,611,934	\$ 372,282,0	•
IABILITIES AND RETAINED EARNINGS				
ccounts payable	\$	3,685	\$ 4,0	019
ccrued interest payable on debenture debt		5,024,873	4,518,6	626
ebenture debt (Note 3)	38	86,693,000	366,936,0	000
	39	91,721,558	371,458,6	645
etained earnings		890,376	823,3	395
	\$ 39	92,611,934	\$ 372,282,0	040

Approved by	the Board	Directo
Jan	yan Machinald	Directo

### NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION STATEMENT OF INCOME AND RETAINED EARNINGS FOR THE YEAR ENDED 31 DECEMBER 2002

	200	2 2001
REVENUE		
Interest from municipalities and municipal enterprises	\$ 23,359,32	
Retained for debenture issue expenses	119,96	2 106,802
Investment income	57,54	6 <u>61,383</u>
	23,536,83	5 23,560,533
EXPENSE		- 00.000.040
Interest paid on debentures	23,359,32	
Amortization of premium	13,32	4 13,324
Other expenses	97,20	
·	23,469,85	4 23,502,086
	1	
NET INCOME FOR THE YEAR	66.98	1 58,447
Retained earnings, beginning of year	823,39	
RETAINED EARNINGS, end of year	\$ 890,37	6 \$ 823,395

### NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2002

		2002	2001
CASH PROVIDED BY (USED FOR):		i .	
Operating activities:  Net income for the year  Add (deduct)	\$	66,981	\$ 58,447
Amortization of premium Decrease (increase) in non-cash		13,324	13,324
components of working capital		(917) 79,388	 2,624,556 2,696,327
Financing activities:	-	:	
Proceeds on sale of debentures		76,007,176	70,632,010
Funds retained for debenture issues expenses	(119		( 106,802)
Principal paid on debenture debt		(56,884,000)	( 55,173,000)
		19,003,214	 15,352,208
Investing activities:			
Loans to municipalities and municipal enterprises Principal repayments made by municipalities	(	75,887,214)	( 70,525,208)
and municipal enterprises		56,884,000	 55,173,000
	(	19,003,214)	( 15,352,208)
		:	
INCREASE IN CASH		79,388	2,696,327
Cash position, beginning of year		256,945	(2,439,382)
CASH POSITION, end of year	\$	336,333	\$ 256,945

### NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION NOTES TO FINANCIAL STATEMENTS 31 DECEMBER 2002

### 1. Summary of significant accounting policies

The Corporation was established under the New Brunswick Municipal Finance Corporation Act which came into force on 1 February 1983. The purpose of the Corporation is to provide financing for municipalities and municipal enterprises through a central borrowing authority.

Loans to municipalities and municipal enterprises and debenture debt are recorded at par value. Any discount or premium arising on the issuance of debenture debt is transferred to the municipality or municipal enterprise, and accounted for in their financial statements.

### 2. Loans to municipalities and municipal enterprises

- (a) Loans to municipalities and municipal enterprises are made on the security of their debentures due in annual instalments for periods up to a maximum of fifteen years.
- (b) The terms of the loans to municipalities and municipal enterprises are identical to those on the debenture debt outstanding.

### NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION NOTES TO FINANCIAL STATEMENTS 31 DECEMBER 2002

### 3. Debenture debt

(a) The following debenture debt outstanding at 31 December 2002 is in Canadian funds and is fully guaranteed by the Province of New Brunswick.

<u>Series</u>	Date of <u>Issue</u>	Maturity Date	Interest Rates	Original <u>Amount</u>	Outstanding
"U"	29 July 1993	29 July 1994 to 2008	5.5% to 8.375%	\$ 34,442,000	\$ 4,990,000
"V"	23 Dec. 1993	23 Dec. 1994 to 2003	4.75% to 7.5%	23,856,000	4,289,000
* "W"	09 Aug. 1994	09 Aug. 1995 to 2004	8% to 9.75%	30,860,000	7,569,000
* "X"	21 Dec. 1994	21 Dec. 1995 to 2004	7.25% to 9.5%	14,243,000	3,595,000
<b>"</b> Y"	07 June 1995	07 June 1996 to 2005	7.125% to 8.125%	13,611,000	5,917,000
* "Z"	20 Dec. 1995	20 Dec. 1996 to 2005	6.25% to 7.875%	39,032,000	15,292,000
"AA"	24 July 1996	24 July 1997 to 2006	5.625% to 7.875%	19,028,000	10,057,000
"AB"	02 Dec. 1996	02 Dec. 1997 to 2006	3.625% to 6.625%	38,610,000	19,458,000
* "AC"	16 Oct. 1997	16 Oct. 1998 to 2007	4.125% to 6%	36,187,000	20,813,000
"AD"	18 Dec. 1997	18 Dec. 1998 to 2007	4.25% to 5.75%	34,346,000	19,350,000
<b>"</b> AE"	25 Aug. 1998	25 Aug. 1999 to 2008	5.25% to 5.625%	26,566,000	16,162,000
"AF"	15 Dec. 1998	15 Dec. 1999 to 2008	5.125% to 5.5%	29,838,000	20,165,000
"AG"	11 Aug. 1999	11 Aug. 2000 to 2009	5.2% to 5.75%	31,633,000	23,103,000
*"AH"	14 Dec. 1999	14 Dec. 2000 to 2009	5.7% to 6.5%	33,575,000	25,275,000
"Al"	10 Aug. 2000	10 Aug. 2001 to 2010	6.1% to 6.4%	31,887,000	25,835,000
"AJ"	19 Dec. 2000	19 Dec. 2001 to 2010	6% to 6.125%	27,801,000	22,692,000
"AK"	17 July 2001	17 July 2002 to 2011	4.45% to 6.2%	28,920,000	26,758,000
"AL"	30 Nov. 2001	30 Nov. 2002 to 2011	2.45% to 5.5%	42,281,000	38,732,000
"AM"	12 July 2002	12 July 2003 to 2012	3.375% to 5.75%	52,016,000	52,016,000
*"AN"	23 Dec. 2002	23 Dec. 2003 to 2012	3.1% to 5.6%	 24,625,000	24,625,000
	-			\$ 613,357,000	\$ 386,693,000

These debentures were sold directly to funds administered by the Province of New Brunswick.

(b) Principal payments due in each of the next five years are:

2003	\$58,680,000
2004	\$52,935,000
2005	\$52,263,000
2006	\$48,544,000
2007	\$43,850,000

Consolidated Financial Statements March 31, 2003

## PRICEV/ATERHOUSE COPERS 18

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Canada E2L 4B9
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Facsimile +1 (506) 632 8997

May 1, 2003

**Auditors' Report** 

To the Directors of The New Brunswick Museum

We have audited the consolidated balance sheet of **The New Brunswick Museum** (the "Museum") as at March 31, 2003 and the consolidated statement of financial operations and changes in fund balances for the year then ended. These financial statements are the responsibility of the Museum's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the consolidated financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the consolidated financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the Museum as at March 31, 2003 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

Pricewaterhouse Coopers LLP

**Chartered Accountants** 

Consolidated Balance Sheet As at March 31, 2003

	General Fund \$	Property and Equipment Fund \$	Restricted Fund \$	Endowment Fund \$	2003 \$	2002 \$
Assets						
Cash Short-term investments	46,764	<del>-</del>	448	5,282	52,494	117,475
(note 3) Account receivable – trade Accounts receivable –	36,659 15,614		358,512 -	14,007	395,171 29,621	272,946 49,847
grants Inventory	26,773 47,859	 -	44,194 -		70,967 47,859	46,650 30,483
Due from Province of New Brunswick	-	_	16,919	:	16,919	21,530
	173,669		420,073	19,289	613,031	538,931
Investments (note 3)	_	_		918,076	918,076	911,131
Property and equipment (note 4)	_	113,027	50,373	: 	163,400	133,329
Collection and accessions	2		_	· ·	2	2
	173,671	113,027	470,446	937,365	1,694,509	1,583,393
Liabilities and Fund Balances						
Accounts payable and accrued liabilities Interfund loan	133,830 3,770	<del>-</del> <u>-</u>	83,664 (1,498)	1,000 (2,272)	218,494	139,520
Due to Province of New Brunswick	33,115	_			33,115	35,654
	170,715		82,166	(1,272)	251,609	175,174
Fund balances Unrestricted Internally restricted	2,956	_ 	86,882	62,716	2,956 149,598	17,062 194,397
Externally restricted Endowments Property and equipment		- 113,027	251,025 - 50,373	106,243 769,678	357,268 769,678 163,400	319,452 743,979 133,329
Troporty and equipment	2,956	113,027	388,280	938,637	1,442,900	1,408,219
	173,671	113,027	470,446	937,365	1,694,509	1,583,393

Approved by the Board of Directors

Director

Director

The New Brunswick Museum

Consolidated Statement of Financial Operations and Changes in Fund Balances For the year ended March 31, 2003

	General Fund \$ (note 6)	Property and Equipment Fund \$	Restricted Fund \$	Endowment Fund \$	2003 \$	2002 \$
Revenue					•	
Grants Provincial	1,779,000		59,613	<u> </u>	1,838,613	1,644,897
Federal	1,779,000		27,837	_	27,837	30,864
Department of Canadian			27,007		,,	,
Heritage	_					46,950
Investment income	6,031	_	488	55,295	61,814	63,699
Webster Foundation	_	_		41,190	41,190	57,640
Museum services (note 5)	143,771	_	851		144,622	136,281
Other grants and bequests	_	<del>-</del>	106,201	12,500	118,701	63,369
Donations	- - 210	_	94,375	2,429	96,804	24,572
Miscellaneous income	5,319				5,319	6,236
	1,934,121		289,365	111,414	2,334,900	2,074,508
Expenditures Salaries and benefits Motorials, supplies and	1,321,691	. –	129,833		1,451,524	1,320,484
Materials, supplies and services	542,659	_	54,121		596,780	716,283
Amortization of property and equipment	33,442	_	22,176	_	55,618	95,447
Acquisitions	40,010	<del>-</del> .	159,980	19,005	218,995	47,822
Scholarships				2,000	2,000	2,000
	1,937,802		366,110	21,005	2,324,917	2,182,036
Excess (deficiency) of revenues over expenditures	(3,681)	_	(76,745)	90,409	9,983	(107,528)
Gain on sale of investments	_	_	<u>.</u>	24,698	24,698	33,021
Internal transfer	(10,425)	44,227	117,850	(151,652)	_	_
Fund balance – Beginning of year	17,062	68,800	347,175	975,182	1,408,219	1,482,726
Fund balance - End of						
year	2,956	113,027	388,280	938,637	1,442,900	1,408,219

Notes to Consolidated Financial Statements March 31, 2003

### 1 Nature of organization

The New Brunswick Museum (the "Museum") is incorporated under the laws of the Province of New Brunswick. As New Brunswick's provincial museum, it is the principal repository and steward of material that documents or represents the natural and human history of New Brunswick and other related regions. The New Brunswick Museum works in partnership with institutions and communities to collect, preserve, research and interpret material to foster a greater understanding and appreciation of New Brunswick provincially and globally.

The Museum is registered as a charitable organization under the Income Tax Act (the "Act") and, as such, is exempt from income taxes and is able to issue donation receipts for income tax purposes. In order to maintain its status as a registered charity under the Act, the Museum must meet certain requirements within the Act. In the opinion of management, these requirements have been met.

### 2 Significant accounting policies

### (a) Financial statement presentation

In order to ensure observance of the limitations and restrictions placed on the use of resources available to the Museum, the accounts of the Museum are maintained in accordance with the principles of fund accounting. Accordingly, resources are classified for accounting and reporting purposes into separate funds. These funds are held in accordance with the objectives specified by the donors or in accordance with directives issued by the Board of Directors (the "Board") or various funding authorities.

These consolidated financial statements include the accounts of The New Brunswick Museum and its subsidiary, The New Brunswick Museum Foundation, Inc.

For financial reporting purposes, the accounts have been classified into the following four groupings.

### **General Fund**

This fund reflects the day-to-day operating transactions of the Museum.

### Property and Equipment Fund

This fund reports the assets, liabilities, revenues and expenses related to the Museum's furniture and equipment. The Museum's premises are provided by the Province of New Brunswick.

Furniture and equipment is stated at cost and is amortized on a straight-line basis over the estimated useful life of the assets as follows:

Computer equipment 33% Vehicles and equipment 20% Furniture 10%

Notes to Consolidated Financial Statements March 31, 2003

### **Restricted Fund**

This fund includes amounts received by the Museum which are designated to be for certain restricted activities. Such restricted activities include the following:

Grants – Amounts received from various governments and private agencies to finance specific projects.

Department of Canadian Heritage – Amounts received from the Federal Museum's Assistance Program which provides financial assistance for specific projects that foster access by present and future generations of Canadians to their human, natural, artistic and scientific heritage.

Bequests and donations - Amounts received from sources which place specific restrictions on their use.

Internally restricted fund – Amounts restricted by the Board for exhibitions and gallery upgrades. This also includes funds received from activities of the staff in the curatorial departments to assist in financing specific project expenditures.

### **Endowment Fund**

This fund includes amounts held for the long-term benefit of the Museum.

Webster Foundation – Contributions from the Webster Foundation are applied towards certain humanities programs under the General Fund.

### (b) Investments

Investments purchased by the Museum are valued at cost and investments donated to the Museum are valued at fair market value at the date of receipt. Investment income is recognized as earned.

### (c) Inventory

Inventory consisting of publications and items held for resale is valued at the lower of cost and net realizable value determined on a first-in, first-out basis.

### (d) Collections and accessions

Collections and accessions are recorded at a nominal value. Additions to the collections are expensed in the year of acquisition.

Notes to Consolidated Financial Statements March 31, 2003

The collections of the Museum comprise a wide range of subject matter from the humanities, archives, library and natural science, which are relevant to New Brunswick and have been continually acquired since the institution's foundation in 1842. The humanities holdings, numbering about 100,000 artifacts, include history and technology artifacts, fine and decorative arts and archival material. The archives and research library holds 250 meters of archival material, 45,000 monographs and 500 periodical titles. The natural science holdings, numbering about 300,000 specimens or specimen lots, include botanical, palaeontology and zoological collections.

### (e) Contributed services

Volunteers contributed approximately 1,646 hours to assist the Museum in carrying out its service delivery activities.

### (f) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenues and expenditures during the reporting period. Estimates are used for, but not limited to, doubtful accounts, inventory obsolescence and amortization. Actual results could differ from those estimates.

### (g) Financial instruments

The Museum's financial instruments recognized in the consolidated balance sheet consist of cash, accounts receivable, investments and accounts payable and accrued liabilities. The fair values of these instruments approximates their carrying value unless otherwise noted.

### 3 Investments

Investments comprise the following:

	<del></del>	2003		2002
	Cost \$	Market value \$	Cost \$	Market value \$
Short-term investments Treasury bills	395,171	394,957	272,946	272,678
Long-term investments			•	
Bonds Equity GICs	716,983 201,093	728,361 377,710	742,179 151,952 17,000	729,274 385,279 17,000
	918,076	1,106,071	911,131	1,131,553

Notes to Consolidated Financial Statements March 31, 2003

### 4 Property and equipment

			2003	2002
	Cost \$	Accumulated amortization \$	Net book value \$	Net book value \$
Computer equipment	208,059	165,945	42,114 85,455	39,511 65,833
Vehicles and equipment Furniture	230,851 71,020	145,396 35,189	35,831	27,985
	509,930	346,530	163,400	133,329

### 5 Museum services

Museum services consist of the following revenue and expenditures:

	2003 \$	2002 \$
Revenue		
Gift shop and programs	178,313	147,012
Admissions	98,857	102,638
Facility rentals	19,626	15,323
Membership	12,666	11,759
	309,462	276,732
Expenditures Gift shop and programs	164,840	140,451
	144,622	136,281

Notes to Consolidated Financial Statements March 31, 2003

### 6 General Fund revenue and expenditures - Detailed comparison to budget

	2003 Actual \$	2003 Budget (unaudited) \$
Revenue Provincial Museum services Investment income Miscellaneous income	1,779,000 143,771 6,031 5,319	1,779,200 141,200 5,000
	1,934,121	1,925,400
Expenditures Salaries and benefits Operations Curatorial and library Marketing and development Exhibition and technical services Visitor services Outreach	1,321,691 262,968 178,433 121,990 56,735 21,254 18,960	1,429,500 304,200 126,000 85,500 39,000 23,200 10,000
	1,982,031	2,017,400
	(47,910)	(92,000)
Less: Amortization of property and equipment not included in the above  Add: Capital expenditures included above	(33,442) 77,671	<u> </u>
Excess of expenditures over revenue	(3,681)	(92,000)

Notes to Consolidated Financial Statements March 31, 2003

### 7 Commitments

Minimum annual commitments under long-term operating leases are as follows:

	\$
Year ending March 31, 2004	31,376
2005	19,363
2006	7,216
2007	3,608

### 8 Comparative figures

Certain prior year's comparative figures have been reclassified to conform to the presentation adopted for the current year.

### NEW BRUNSWICK POWER CORPORATION REPORT AND CONSOLIDATED FINANCIAL STATEMENTS March 31, 2003



Deloitte & Touche LLP Brunswick House 44 Chipman Hill P.O. Box 6549, Station A Saint John, New Brunswick E2L 4R9

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### Deloitte & Touche

### **AUDITORS' REPORT**

The Honourable Marilyn Trenholme Counsell, MD Lieutenant Governor of New Brunswick Fredericton, New Brunswick

### Madam:

We have audited the consolidated balance sheet of New Brunswick Power Corporation as at March 31, 2003 and the consolidated statements of income and deficit and cash flows for the year then ended. These financial statements are the responsibility of the Corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Corporation as at March 31, 2003 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Chartered Accountants

Debotte is Touche LLP

May 12, 2003

Deloitte Touche Tohmatsu

## NEW BRUNSWICK POWER CORPORATION CONSOLIDATED STATEMENT OF INCOME AND DEFICIT

Year ended March 31, 2003 (in millions)

	2003			Rest	02 ated lote 2)
REVENUES					
Sales of power (Note 3) In-province Out-of-province Miscellaneous	\$ 993 227 53	1,273	-	\$ 919 359 41	1,319
EXPENSES					
Purchased power Fuel Operation, maintenance and administration Amortization and decommissioning (Note 4)	112 415 364 216	4 407		103 389 339 213	4.044
	_	1,107		•	1,044
Income before finance charges		166			275
Finance charges (Note 5)		243		_	256
NET INCOME (LOSS) FOR THE YEAR		(77)			19
DEFICIT					
Opening deficit as previously reported Effect of change in accounting policy (Note 2) Opening deficit as restated		(100)	_	(164) 45	(119)
Deficit end of year	\$	(177)		=	\$ (100)

## NEW BRUNSWICK POWER CORPORATION CONSOLIDATED BALANCE SHEET

as at March 31, 2003 (in millions)

	2003	2002 Restated (See Note 2)
PROPERTY, PLANT AND EQUIPMENT (Note 6)		
Land, buildings, plant and equipment, at cost Less: accumulated amortization	\$ 5,607 2,725	\$ 5,458 2,598
	2,882	2,860
LONG-TERM ASSETS Used nuclear fuel trust fund (Note 7)	20_	<u> </u>
CURRENT ASSETS		
Cash and short-term investments (Note 8) Accounts receivable Materials, supplies and fuel Prepaid expenses	62 188 98 7 355	17 169 102 5
DEFERRED CHARGES		
Deferred debt costs, less amounts amortized Deferred pension benefit (Note 9) Other deferred charges (Note 10)	56 68 6 130	42 61  103
	\$ 3,387	\$ 3,256

ON BEHALF OF NEW BRUNSWICK POW	ER CORPORATION
W Walling	Chairman
B. Bender	Director

## NEW BRUNSWICK POWER CORPORATION CONSOLIDATED BALANCE SHEET

as at March 31, 2003 (in millions)

	2003	2002 Restated (See Note 2)
LONG-TERM DEBT (Note 11)		
Debentures and other loans Less: sinking funds	\$ 2,999 387	\$ 2,530 359
	2,612	2,171
CURRENT LIABILITIES		
Short-term indebtedness (Note 12) Accounts payable and accruals Accrued interest Current portion of long-term debt (Note 11)	295 184 71 132 682	149 73 719 941
DEFERRED LIABILITIES		
Plant decommissioning and used nuclear fuel management (Note 13) Other (Note 14)	225 45 270	209 35 244
DEFICIT	•	
Deficit (Note 2)	(177)	(100)
	\$ 3,387	\$ 3,256

## NEW BRUNSWICK POWER CORPORATION CONSOLIDATED STATEMENT OF CASH FLOW

Year ended March 31, 2003 (in millions)

	2003	2002 Restated (See Note 2)
NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES:		
OPERATING		
Net income (loss) for the year  Amounts charged or credited to operations not requiring a current cash payment (Note 15)	\$ (77) 210	\$ 19 215
	133	234
Used nuclear fuel trust fund payment Net change in non-cash working capital balances	(20) 15	(35)
	128	199
FINANCING		
Debt retirements net of sinking fund proceeds Sinking fund installments and earnings Proceeds from long-term debt obligations Increase (decrease) in short-term indebtedness	(829) (56) 721 295	(229) (56) 283 (102)
	131	(104)
INVESTING		
Expenditure on property, plant and equipment Proceeds on disposal and customer contributions	(219)	(140) 5
	(214)	(135)
NET CASH INFLOW (OUTFLOW)	45	(40)
CASH AND SHORT-TERM INVESTMENTS		
BEGINNING OF YEAR	17	57
END OF YEAR	\$ 62	\$ 17

## NEW BRUNSWICK POWER CORPORATION NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

Year ended March 31, 2003 (in millions)

### 1. SIGNIFICANT ACCOUNTING POLICIES

The New Brunswick Power Corporation ("the Corporation"), established in 1920 as a Crown Corporation of the Province of New Brunswick by enactment of the New Brunswick Electric Power Act, has a corporate mission to provide for the continuous supply of energy adequate for the needs and future development of the Province and to promote economy and efficiency in the generation, distribution, supply, sale and use of power.

The accompanying consolidated financial statements have been prepared in accordance with Canadian generally accepted accounting principles, applied on a basis consistent with that of the preceding year. The financial statements include the accounts of the Corporation and those of its wholly owned subsidiary, NB Coal Limited (NB Coal).

### a. Regulation

The Corporation is regulated under a system whereby annual average rate increases greater than three percent, or the Consumer Price Index, whichever is higher, require regulatory review by the Board of Commissioners of Public Utilities of the Province of New Brunswick (Public Utilities Board). The Corporation must also apply to the Public Utilities Board before making any expenditure greater that \$75 million in relation to upgrading, maintaining or decommissioning a generating facility.

### b. Property, plant and equipment

The cost of additions to property, plant and equipment is the original cost of contracted services, direct labour and material, interest on funds used during construction and indirect charges for administration and other expenses, less credits for the value of power generated during commissioning. Property, plant and equipment also includes the present value of asset retirement obligations related to the disposal of used nuclear fuel and decommissioning of the nuclear and thermal generating stations.

Interest during construction is capitalized monthly based on the cost of long-term borrowings. When significant assets are removed from service for extended periods of time for refurbishment, interest during construction is charged based on the net book value of the asset concerned.

Contributions in aid of construction which include amounts received from customers as well as research and development grants in respect of new facilities, are netted against the cost of related assets. Amounts received from customers are being amortized over the estimated service lives of the related assets.

The cost of distribution assets retired, net of dismantlement and salvage, is charged to accumulated amortization. For all other property, plant and equipment dispositions, the cost and accumulated amortization is removed from the accounts with the gain or loss on disposal being reflected in income.



## NEW BRUNSWICK POWER CORPORATION NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

Year ended March 31, 2003 (in millions)

### 1. SIGNIFICANT ACCOUNTING POLICIES (continued)

### b. Property, plant and equipment (continued)

Amortization is provided for all assets sufficient to amortize the cost of such assets, less estimated salvage value, over their estimated service lives. The estimated service lives of fixed assets are periodically reviewed and any changes are applied prospectively. Amortization is suspended when significant assets are removed from service for extended periods for refurbishment. Amortization is provided on certain mining equipment on an increasing charge basis, the amortization amount being based on the amount of related debt retirement required during the year. All other assets are amortized on a straight-line basis. Amortization is provided on the net cost of property, plant and equipment in respect of which grants have been provided and on amounts contributed by customers.

The main categories of property, plant and equipment have been amortized based on the following average estimated service lives:

Assets	Years
Hydro Generating Stations	70
Thermal Generating Stations	35
Nuclear Generating Station	27*
Combustion Turbine Generating Stations	25
Terminals and Substations	40
Transmission System	35 - 55
Distribution System	10 - 35
Buildings	
- General	40
- Head Office	50
Communications and Computer Systems	3 - 15
Mining Equipment	20 - 35
Motor Vehicles	4 - 10

<sup>\*</sup> Effective April 1, 2002, the service life of the nuclear generating station was extended from 25 years to 27 years.

#### c. Cash and short-term investments

Cash and short-term investments, which are stated at cost, consist of balances with banks and investments in money market instruments.

### d. Inventories

Inventories of materials and supplies, and fuel, other than nuclear fuel, are valued at average cost. Nuclear fuel is valued at cost using the first-in, first-out method.



## NEW BRUNSWICK POWER CORPORATION NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

Year ended March 31, 2003 (in millions)

### 1. SIGNIFICANT ACCOUNTING POLICIES (continued)

### e. Deferred debt costs

The Corporation amortizes debenture discounts and premiums, the expenses of issues, and the deferred interest related to debt refinancing, over the lives of the issues to which they pertain.

### f. Foreign exchange transactions

Monetary assets and liabilities denominated in foreign currencies are translated to Canadian (Cdn) dollars at rates of exchange prevailing at the balance sheet date except where such items have been hedged by the acquisition of a forward exchange contract, in which case the rate established by the terms of the contract is used in the translation. Exchange gains and losses resulting from foreign currency translation are reflected in income.

### g. Long-term debt

Long-term debt is recorded on the balance sheet at cost. The estimated fair value of long-term debt is disclosed in the notes to the financial statements using market values or estimates of market values based on debt with similar terms and maturities. The estimated fair value does not include costs that would be incurred to exchange or settle the debt.

### h. Plant decommissioning and used nuclear fuel management

In order to provide for the estimated future costs of permanently disposing of used nuclear fuel and decommissioning the nuclear and thermal generating stations to return the sites to a state of unrestricted use, the Corporation recognizes these liabilities taking into account the time value of money. The Corporation does not provide for the estimated future costs of decommissioning hydro generating stations as there is currently no intention to decommission these assets.

The following costs have been recognized as a liability as at March 31, 2003:

- The estimated present value of the costs of decommissioning the nuclear and thermal generating stations at the end of their useful lives
- The estimated present value of the fixed cost portion of used nuclear fuel management activities that are required regardless of the volume of fuel consumed
- The estimated present value of the variable cost portion of used nuclear fuel management activities to take into account actual fuel volumes incurred up to March 31, 2003

The liability for used nuclear fuel management is increased for fuel generated each year with the corresponding amounts charged to operations through fuel expense.

The liabilities for nuclear and thermal plant decommissioning and used nuclear fuel management are increased for the passage of time by calculating accretion (interest) on the liabilities. The accretion expense is calculated using the Corporation's credit adjusted risk free rate and is included with amortization expense.



## NEW BRUNSWICK POWER CORPORATION NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

Year ended March 31, 2003 (in millions)

### 1. SIGNIFICANT ACCOUNTING POLICIES (continued)

### h. Plant decommissioning and used nuclear fuel management (continued)

The calculations of the anticipated future costs are based on detailed studies which take into account various assumptions regarding the method and timing of dismantlement of the nuclear and thermal generating stations, the cost of transportation of nuclear material to permanent disposal facilities, and estimates of inflation rates in the future.

Expenditures incurred on a current basis relating to used nuclear fuel management and plant decommissioning are charged against the deferred liability accounts.

In view of potential developments in the technology of decommissioning and used nuclear fuel management, and because of the various assumptions and estimates inherent in the calculations, the Corporation reviews such calculations periodically.

### i. Pension plans

Corporation employees are members of the Province of New Brunswick Public Service Superannuation Plan. This multi-employer plan provides pensions based on length of service and the average of the highest five consecutive years of earnings. The Corporation and its employees make contributions to the plan as prescribed in the Public Service Superannuation Act and its regulations. N.B. Coal maintains a private contributory defined benefit pension plan for its employees.

Under both plans, pension costs are actuarially determined using the projected benefit method, pro-rated on services and management's best estimate assumptions.

Experience gains or losses in excess of 10% of the greater of the pension assets and pension obligations are amortized over the expected average remaining service life of the employee group. The transitional asset (fair market value of the plan assets less the accrued benefit obligation as determined at April 1, 2000), is amortized over the average remaining service life of the employee group.

### j. Retirement allowance

The Corporation has a retirement allowance program for employees that provides a lumpsum payment equal to one week of pay for each full year of employment to a maximum of 26 weeks of pay. The actuarial present value of accrued retirement allowance obligations for past service is amortized on a straight-line basis over the expected average remaining service life of the employee group.

### k. Early retirement programs

The total cost of such programs is charged to income in the year the program is initiated, irrespective of when payments are actually made.

### I. Revenue

Billings to residential and general service customers are rendered monthly on a cyclical basis. All other customers are billed at the end of each month. Revenue in respect of items not billed at the end of a fiscal period is estimated and accrued.



## NEW BRUNSWICK POWER CORPORATION NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

Year ended March 31, 2003 (in millions)

### 1. SIGNIFICANT ACCOUNTING POLICIES (continued)

#### m. Derivative financial instruments

The Corporation periodically uses derivative financial instruments to manage the following risks:

- Interest rates
- Foreign currency
- · Electricity, oil and natural gas prices

In accordance with its hedging policies and objectives, the Corporation only enters into derivative financial instruments to manage underlying exposures. The Corporation formally documents all relationships between hedging instruments and hedged items, as well as its hedging objectives and strategy underlying various hedge transactions. This process includes linking all derivatives to specific assets and liabilities on the balance sheet or to specific forecasted transactions. The Corporation assesses both at the inception and on an ongoing basis whether the derivatives that are used in hedging transactions are effective in offsetting changes in fair values or cash flows of hedged items and therefore qualify for hedge accounting.

### Interest Rates

The Corporation enters into interest rate swaps to hedge against the interest rate exposure associated with future refinancing of debt. The gains or losses on these interest rate swaps that meet the hedge criteria are accounted for on a settlement basis and therefore are recognized only when the debt is refinanced. The resulting gains or losses are deferred and amortized over the new debt term. In the event that the interest rate swaps do not meet the hedge criteria, the derivative is carried at fair value, and changes in fair value would be recognized immediately in income. Gains or losses on interest rate swaps that are terminated would be recognized under current or deferred assets or liabilities on the balance sheet, and would be amortized over the existing debt term.

### Foreign Currency

The Corporation enters into Canadian dollar – US dollar forward contracts or Canadian dollar – US dollar cross currency interest rate swaps to hedge exchange risk related to forecasted US dollar purchases, and interest and principal obligations on US dollar denominated long-term debt.

Gains or losses on forward contracts hedging US dollar purchases that meet the hedge criteria are recognized through income at the settlement date. In the event that the hedge does not meet the hedge criteria, the derivative is carried at fair value, and changes in fair value would be recognized immediately in income.

Gains or losses on forward contracts and cross currency interest rate swaps hedging US dollar interest and principal repayments that meet the hedging criteria are recognized through income at the settlement date. Interest is accrued at the hedged rate. Hedged



## NEW BRUNSWICK POWER CORPORATION NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

Year ended March 31, 2003 (in millions)

### 1. SIGNIFICANT ACCOUNTING POLICIES (continued)

### m. Derivative financial instruments (continued)

outstanding US dollar denominated debt is translated to Canadian dollars at the hedged rate. In the event that a cross currency interest rate swap is terminated, the realized gain or loss would be recognized under current or deferred assets or liabilities on the balance sheet, and amortized over the debt term.

Also, the Corporation has assigned certain US dollar denominated sinking fund assets to provide a hedge against US\$ 239 million in outstanding debentures.

### Electricity, Oil and Natural Gas Prices

The Corporation periodically enters into electricity swaps to hedge the exposure related to changes in electricity prices on committed export sales. The Corporation also enters into oil and natural gas swaps to hedge the anticipated exposure related to changes in the cost of heavy fuel oil in the operations of its generating stations and on a purchase contract based on natural gas prices.

Gains or losses on these swaps that meet the hedge criteria are recognized at the settlement dates of the swaps. In the event that these swaps do not meet the hedge criteria or the forecasted purchase or sale is no longer probable of occurring, the derivative is carried at fair value, and changes in fair value would be recognized immediately in income.

### n. Use of estimates

### General

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expense during the reporting period. Actual results could differ from the estimates.

### 2. CHANGE IN ACCOUNTING POLICY

Effective April 1, 2002, the Corporation adopted the Canadian Institute of Chartered Accountants (CICA) standard for asset retirement obligations. This standard applies to the plant decommissioning and used nuclear fuel management liabilities recorded by the Corporation. The new standard requires the recognition of the net present value of these liabilities when incurred. Income and retained earnings from prior years have been restated to reflect the new standard. Adoption of the new standard had an immaterial impact on net income in 2003 and 2002. Opening retained earnings in 2003 was increased by \$45 million (2002 - \$45 million). After restatement, in 2002, property, plant and equipment increased by \$20 million and plant decommissioning and used nuclear fuel management liability decreased by \$25 million.

## NEW BRUNSWICK POWER CORPORATION NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

Year ended March 31, 2003 (in millions)

### 3. SALES

- a) Power sales to the Province of New Brunswick and other government owned organizations are recorded at normal commercial rates.
- b) Out-of-province sales include \$128 million (2002 \$195 million) to utilities in the United States.

### 4. AMORTIZATION AND DECOMMISSIONING

	2003	2002
Amortization expense Charges for decommissioning	\$ 190 26	\$ 199 14
	\$ 216	\$ 213

The change in service life of the Point Lepreau generating station from 25 to 27 years decreased amortization expense in 2003 by \$17 million. Also during the year an environmental liability to treat acidic water drainage from an inactive mine was established by NB Coal, increasing decommissioning expense by \$11 million.

### 5. FINANCE CHARGES

	2003	2002
Interest expense Less: Income from sinking funds and other investments	\$ 243 (27)	\$ 247 (24)
	216	223
Provincial government guarantee fee Amortization of deferred debt costs Unrealized foreign exchange (gains) losses Realized foreign exchange losses	18 6 (3) 15	19 4 4 11
Less: Interest capitalized	252 (9) \$ 243	261 (5) \$ 256

Interest paid on debt during the year was \$257 million (2002 - \$263 million). Interest received on investments during the year was \$23 million (2002 - \$22 million).



## NEW BRUNSWICK POWER CORPORATION NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

Year ended March 31, 2003 (in millions)

### 6. PROPERTY, PLANT AND EQUIPMENT

	2003		2002	
	Cost	Accumulated amortization	Cost	Accumulated amortization
Power generating stations	\$ 3,731	\$ 1,926	\$ 3,725	\$ 1,825
Transmission system	278	126	272	121
Terminals and substations	417	213	408	203
Distribution system	719	306	693	288
Buildings and properties	58	29	58	27
Communications and computer systems	79	34	62	26
Mining equipment and related assets	53	49	74	65
Motor vehicles	50	30	48	31
Miscellaneous assets	17	12	20	12
Construction-in-progress*	205	_	98	-
	\$ 5,607	\$ 2,725	\$ 5,458	\$ 2,598

<sup>\*</sup>Construction-in-progress at March 31, 2003 includes \$59 million of expenditures on the Point Lepreau refurbishment project. The forecasted total project spending of \$850 million has not received final approval.

### 7. USED NUCLEAR FUEL TRUST FUND

The federal Nuclear Fuel Waste Act (NFWA), came into force in November 2002. The NFWA requires major owners of nuclear waste in Canada to establish trust funds and make annual payments to these funds to finance the long-term management of nuclear fuel waste. Pursuant to the NFWA, the Corporation established and contributed \$20 million to its Nuclear Fuel Waste Trust fund in 2002. The NFWA requires the Corporation to contribute \$4 million annually for the next three years (2003 to 2005) to its trust fund.

### 8. CASH AND SHORT-TERM INVESTMENTS

	2003	2002
Cash Short-term investments	\$ 60 2	\$ 13 4
	\$ 62	\$ 17



Year ended March 31, 2003 (in millions)

#### 9. DEFERRED PENSION BENEFIT

Corporation employees are members of the Province of New Brunswick Public Service Superannuation Plan (Public Service Plan) as described in Note 1i. Actuarial valuations are prepared periodically to determine the costs of the pension benefits and the appropriate amounts of contributions to the fund. The latest actuarial valuation completed on the Public Service Plan was April 1, 2002.

The actuarial method used incorporates management's or the plan owner's best estimate assumptions to determine the present value of accrued pension benefit obligations based on projections of salaries and wages to normal retirement dates. The pension calculations were completed using a discount rate of 6.5% on the obligation and a rate of return of 7.5% on assets. Salary increases are assumed to be 2.5% and inflation is assumed to be 2%.

The status of the costs and obligations of the Corporation's share of the Public Service Plan and NB Coal's private plan as at March 31, 2003 was as follows:

	2003			2002	
Pension fund assets (market value)	\$	621	_\$_	678	
Accrued pension obligations	\$	756	\$	676	
Pension surplus (deficit)	\$	(135)	\$	2	
Cost of benefits for the year Interest cost on accrued benefits Interest on pension fund assets Amortization of transitional surplus Amortization of gains/losses	\$	12 45 (51) (3) 2	\$	10 43 (49) (4) 2	
Pension expense	\$	5	_\$	2	

Employees contributed \$10 million (2002 - \$9 million) and the Corporation contributed \$12 million to the plan (2002 - \$11 million) during the year. Benefit payments from the plan to retirees were \$28 million (2002 - \$29 million). Total contributions to date in excess of pension expense in the amount of \$68 million (2002 - \$61 million) have been recorded as an asset under deferred charges.

#### 10. OTHER DEFERRED CHARGES

Other deferred charges include a \$5 million prepayment for handling costs for Orimulsion fuel delivery at Coleson Cove and a \$1 million investment in a transmission project. The fuel handling prepayment will be charged to fuel expense based on volume of fuel delivered.



Year ended March 31, 2003 (in millions)

# 11. LONG-TERM DEBT

			2	2003	2002
Debentures guaranteed Debentures and notes h Other loans Less: Payments due wit	neld by the Prov		nswick 2,	125 998 8 131 132	\$ 125 3,114 10 3,249 719 \$ 2,530
Dab automa and nates					<u> </u>
Debentures and notes	<b>A</b>				
	Average Interest				
Date of maturity	Rate	Canadian	us	2003	2002
Years ending:					
March 31, 2003	8.0%				685
March 31, 2004	7.5%	100	•	100	100
March 31, 2005		400	-	400	200
March 31, 2006	5.9% 6.8%	400 70	<u>-</u>	400 70	200 70
March 31, 2007 March 31, 2008	4.8%		317	317	-
1-5 Years	5.8%	570	317	887	1,055
6-10 years	7.5%	1,300	159	1,459	975
11-30 Years	8.4%	250	527	777	1,209
Debentures and notes		2,120	1,003	\$3,123	\$3,239
Loans payable in annu rates varying from 4.5%	al installments to 8.25% per	of principal and annum to the yea	interest at r 2011.	8	10
Total long-term debt				\$3,131	\$3,249

The US\$ debenture balance outstanding at March 31, 2003 is US\$ 650 million. Substantially all of this foreign debt is hedged as described below.

The weighted average coupon interest rate on all debentures and notes outstanding at March 31, 2003 is 7.24% (2002 - 8.06%).



Year ended March 31, 2003 (in millions)

# 11. LONG-TERM DEBT (continued)

#### Long-term debt payments

Long-term debt maturities and sinking fund requirements in respect of debt outstanding at March 31, 2003 are as follows for the five years ending March 31, 2008:

Debt maturities and sinking
fund obligations
(in millions \$)

Year ending March 31, 2004	132
Year ending March 31, 2005	31
Year ending March 31, 2006	431
Year ending March 31, 2007	97
Year ending March 31, 2008	341

Exchange rates in effect at March 31, 2003 or the applicable hedge rates are used for debt denominated in foreign currencies.

### Cross-currency interest rate swaps

a) 7.625% Debentures, due February 15, 2013 - US \$100 million

With respect to this debt, the Corporation has entered into a cross-currency interest rate swap transaction with Canadian banks that results in an effective fixed interest rate of 7.75125% on CDN \$159 million.

b) 6.75% Debentures, due August 15, 2013 - US \$100 million

With respect to this debt, the Corporation has entered into a cross-currency interest rate swap transaction with Canadian banks that results in an effective fixed interest rate of 6.80025% on CDN \$159 million.

c) 3.50% Debentures, due October 23, 2007 – US \$200 million

With respect to this debt, the Corporation has entered into a cross-currency interest rate swap transaction with the Province of New Brunswick that results in an effective fixed interest rate of 4.7925% on CDN \$317 million.

# Sinking funds

The Minister of Finance of the Province of New Brunswick, as Trustee for the Corporation, maintains a sinking fund for all debenture issues where required. Sinking fund earnings are reflected in the Corporation's income. Corporation debentures held in the fund are cancelled at maturity or on the debenture call date. Sinking fund investments are deducted from long-term debt except where the legally enforceable right to offset does not exist. The amount not offset and reclassified as investments is immaterial in 2003 and 2002. The Corporation has assigned certain US denominated sinking fund assets to provide a hedge against US \$239 million in outstanding debentures.



Year ended March 31, 2003 (in millions)

# 11. LONG-TERM DEBT (continued)

#### Guarantee fee

The Corporation pays an annual guarantee fee to the Province of New Brunswick, amounting to 0.6489% of the total of long-term debt guaranteed by the Province, debentures held by the Province and short-term indebtedness to the Province, less the balance held in sinking funds, measured as at the previous year end.

# 12. SHORT-TERM INDEBTEDNESS

The Corporation borrows funds for temporary purposes from the Province of New Brunswick. The short-term borrowings from the Province of New Brunswick are \$295 million at March 31, 2003 (2002 - \$0 million).

The Corporation may also borrow from banks from time to time. Such borrowings are payable on demand. The Corporation has bank lines of credit, guaranteed by the Province of New Brunswick, for short-term borrowings totaling \$89 million.

NB Coal has bank lines of credit totaling \$4 million, which are secured by a general assignment of book debts.

# 13. PLANT DECOMMISSIONING AND USED NUCLEAR FUEL MANAGEMENT

The Corporation's nuclear generating station produces nuclear waste in the form of radioactive nuclear fuel bundles. The used nuclear fuel will need to be disposed of and the nuclear station will need to be dismantled and decommissioned at the end of its service life.

The Corporation is also required to decommission its thermal generating stations at the end of their useful lives.

The liability for plant decommissioning and used nuclear fuel management consists of the following.

	20	03	20	002
Used Nuclear Fuel Management				
Balance, beginning of year	\$	56	\$	54
Add: Liabilities incurred		1		. 1
Add: Accretion expense		4		4
Less: Expenditures		-		(3)
Balance, end of year		61		56

Year ended March 31, 2003 (in millions)

# 13. PLANT DECOMMISSIONING AND USED NUCLEAR FUEL MANAGEMENT (continued)

Nuclear Decommissioning	2003	2002
Balance, beginning of year Add: Liabilities incurred Add: Accretion expense Less: Expenditures Balance, end of year	120 - 9 - 129	112 - 8 - 120
Thermal Decommissioning	123	120
Balance, beginning of year Add: Liabilities incurred	33	31
Add: Accretion expense Less: Expenditures	2	2
Balance, end of year	 35	33
Total plant decommissioning and used nuclear fuel		
management liability at end of year	\$ 225	\$ 209

# Liability for Used Nuclear Fuel Management

The liability for used nuclear fuel management costs represents the cost of managing the radioactive used nuclear fuel bundles generated by the nuclear station. The key assumptions on which the liability is based are:

- The total undiscounted amount of the estimated cash flows required to settle the liability is \$445 million.
- The management of the used nuclear fuel will require cash expenditures until 2047 to settle the liability.
- The credit adjusted risk free rate at which the estimated cash flows have been discounted is 7.1%.

## Liability for Nuclear Decommissioning

The liability for nuclear decommissioning represents the costs of decommissioning the nuclear generating station after the end of its service life. The key assumptions on which the liability is based are:

- The total undiscounted amount of the estimated cash flows required to settle the liability is \$468 million.
- The decommissioning of the nuclear generating station will require cash expenditures until 2052 to settle the liability.
- The credit adjusted risk free rate at which the estimated cash flows have been discounted is 7.1%.



Year ended March 31, 2003 (in millions)

# 13. PLANT DECOMMISSIONING AND USED NUCLEAR FUEL MANAGEMENT (continued)

# Liability for Thermal Decommissioning

The liability for thermal decommissioning represents the costs of decommissioning the thermal generating stations after the end of their service lives. The key assumptions on which the liability is based are:

- The total undiscounted amount of the estimated cash flows required to settle the liability is \$93 million.
- The decommissioning of the thermal generating stations will require cash expenditures until 2033 to settle the liability.
- The credit adjusted risk free rate at which the estimated cash flows have been discounted is 7.1%.

## 14. DEFERRED LIABILITIES - OTHER

	2003	2002
Early retirement programs Retirement allowance program Other future employee benefits payable NB Coal environmental liability	\$ 24 13 1 1	\$ 27 10 - -
Less: Amounts due within one year	49	37 2
	\$ 45	\$ 35

# Retirement allowance liability

The Corporation has a retirement allowance program for employees as described in Note 1j. Actuarial calculations are prepared to determine the amount of the Corporation's obligations for retirement allowances. The actuarial method used incorporates management's best estimate assumptions to determine the present value of the accrued retirement allowance obligation based on projections of salaries and wages to normal retirement dates. The interest rate used in the calculation of this obligation was 6.5% and the assumed rate of salary escalation was 2.5%. The latest actuarial calculation was done as at April 1, 2002.

The retirement allowance obligation as at March 31, 2003 is \$27 million (2002 - \$24 million). The retirement allowance expense for the year ended March 31, 2003 was \$4 million (2002 - \$4 million). The cumulative amount expensed in excess of amounts paid out under the retirement allowance program has been set up as a deferred liability.



Year ended March 31, 2003 (in millions)

# 14. DEFERRED LIABILITIES - OTHER (continued)

# **NB** Coal environmental liability

During the year, the Corporation and its subsidiary, NB Coal, developed a long-term plan to treat acidic water drainage from an inactive mine. The plan involves building a permanent water treatment facility which will be used to treat the site for as long as required. During the year, NB Coal recognized an environmental liability equal to the net present value of the expected future costs.

# 15. AMOUNTS CHARGED OR CREDITED TO OPERATIONS NOT REQUIRING A CURRENT CASH PAYMENT

	2003	2002
Amortization and decommissioning Amortization of deferred debt costs	\$ 216 6	\$ 213
Unrealized foreign exchange (gains) losses Disposal of nuclear fuel consumed during the year	(3)	4
Retirement expenses less related cash payments	3	2
Reduction in pension expense Other deferred charges	(6)	(9) 
	\$ 210	\$ 215

### 16. FINANCIAL INSTRUMENTS

# Foreign exchange risk management

At March 31, 2003, the Corporation had outstanding forward exchange contracts representing a net commitment to purchase US\$263 million (2002 – US\$ 355 million) maturing over the next eighteen months. The weighted average rate of exchange protected by these contracts is 1.5554.

The fair value of forward exchange contracts as at March 31, 2003 is \$409 million (2002 - \$568 million). If the contracts had been closed out at March 31, 2003 the loss would have been \$17 million (2002 – gain of \$12 million).

At March 31, 2003, the Corporation had outstanding forward cross-currency interest rate swaps effectively hedging principal and interest payments associated with US \$400 million debt. The debt was converted at a weighted-average exchange rate of 1.5883 and interest rate of 6.04%. If the swaps had been closed out at March 31, 2003 the loss would have been \$21 million.

The Corporation has hedged \$239 million of its remaining \$250 million US dollar denominated debt with certain US denominated sinking fund assets.



Year ended March 31, 2003 (in millions)

# 16. FINANCIAL INSTRUMENTS (continued)

## Fuel price risk management

At March 31, 2003, the Corporation had outstanding heavy fuel oil swap contracts totaling \$84 million (2002 - \$79 million) maturing over the next eighteen months. The fair market value of the heavy fuel swap agreements as at March 31, 2003 is \$92 million (2002 - \$89 million).

At March 31, 2003, the Corporation had outstanding natural gas swap contracts totaling \$8 million (2002 – \$15 million) maturing over the next twelve months. The fair market value of the natural gas swap agreements as at March 31, 2003 is \$11 million (2002 – \$19 million).

Under the agreements, the Corporation exchanges monthly payments based on the differential between a fixed price and a monthly cumulative floating price for the associated fuel. The differential to be paid or received is reflected in the cost of fuel.

If the outstanding swap contracts for which gains and losses accrue to the Corporation had been closed out at March 31, 2003, the gain would have been \$8 million for heavy fuel oil swaps (2002 – gain of \$10 million), and \$3 million for natural gas swaps (2002 – gain of \$4 million).

# Electricity risk management

At March 31, 2003, the Corporation had no forward dated electricity swap contracts outstanding. (2002 - \$8 million). The fair market value of the electricity swap agreements as at March 31, 2002 was \$9 million with an unrecognized loss of \$1 million.

#### Interest rate risk management

At March 31, 2003, the Corporation had no forward dated interest rate swap agreements outstanding. The agreements at March 31, 2002 had a notional principal of \$225 million with an unrecognized loss of \$4 million.

### Fair value of debt and sinking funds

The estimated fair value of long term debt as at March 31, 2003 is \$3,639 million compared to a book value of \$3,131 million (2002 - \$3,685 million compared to \$3,249 million). The estimated fair value of all sinking funds as at March 31, 2003 is \$420 million compared to a book value of \$387 million (2002 - \$381 million compared to \$359 million).

### Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Corporation conducts a thorough assessment of debtors prior to granting credit and actively monitors the financial health of its debtors on an on-going basis. The estimated fair value of credit risk is deemed to be the sum of accounts receivable net of applicable reserves and the total gross unrealized gains for financial instruments. Accounts receivable, net of applicable reserves is \$188 million (2002 - \$169 million). Foreign exchange, interest rate and fuel price risk management represents a gross unrealized loss, net of gains, of \$27 million (2002 - \$21 million gain).



Year ended March 31, 2003 (in millions)

#### 17. COMMITMENTS

# Coleson Cove Generating Station Refurbishment

The Corporation received environmental approvals and began construction in December 2002 to refurbish the 998 megawatt Coleson Cove generating station and convert it to burn Orimulsion fuel. Expenditures to March 31, 2003 amounted to \$106 million. The estimated total cost of the refurbishment is \$747 million. The refurbishment and conversion is expected to be completed by November 2004.

### **Belledune Wharf**

The Corporation has entered into an operating lease expiring in 2013, with a twenty year renewal option, for the port facility at Belledune. This lease provides for annual charges of approximately \$5 million.

# **Courtenay Bay Generating Station**

The Corporation has entered into a lease agreement for site facilities, expiring in 2021, with a five year option to extend. The tenant has repowered an existing 100 MW unit to a 280 MW combined cycle natural gas unit which began commercial operation effective September 2001.

The Corporation has also entered into a related power purchase and transmission access agreement expiring in 2021, with a five year option to extend, with the same third party. The Corporation will purchase all the electrical energy produced by the re-powered 280 MW combined cycle natural gas unit during the winter period, November 1 to March 31, and from time to time, some or all of the electrical energy produced during the summer period.

# **Gas Transportation Agreement**

The Corporation has entered into an agreement expiring in 2015, for firm natural gas transportation service to the re-powered Courtenay Bay Generating Station. The cost of transportation will be recovered from the tenant referred to in the lease of the generating station.

#### Orimulsion Fuel Supply

The Corporation has entered into a twenty year agreement to purchase Orimulsion fuel for the Dalhousie generating station from 1990, continuing year to year thereafter unless terminated by either party. Also, the Corporation has signed a memorandum of understanding for the purchase of Orimulsion fuel for the Coleson Cove generating station for a twenty year term, beginning in 2004.

# Fuel Off Loading and Delivery

The Corporation has signed a memorandum of understanding for the use of facilities to off load fuel from marine tankers, provide temporary storage, and deliver the fuel by pipeline to the Coleson Cove generating station for a twenty year term.



Year ended March 31, 2003 (in millions)

# 17. COMMITMENTS (continued)

## Computer Equipment

The Corporation has entered into operating leases relating to computer equipment. The future minimum lease payments under these leases are as follows:

	2003	2002
2004	\$ 4	\$ 4 3
2005 2006	3	3 2
2000	\$8	\$9

#### 18. CONTINGENCY

The Canadian government has ratified the Kyoto Protocol. The Corporation is not able to estimate the full impact the ratification will have on its future business, as the provincial and federal governments have not finalised their implementation plans.

# 19. SUBSEQUENT EVENTS

### Restructuring the Corporation

In April, 2003 the Province of New Brunswick enacted the "Electricity Act". This Act provides for:

- The restructuring of New Brunswick Power Corporation into five crown corporations:
  - New Brunswick Power Holding Corporation
  - New Brunswick Power Nuclear Corporation
  - New Brunswick Power Generation Corporation
  - New Brunswick Power Transmission Corporation
  - New Brunswick Power Distribution and Customer Service Corporation
- The establishment of a New Brunswick System Operator. It will be a not for profit organization whose primary objective is to independently direct the operation and maintain the adequacy and reliability of the transmission grid.
- The establishment of the New Brunswick Electric Finance Corporation. This Corporation will facilitate the conversion of New Brunswick Power Corporation's debt to appropriate levels of debt in the operating companies through a debt equity swap, and will assume and reduce the remaining portion of the Corporation's debt. Payments from the operating companies to the Electric Finance Corporation, in the form of dividends and special payments, will be used to service and reduce the debt assumed by the Electric Finance Corporation.



Year ended March 31, 2003 (in millions)

# 19. SUBSEQUENT EVENTS (continued)

The Act also allows for the Province of New Brunswick to:

- Cause the Generation Corporation to sell all or part of its assets comprising the Coleson Cove generating station, or enter into an agreement including a trust, lease, partnership, joint venture or operating agreement, with respect to the Coleson Cove generating station.
- Cause the Nuclear Corporation to enter into an arrangement including a trust, lease, partnership, joint venture or operating agreement with respect to the Point Lepreau nuclear generation facility.
- Allow the System Operator to establish the electricity market rules for New Brunswick
- Effect the transferring of officers, employees, assets, liabilities, rights and obligations of New Brunswick Power Corporation to the New Brunswick Power Holding Corporation, the four operating companies, the System Operator and the Electric Finance Corporation. The transfers of assets, liabilities, rights and obligations will be done at their book values.

The Act received royal assent on April 11, 2003 and is expected to be proclaimed some time during 2003-04.

The operating companies will be expected to:

- Operate on a commercial basis, achieving return on equity targets
- Borrow without a provincial guarantee, except for the Nuclear Corporation which will remain an agent of the Crown
- Make payments in lieu of taxes and dividends

#### 20. COMPARATIVE FIGURES

Certain 2002 figures have been reclassified to conform with 2003 financial statement presentation.



FINANCIAL STATEMENTS

# NEW BRUNSWICK PUBLIC LIBRARIES FOUNDATION

31 MARCH 2003

Office of the Auditor General Bureau du vérificateur général



# **AUDITOR'S REPORT**

To the Chairperson and Directors New Brunswick Public Libraries Foundation

I have audited the statement of financial position of the New Brunswick Public Libraries Foundation as at 31 March 2003 and the statement of operations and changes in net assets for the year then ended. These financial statements are the responsibility of the Foundation's management. My responsibility is to express an opinion on these financial statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, the organization derives revenue from the general public, the completeness of which is not susceptible of satisfactory audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the organization and I was not able to determine whether any adjustments might be necessary to public donations, excess of revenue over expenditure, assets and net assets.

In my opinion, except for the effect of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning the completeness of the contributions referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the Foundation as at 31 March 2003 and the results of its operations and changes in net assets for the year then ended in accordance with Canadian generally accepted accounting principles.

K. D. Robinson, CA

K D Robinson

Deputy Auditor General

Fredericton, N. B. 6 August 2003

# **NEW BRUNSWICK PUBLIC LIBRARIES FOUNDATION** STATEMENT OF FINANCIAL POSITION 31 MARCH 2003

ASSETS	2003	2002
Current assets		
Cash (Trust Account) Accounts receivable	\$ 342,084 	\$ 236,063 353
	\$ 367,810	\$ 236,416
LIABILITIES AND NET ASSETS		and the state of t
Due to Province of New Brunswick	\$ 65,092	\$ 50,000
Deferred revenue	25,000	-
Net assets	277,718	186,416
	\$ 367,810	\$ 236,416

Approved by the Board

Chairperson

Chairperson

Director

# NEW BRUNSWICK PUBLIC LIBRARIES FOUNDATION STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS FOR THE YEAR ENDED 31 MARCH 2003

	<b>:</b>	
DEVENUE	2003	2002
REVENUE Grants from the Department of Education	\$100,000	\$ 100,000
Bank interest	6,394	6,506
Public donations	:	338
	106,394	106,844
EXPENDITURE		
Salaries and related expense	8,430	-
Advertising, office supplies and printing	3,173	-
Meetings	411	-
Travel	2,833	-
Other	245	
	15,092	-
EXCESS OF REVENUE OVER EXPENDITURE	91,302	106,844
Net assets, beginning of year	186,416	79,572
NET ASSETS, end of year	\$277,718	\$ 186,416

# NEW BRUNSWICK PUBLIC LIBRARIES FOUNDATION NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

# 1. Authority and Objective

The New Brunswick Public Libraries Foundation is an independent entity created under the provisions of the New Brunswick Public Libraries Foundation Act proclaimed 1 March 1998. The mandate of the Foundation is

- (1) to receive gifts of real and personal property, including money, to support public library services in the Province, including support for capital projects for public library facilities, purchase of materials, equipment and supplies for public libraries and support for such library services as may be delivered through the public library system in the Province,
- (2) to invest and administer the property received,
- (3) to encourage, facilitate and carry out programs and activities that will directly or indirectly increase the financial support of or confer a benefit on public libraries in the Province,
- (4) to make grants and gifts in support of the public library system in the Province,
- (5) to promote the use and benefits of public libraries in the Province, and
- (6) to assist public library boards in raising funds for public libraries in the Province.

The affairs of the Foundation are administered by a Board of Directors of ten persons appointed by the Lieutenant-Governor in Council. The Department of Education is responsible for the administration of the New Brunswick Public Libraries Foundation Act.

### 2. Expenses not included in these financial statements

Certain direct and indirect costs of operating the Foundation are absorbed by the Province of New Brunswick through the Department of Education.

CONSOLIDATED FINANCIAL STATEMENTS

NEW BRUNSWICK

RESEARCH AND PRODUCTIVITY COUNCIL

31 MARCH 2003

Office of the Auditor General Bureau du vérificateur général



# **AUDITOR'S REPORT**

The Honourable Bernard Lord
Premier of the Province of New Brunswick

- and -

The Chairman and Members of the New Brunswick Research and Productivity Council

I have audited the consolidated statement of financial position of the New Brunswick Research and Productivity Council as at 31 March 2003 and the consolidated statements of operations and changes in fund balances and cash flows for the year then ended. These financial statements are the responsibility of the Council's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the Council as at 31 March 2003 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

K. D. Robinson, CA Deputy Auditor General

K D Robinson.

Fredericton, N.B. 28 May 2003

# NEW BRUNSWICK RESEARCH AND PRODUCTIVITY COUNCIL CONSOLIDATED STATEMENT OF FINANCIAL POSITION 31 MARCH 2003

	Operating Fund	Capital Fund	2003 Total	2002 Total
ASSETS				
Current assets		-		
Cash and term deposits	\$ 859,562	\$ -	\$ 859,562	\$ 879,053
Accounts receivable	1,765,729	<del>-</del> ;	1,765,729	1,855,475
Work in progress	114,825	-	114,825	201,887
Prepaid expenses	54,948	-	54,948	31,082
	2,795,064	- ;	2,795,064	2,967,497
Long term investments, at cost (Note 3)	390,452	1,790,975	2,181,427	1,944,711
Capital assets, net (Note 4)	-	2,391,852	2,391,852	2,365,912
	\$ 3,185,516	\$ 4,182,827	\$ 7,368,343	\$ 7,278,120
LIABILITIES AND FUND BALANCES				
Current liabilities				
Accounts payable and accrued liabilities	\$ 1,302,881	\$ -	\$ 1,302,881	\$ 950,214
Deferred revenue	204,286	- :	204,286	111,616
Current portion of long term debt (Note 5)	-	34,400	34,400	34,400
	1,507,167	34,400	1,541,567	1,096,230
Long term debt				
Accrued retirement benefits	495,305	<b>-</b> :	495,305	527,275
Notes payable (Note 5)		85,258	85,258	119,658
	495,305	85,258	580,563	646,933
Deferred contributions (Note 6)	-	20,502	20,502	16,056
Fund balances				
Unrestricted	1,183,044	<del>-</del> :	1,183,044	1,524,183
Board restricted (Note 7)	 -	1,790,975	1,790,975	1,798,920
Invested in capital assets	-	2,251,692	2,251,692	2,195,798
	1,183,044	4,042,667	5,225,711	5,518,901
	\$ 3,185,516	\$ 4,182,827	\$ 7,368,343	\$ 7,278,120

Approved by	the Cou	ınci
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Chairman

**Executive Director** 

# NEW BRUNSWICK RESEARCH AND PRODUCTIVITY COUNCIL CONSOLIDATED STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED 31 MARCH 2003

	Operating Fund	Capital Fund	2003 Total	2002 Total
REVENUE				
Operations	\$ 7,334,570	\$ -	\$ 7,334,570	\$ 7,291,248
Operating grant		· <u></u>		
Province of New Brunswick	740,700	-	740,700	740,700
Interest	114,012	-	114,012	127,085
Sundry	80,097	<u>-</u>	80,097	91,105
Gain (loss) on sale of capital assets	-	(1,176)	(1,176)	169
	8,269,379	(1,176)	8,268,203	8,250,307
EXPENSE				
Operations	6,231,127	; <del>-</del>	6,231,127	6,033,377
General and administrative	1,594,791	· <u>-</u>	1,594,791	1,597,400
Restructuring (Note 9)	256,281	: <u>-</u>	256,281	· · · ·
Amortization (Notes 4 and 6)	450,875	-	450,875	432,499
Bad Debts	28,319	; <b>-</b>	28,319	37,688
	8,561,393	••	8,561,393	8,100,964
EXCESS (DEFICIENCY) OF REVENUE				
OVER EXPENSE	(292,014)	(1,176)	(293, 190)	149,343
Fund balances, beginning of year	1,524,183	3,994,718	5,518,901	5,369,558
Interfund adjustment (Note 7)	(49,125)	49,125	-	-
FUND BALANCES, end of year	\$ 1,183,044	\$ 4,042,667	\$ 5,225,711	\$ 5,518,901

# NEW BRUNSWICK RESEARCH AND PRODUCTIVITY COUNCIL CONSOLIDATED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2003

	Operating Fund	Capital Fund	2003 Total	2002 Total
CASH PROVIDED BY (USED FOR):				
Operating activities				
Excess (deficiency) of revenue over expense Amortization	\$ (292,014) 450,875	\$ (1,176) -	\$ (293,190) 450,875	\$ 149,343 432,499
Loss (gain) on sale of capital assets	· <del>-</del>	1,176	1,176	(169)
Net change in non-cash working capital	598,279	-	598,279	288,758
Net cash provided by operating activities	757,140	-	757,140	870,431
Financing and investing activities		:		_
Purchase or transfer of long-term investment	(244,661)	7,945	(236,716)	(195,711)
Accrual of retirement allowance entitlements	(31,970)	- '	(31,970)	58,732
Proceeds from long term loan	-	<del>-</del> ;	-	73,754
Payment of long term loans	. •	(34,400)	(34,400)	(16,100)
Proceeds on disposal of capital assets	-	2,000	2,000	4,500
Deferred contributions towards capital assets	-	23,337	23,337	
Acquisition of capital assets		(498,882)	(498,882)	(532,377)
Net cash used in financing and investing activities	(276,631)	(500,000)	(776,631)	(607,202)
NET INCREASE (DECREASE) IN CASH	480,509	(500,000)	(19,491)	263,229
Cash and term deposits, beginning of year Interfund transfer (Note 7)	879,053 (500,000)	- 500,000	879,053 -	615,824 -
CASH AND TERM DEPOSITS, end of year	\$ 859,562	\$ -	\$ 859,562	\$ 879,053

# NEW BRUNSWICK RESEARCH AND PRODUCTIVITY COUNCIL NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS 31 MARCH 2003

# 1. Purpose of the organization

The New Brunswick Research and Productivity Council is a non-profit organization incorporated under the Research and Productivity Council Act 1962. The objectives of the Council are to promote, stimulate and expedite continuing improvement in productive efficiency and expansion in the various sectors of the New Brunswick economy. The Council provides independent research, testing and technical services to enterprises primarily within New Brunswick on a fee-for-service basis.

# 2. Significant accounting policies

# (a) Fund accounting

Revenue and expense associated with delivery of services and administrative support are reported in the Operating Fund. The Capital Fund reports assets, liabilities, gains and expenditures related to the acquisition, disposal and financing of capital assets, as well as the amount of net assets restricted for capital purposes.

#### (b) Revenue recognition

Revenue is determined to be earned and is recorded in the Operating Fund on a percentage of completion basis when services are performed. The value of work completed but not billed is reported as Work in Progress, while amounts which have been paid or billed in advance, but for which work has not been done, are reflected as Deferred Revenue. All interest income is reported in the Operating Fund in the year it is earned, while gains and losses relating to disposal of capital assets are reported in the Capital Fund in the year the disposal occurs.

# (c) Capital assets

Capital assets are recorded in the Capital Fund at cost. Amortization is provided on a straight-line basis over the assets' estimated useful lives. Amortization expense is recorded in the Operating Fund as part of the cost of service delivery.

### (d) Consolidation policy

These consolidated financial statements include the accounts of the Council and those of its wholly-owned subsidiary, Minuvar Ltd.

# NEW BRUNSWICK RESEARCH AND PRODUCTIVITY COUNCIL NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS 31 MARCH 2003

# 3. Long-term investments

The following investments are carried at cost. The fundamental source of uncertainty to which these investments are exposed is interest rate risk. Interest rate risk is the risk that the value of an investment will fluctuate due to future changes in market interest rates.

Province of Nova Scotia notes, due 27 April 2002, extendable at issuer's option until 2010. Interest at 5.50% is paid annually.  Bell Canada medium term note, due 1 December 2003. Interest at 6.25% is paid semi-annually.  Government of Canada, due 1 June 2004. Interest at 3.5% is paid semi-annually.  Government of Canada, due 1 September 2004. Interest at 5.0% is paid semi-annually.  City of Hamilton, due 25 October 2004. Interest at 4.25% is paid semi-annually.  Farm Credit Corporation, due 15 July 2005. Interest at 4.4% is paid semi-annually.  Farm Credit Canada, due 15 August 2005. Interest at 4.25% is paid monthly.  Farm Credit Corporation medium term notes, due 15 November 2005. Interest at 5.00% is paid semi-annually.  Government of Canada, due 1 December 2005. Interest at 4.25% is paid semi-annually.  Government of Canada, due 1 December 2005. Interest at 4.25% is paid semi-annually.  CU Inc., due 6 November 2006. Interest at 4.84% is paid semi-annually.  100,000  2,177,000  Unamortized net discount/premium  4,427  \$2,181,427		2003
2010. Interest at 5.50% is paid annually.  Bell Canada medium term note, due 1 December 2003. Interest at 6.25% is paid semi-annually.  Government of Canada, due 1 June 2004. Interest at 3.5% is paid semi-annually.  Government of Canada, due 1 September 2004. Interest at 5.0% is paid semi-annually.  City of Hamilton, due 25 October 2004. Interest at 4.25% is paid semi-annually.  Farm Credit Corporation, due 15 July 2005. Interest at 4.4% is paid semi-annually.  Farm Credit Canada, due 15 August 2005. Interest at 4.25% is paid monthly.  Farm Credit Corporation medium term notes, due 15 November 2005. Interest at 5.00% is paid semi-annually.  Government of Canada, due 1 December 2005. Interest at 4.25% is paid semi-annually.  Government of Canada, due 1 December 2005. Interest at 4.25% is paid semi-annually.  CU Inc., due 6 November 2006. Interest at 4.84% is paid semi-annually.  100,000  2,177,000  Unamortized net discount/premium	Fixed Income	
Government of Canada, due 1 June 2004. Interest at 3.5% is paid semi-annually.  Government of Canada, due 1 September 2004. Interest at 5.0% is paid semi-annually.  City of Hamilton, due 25 October 2004. Interest at 4.25% is paid semi-annually.  Farm Credit Corporation, due 15 July 2005. Interest at 4.4% is paid semi-annually.  Farm Credit Canada, due 15 August 2005. Interest at 4.25% is paid monthly.  Farm Credit Corporation medium term notes, due 15 November 2005. Interest at 5.00% is paid semi-annually.  Government of Canada, due 1 December 2005. Interest at 4.25% is paid semi-annually.  CU Inc., due 6 November 2006. Interest at 4.84% is paid semi-annually.  100,000  2,177,000  Unamortized net discount/premium		\$ 1,000,000
Government of Canada, due 1 September 2004. Interest at 5.0% is paid semi- annually. 200,000  City of Hamilton, due 25 October 2004. Interest at 4.25% is paid semi-annually. 144,000  Farm Credit Corporation, due 15 July 2005. Interest at 4.4% is paid semi-annually. 143,000  Farm Credit Canada, due 15 August 2005. Interest at 4.25% is paid monthly. 250,000  Farm Credit Corporation medium term notes, due 15 November 2005. Interest at 5.00% is paid semi-annually. 50,000  Government of Canada, due 1 December 2005. Interest at 4.25% is paid semi-annually. 140,000  CU Inc., due 6 November 2006. Interest at 4.84% is paid semi-annually. 100,000  2,177,000  Unamortized net discount/premium 4,427	•	50,000
annually. 200,000  City of Hamilton, due 25 October 2004. Interest at 4.25% is paid semi-annually. 144,000  Farm Credit Corporation, due 15 July 2005. Interest at 4.4% is paid semi-annually. 143,000  Farm Credit Canada, due 15 August 2005. Interest at 4.25% is paid monthly. 250,000  Farm Credit Corporation medium term notes, due 15 November 2005. Interest at 5.00% is paid semi-annually. 50,000  Government of Canada, due 1 December 2005. Interest at 4.25% is paid semi-annually. 140,000  CU Inc., due 6 November 2006. Interest at 4.84% is paid semi-annually. 100,000  2,177,000  Unamortized net discount/premium 4,427	Government of Canada, due 1 June 2004. Interest at 3.5% is paid semi-annually.	100,000
Farm Credit Corporation, due 15 July 2005. Interest at 4.4% is paid semi-annually.  Farm Credit Canada, due 15 August 2005. Interest at 4.25% is paid monthly.  Farm Credit Corporation medium term notes, due 15 November 2005. Interest at 5.00% is paid semi-annually.  Government of Canada, due 1 December 2005. Interest at 4.25% is paid semi-annually.  CU Inc., due 6 November 2006. Interest at 4.84% is paid semi-annually.  100,000  2,177,000  Unamortized net discount/premium		200,000
Farm Credit Canada, due 15 August 2005. Interest at 4.25% is paid monthly.  Farm Credit Corporation medium term notes, due 15 November 2005. Interest at 5.00% is paid semi-annually.  Government of Canada, due 1 December 2005. Interest at 4.25% is paid semi-annually.  CU Inc., due 6 November 2006. Interest at 4.84% is paid semi-annually.  100,000  2,177,000  Unamortized net discount/premium  4,427	City of Hamilton, due 25 October 2004. Interest at 4.25% is paid semi-annually.	144,000
Farm Credit Corporation medium term notes, due 15 November 2005. Interest at 5.00% is paid semi-annually.  Government of Canada, due 1 December 2005. Interest at 4.25% is paid semi-annually.  CU Inc., due 6 November 2006. Interest at 4.84% is paid semi-annually.  100,000  2,177,000  Unamortized net discount/premium  4,427	Farm Credit Corporation, due 15 July 2005. Interest at 4.4% is paid semi-annually.	143,000
50,000 Government of Canada, due 1 December 2005. Interest at 4.25% is paid semi-annually.  CU Inc., due 6 November 2006. Interest at 4.84% is paid semi-annually.  100,000 2,177,000 Unamortized net discount/premium 4,427	Farm Credit Canada, due 15 August 2005. Interest at 4.25% is paid monthly.	250,000
annually. 140,000  CU Inc., due 6 November 2006. Interest at 4.84% is paid semi-annually. 100,000  2,177,000  Unamortized net discount/premium 4,427		50,000
Unamortized net discount/premium 2,177,000 4,427		140,000
Unamortized net discount/premium 4,427	CU Inc., due 6 November 2006. Interest at 4.84% is paid semi-annually.	100,000
\$ 2,181,427	Unamortized net discount/premium	
		\$ 2,181,427

The value of investments held at 31 March 2002 was \$1,944,711.

Investments held at 31 March 2003 have a market value of \$2,268,021 (2002 - \$1,869,187).

# NEW BRUNSWICK RESEARCH AND PRODUCTIVITY COUNCIL NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS 31 MARCH 2003

# 4. Capital assets

	Amortization Rates	2003	2002
Vehicles	25 percent	\$ 14,343	\$ 14,343
Computer equipment	25 percent	1,257,938	1,204,898
Other equipment	12.5 percent	5,831,062	5,478,284
Building	3 percent	2,202,954	2,113,065
Cost		9,306,297	8,810,590
Less: accumulated amortization		6,914,445	6,444,678
Capital assets, net		\$ 2,391,852	\$ 2,365,912

Amortization expense is comprised of the following amounts:

Amortization of assets		\$ 469,766	\$ 448,514
Amortization of deferred contributions	1	( 18,891)	( 16,015)
		\$ 450,875	\$ 432,499

2003

2002

# 5. Note payable

	2003	2002
Atlantic Canada Opportunities Agency, interest free, payable \$3,750 quarterly through May 1, 2006  Atlantic Canada Opportunities Agency, interest free, payable \$4,850 quarterly	\$ 47,004	\$ 62,004
Atlantic Canada Opportunities Agency, interest free, payable \$4,850 quarterly through November 1, 2006	72,654	92,054
	119,658	154,058
Less: current portion	34,400	34,400
	\$ 85,258	\$ 119,658

# 6. Deferred contributions

Deferred contributions reported in the Capital Fund represent the unamortized portion of external contributions received towards the cost of specific capital assets. Amortization of deferred contributions is calculated at the same rate as amortization of the assets to which they relate, and is netted with amortization expense for presentation purposes. This method of presentation became effective 1 April 1995.

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# NEW BRUNSWICK RESEARCH AND PRODUCTIVITY COUNCIL NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS 31 MARCH 2003

#### 6. Deferred contributions - continued

The changes for the year in the deferred contributions balance reported in the Capital Fund are as follows:

	2003	2002
Deferred contributions at 31 March	\$ 16,056	\$ 32,071
Contributions to the cost of equipment	23,337	-
Amortization of deferred contributions	( 18,891)	( 16,015)
Deferred contributions at 31 March	\$ 20,502	\$ 16,056

Contributions towards the cost of capital assets in years prior to 1 April 1995 were credited to the cost of the related assets and thus reduced the net asset value subject to amortization. Since the Council's inception it has been the recipient of capital funding from a variety of programs; details concerning the amount and classification of assets funded through these programs are not reasonably determinable. For this reason, capital assets purchased prior to 1 April 1995 continue to be carried at cost net of external contributions.

### 7. Inter-fund transfers and internally restricted fund balances

The board of directors of the New Brunswick Research and Productivity Council internally restricted resources amounting to \$1,790,975 as at 31 March 2003 (2002 - \$1,798,920). This internally restricted amount is intended for the acquisition of capital assets and payment of capital obligations and is not available for other purposes without the approval of the board of directors. This amount includes a 31 March 2003 transfer of \$500,000 from the Operating Fund to the Capital Fund (2002 - \$600,000).

### 8. Related party transactions

During the year the Council provided services to government departments and Crown agencies of the Province of New Brunswick. The Council provides these services under its normal terms and conditions.

	2003	2002
Revenue from services provided for the year Government departments and agencies	\$ 956,214	\$ 996,457
Accounts receivable at 31 March		
Government departments and agencies	\$ 125,358	\$ 407,376

# NEW BRUNSWICK RESEARCH AND PRODUCTIVITY COUNCIL NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS 31 MARCH 2003

# 9. Restructuring

During the year the Council implemented several changes in staffing in order to achieve administrative efficiencies, as a consequence of the termination of a major, long-standing agreement with the National Research Council, and in order to pursue new directions in the provision of analytical services. Restructuring includes termination-related expenses, and where applicable, the cost of recruiting new employees.

FINANCIAL STATEMENTS

PREMIER'S COUNCIL ON THE

STATUS OF DISABLED PERSONS
31 MARCH 2003

Office of the Auditor General Bureau du vérificateur général



# **AUDITOR'S REPORT**

To the Chairperson and Members of Premier's Council on the Status of Disabled Persons

I have audited the balance sheet of the Premier's Council on the Status of Disabled Persons as at 31 March 2003 and the statement of revenue, expenditure and surplus for the year then ended. These financial statements are the responsibility of the Council's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Council as at 31 March 2003 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

K. D. Robinson, CA Deputy Auditor General

KD Robinson

Fredericton, N.B. 18 June 2003

# PREMIER'S COUNCIL ON THE STATUS OF DISABLED PERSONS BALANCE SHEET 31 MARCH 2003

ASSETS	2003	2002
Current assets		
Cash	\$ 4,990	\$ 8,794
Accounts receivable	2,846	5,131
Prepaid expenses	2,662	1,439
	\$ 10,498	\$ 15,364
LIABILITIES AND SURPLUS	:	
Current liabilities		
Accounts payable and accrued liabilities	\$ 5,482	\$ 9,384
Surplus	5,016	5,980
	\$ 10,498	\$ 15,364

Approved by the Council

Chairnerson

celum a muhe TREASURER Member

# PREMIER'S COUNCIL ON THE STATUS OF DISABLED PERSONS STATEMENT OF REVENUE, EXPENDITURE AND SURPLUS FOR THE YEAR ENDED 31 MARCH 2003

	2003	2003	2002
	Budget	Actual	Actual
REVENUE			
Grants - Province of New Brunswick	\$ 247,700	\$ 250,900	\$ 236,300
Miscellaneous revenue	1,866	355	4,636
	249,566	251,255	240,936
EXPENDITURE			
Salaries and employee benefits	188,366	183,762	179,209
Furniture and equipment	2,500	2,451	2,573
Office supplies	3,295	3,770	3,283
Telephone	3,280	3,343	3,168
Printing	10,000	9,787	9,882
Translation	5,500	7,284	4,599
Honoraria	8,000	7,225	6,676
Travel expenses	9,000	6,512	7,359
Postage	7,000	6,414	6,962
Maintenance	2,600	1,194	2,334
Hotel expenses	6,500	5,946	5,827
Parking	2,557	2,332	2,548
Council meetings	3,500	2,932	2,605
Consultations and seminars	÷	1,402	582
Meals	2,400	1,495	1,909
Library and subscriptions	1,800	2,435	1,725
Office equipment rental	3,000	2,257	2,623
Insurance	560	568	525
Miscellaneous	300	910	260
Bank charges	135	200	134
Disability Awareness Week (Note 2)	1,360		8,412
	261,653	252,219	253,195
EXCESS OF EXPENDITURE OVER REVENUE			
FOR THE YEAR	\$ (12,087)	(964)	(12,259)
Surplus, beginning of year	-	5,980	18,239
SURPLUS, END OF YEAR		\$ 5,016	\$ 5,980

# PREMIER'S COUNCIL ON THE STATUS OF DISABLED PERSONS NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

# 1. Summary of significant accounting policies

# (a) Capital assets

It is the policy of the Council to charge all capital asset purchases to expense in the period in which the expenditure is incurred.

# (b) Services provided by the Province of New Brunswick

The Council uses an office for which rent is paid by the Province of New Brunswick. Therefore, no rental charge has been included in the Council's expenses.

# 2. Other activities - Disability Awareness Week

The Council acts as a co-ordinator for Disability Awareness Week (D.A.W.). The Council pays for some costs incurred in holding this event on behalf of the provincial D.A.W. committee. These funds are reimbursed to the Council from grants received by the provincial D.A.W. committee from Human Resources Development Canada (H.R.D.C.). Should the committee not receive sufficient funding from H.R.D.C. the Council is responsible for expenditures not reimbursed.

FINANCIAL STATEMENTS
PROVINCIAL HOLDINGS LTD.
31 MARCH 2003

Office of the Auditor General Bureau du vérificateur général



# **AUDITOR'S REPORT**

To the Shareholder of Provincial Holdings Ltd.

I have audited the balance sheet of Provincial Holdings Ltd. as at 31 March 2003 and the statements of income and retained earnings and cash flows for the year then ended. These financial statements are the responsibility of the Company's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Company as at 31 March 2003 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

KD Room son

K. D. Robinson, CA Deputy Auditor General

Fredericton, N. B. 18 July 2003

# PROVINCIAL HOLDINGS LTD. BALANCE SHEET 31 MARCH 2003

ACCETO	2003	2002
ASSETS		
Current assets Cash and short-term investments	\$ 442,897	\$ 654,018
Interest receivable	4,160	5,165
Miscellaneous receivable	220	-
Prepaid	-	18,696
Tropaid	447,277	677,879
Industrial devalopment projects (Notes 2(s) and 2)	447,277	011,019
Industrial development projects (Notes 2(a) and 3)  Loans to client companies	5,246,273	5,697,266
Shares in client companies	2,941,045	2,941,045
Building held for development purposes	310,000	2,941,043
building field for development purposes	8,497,318	8,638,311
Less: Provision for loss	2,627,353	2,813,284
Less. Provision for loss		
	5,869,965	5,825,027
Capital assets (Note 2(b))		075 000
Land and building, at cost	-	975,000
Less: Accumulated amortization	-	35,750
		939,250
	\$ 6,317,242	\$ 7,442,156
LIABILITIES AND SHAREHOLDER'S EQUITY		
Current liabilities		
Accounts payable - due to Province of New Brunswick	\$ 89,487	\$ -
Accounts payable - other	10,335	456
	99,822	456
Long-term debt	7.070.400	D 446 E70
Due to Province of New Brunswick (Note 3)	7,976,488	8,446,572
Less: Provision for loss on industrial development projects (Note 2(a))	2,367,185	1,613,285
	5,609,303	6,833,287
Capital stock		
Authorized: 500 common shares, par value of \$10 each		<b></b>
Issued and fully paid: 500 shares	5,000	5,000
Retained earnings	603,117	603,413
	608,117	608,413
	\$ 6,317,242	\$ 7,442,156

Approved by the Board

Maurice & Bernie

Director

Director

# PROVINCIAL HOLDINGS LTD. STATEMENT OF INCOME AND RETAINED EARNINGS FOR THE YEAR ENDED 31 MARCH 2003

	2003	2002
REVENUE		
Loss recovery - provincially funded (Note 2(a))	\$ 753,900	\$ -
Interest income	59,943	106,704
Dividend income	-	149,676
Grants to industry and municipalities	-	134,327
Gain on sale of capital asset	-	29,056
Miscellaneous revenue	1,000	-
	814,843	419,763
EXPENSE		
Loss on sale of capital asset	753,900	-
Bad debts	14,069	-
Amortization on building (Note 2(b))	20,350	40,419
Real estate commission	11,550	-
Miscellaneous	200	18,193
Rent	125	-
Property tax	13,433	14,493
Grants to industry and municipalities	•	708,065
Accounting and legal fees	1,512	12,514
	815,139	793,684
NET INCOME (LOSS) FOR THE YEAR	( 296)	( 373,921)
Retained earnings, beginning of year	603,413	977,334
RETAINED EARNINGS, end of year	\$ 603,117	\$ 603,413

# PROVINCIAL HOLDINGS LTD. STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2003

	2003	2002
CASH PROVIDED BY (USED FOR)		
Operating activities:		
Net income (loss) for the year	\$ (296)	\$ (373,921)
Add (deduct) items not requiring, or generating cash		
Amortization	20,350	40,419
Bad debt expense	14,069	
Loss (gain) on sale of capital asset	753,900	( 29,056)
Loss recovery - provincially funded	( 753,900)	-
	34,123	( 362,558)
Changes in non-cash working capital components*	118,848	( 953,764)
	152,971	( 1,316,322)
Investing activities		
Investing activities: Industrial development projects - recoveries		
Loans	315,061	1,195,436
Shares	-	208,955
Industrial development projects - investments		
Loans	( 64,069)	(386,716)
Shares		( 945,000)
Property purchase	( 310,000)	. <del>-</del>
Proceeds from land and building sale	165,000	450,000
	105,992	522,675
Financing activities:		
Advance from Province	_	895,000
Repayments to the Province	( 470,084)	(1,056,836)
	(470,084)	( 161,836)
	(470,004)	(101,000)
INCREASE (DECREASE) IN CASH	(211,121)	( 955,483)
Cash position, beginning of year	654,018	1,609,501
CASH POSITION, end of year	\$ 442,897	\$ 654,018

<sup>\*</sup> Non-cash working capital components include accounts receivable, prepaid and accounts payable.

# PROVINCIAL HOLDINGS LTD. NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 1. Description of operations

Provincial Holdings Ltd. was established in 1973 under the Companies Act of the Province of New Brunswick. The Company is wholly owned by the Province of New Brunswick and is responsible for administering industrial development project investments. The administration of the Company's affairs is carried out by employees of the Province of New Brunswick under the direction of the Company's Board of Directors. All costs associated with these employees are paid by the Province.

#### 2. Summary of significant accounting policies

#### (a) Industrial development projects

The Company's investments in industrial development projects are carried at cost except where, by agreement, interest on such projects is capitalized. In these cases the capitalized interest is added to the cost of the investment.

To recognize potential losses relating to industrial development project investments, the Company maintains a provision for loss against its investments. Pursuant to Treasury Board minute 74-57, any losses arising on investments funded by advances from the Province of New Brunswick will be borne by the Province through a corresponding reduction in the long term debt of the Company. As a result of this undertaking by the Province, any losses recorded as an expense by the Company are offset by a recovery from the Province.

#### (b) Capital assets

Amortization on the building is being taken at 4% per annum on a declining balance basis.

#### 3. Long-term debt

Pursuant to Treasury Board Minute 74-57, advances from the Province of New Brunswick are interest free and are to be repaid from recoveries of amounts invested in industrial development projects.

#### 4. Contingent liabilities

The Company has guaranteed loans to two client companies. Under one agreement, the amount guaranteed shall not exceed the lesser of \$7,500,000 or 50% of the balance of the loan. The contingent liability in respect of this guarantee was \$2,634,597 (2002 - \$4,630,502) at 31 March 2003. In this case, any resulting loss will be borne by the Province of New Brunswick and will not be reflected as an expense of the Company.

The other agreement is new in 2003 and consists of a line of credit for \$100,000.

# FINANCIAL STATEMENTS REGIONAL DEVELOPMENT CORPORATION 31 MARCH 2003

Office of the Auditor General Bureau du vérificateur général



#### **AUDITOR'S REPORT**

Lieutenant-Governor in Council
- and The Chairperson and Directors
Regional Development Corporation
Fredericton, New Brunswick

I have audited the balance sheet of the Regional Development Corporation as at 31 March 2003 and the statement of revenue and expenditure for the year then ended. These financial statements are the responsibility of the Corporation's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Corporation as at 31 March 2003 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

K. D. Robinson, CA Deputy Auditor General

KD Robin for

Fredericton, N. B. 5 September 2003

# REGIONAL DEVELOPMENT CORPORATION BALANCE SHEET 31 MARCH 2003

ASSETS	2003	2002
Current assets	:	
Cash	\$ 82,565	\$ 813,913
Accounts receivable	Ψ 02,000	Ψ 0.0,0.0
Canada - Regional Economic Development Agreement	626,219	3,686,978
- Other agreements	1,150,600	2,933,610
Province of New Brunswick - operating and capital funds	4,821,352	2,894,650
Other	20,448	41,198
Prepaids	290,000	, -
	6,991,184	10,370,349
Other assets		
Advance to Fundy Trail Endowment Fund - In Trust (Note 2)	3,600,000	3,400,000
Loan receivable (Note 3)	629,144	-
	\$ 11,220,328	\$ 13,770,349
LIABILITIES	:	
Current liabilities		
Accounts payable		
Government of Canada	; \$ -	\$ 20,292
Province of New Brunswick - claims on Canada	1,759,656	6,605,084
Deferred revenue	2,786,664	713,143
Provision for losses on guaranteed loans	850,000	. •
Other	1,594,864	3,031,830
	6,991,184	10,370,349
Due to Province of New Brunswick		
Due to Province of New Brunswick  Fundy Trail Endowment Fund - In Trust (Note 2)	3 600 000	3 400 000
Due to Province of New Brunswick Fundy Trail Endowment Fund - In Trust (Note 2) Loan receivable (Note 3)	3,600,000 629,144	3,400,000

Approved by the Board

Chairperson

Maurie J. Bernin

Director

# REGIONAL DEVELOPMENT CORPORATION STATEMENT OF REVENUE AND EXPENDITURE FOR THE YEAR ENDED 31 MARCH 2003

	2003	2002
REVENUE		
Federal contribution (Schedule 1)	\$ 7,990,626	\$ 7,757,311
Provincial contribution (Schedule 2)	45,751,535	42,491,084
	53,742,161	50,248,395
EXPENDITURE		
Agreements and Programs		
Regional Economic Development Agreement	8,457,096	8,424,708
Acadian Peninsula Economic Development Fund	4,578,478	6,019,900
Total Development Fund	5,019,879	4,830,884
Youth Community Assistance Program	2,349,559	2,331,528
Community Economic Development Fund	1,180,940	119,903
Atlantic Canada Tourism Partnership	856,012	927,603
International Business Development Agreement	218,000	304,878
Aboriginal Economic Development Program	43,771	31,221
	22,703,735	22,990,625
Other Activities		
Grants to RDC - SOA (Note 1)	18,380,468	12,286,450
Official Languages and Intergovernmental Cooperation	3,936,741	2,444,499
Centres scolaires communautaires	1,712,400	1,680,669
Special Projects	2,901,497	2,439,784
Other Initiatives (Schedule 3)	952,665	6,160,207
Provision for loss	850,000	-
Operations	2,304,655	2,152,636
Government Grants Program		93,525
	31,038,426	27,257,770
	53,742,161	50,248,395
EXCESS OF REVENUE OVER EXPENDITURE	\$ -	\$ -

# REGIONAL DEVELOPMENT CORPORATION SCHEDULES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2003

	2003	2002
Schedule 1 - Revenue - Federal contribution		
Regional Economic Development Agreement	\$ 5,906,570	\$ 6,217,121
Other Activities Official Languages and Intergovernmental Cooperation Centres scolaires communautaires Tobacco Sales Enforcement Cultural Strategy Program	1,677,276 282,500 124,280	1,097,483 282,500 125,000 35,207
	2,084,056	1,540,190
	\$ 7,990,626	\$ 7,757,311
Schedule 2 - Revenue - Provincial contribution		
Agreements and Programs Regional Economic Development Agreement	\$ 2,550,526	\$ 2,207,587
Acadian Peninsula Economic Development Fund	4,578,478	6,019,900
Total Development Fund	5,019,879	4,830,884
Youth Community Assistance Program	2,349,559	2,331,528
Community Economic Development Fund	1,180,940	119,903
Atlantic Canada Tourism Partnership	856,012	927,603
International Business Development Agreement	218,000	304,878
Aboriginal Economic Development Program	43,771	31,221
	16,797,165	16,773,504
Other Activities		
Grant to RDC - SOA (Note 1)	18,380,468	12,286,450
Official Languages and Intergovernmental Cooperation	2,259,465	1,347,016
Centres scolaires communautaires	1,429,900	1,398,169
Special Projects	2,901,497	2,439,784
Other Initiatives	828,385	6,000,000
Operations	2,304,655	2,152,636
Provision for Loss	850,000	-
Government Grants Program	<del>-</del>	93,525
	28,954,370	25,717,580
	\$ 45,751,535	\$ 42,491,084

# REGIONAL DEVELOPMENT CORPORATION SCHEDULES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2003

Schedule 3 - Expenditure - Other Initiatives		2003	2002
Premier's Action Committee	\$	335,627	\$ -
Queen's Visit		201,925	-
Restigouche-Chaleur Initiative		172,376	- '
Community Events Program		117,737	-
Greater Moncton Airport Authority		-	3,200,000
Atlantic Baptist University		-	2,800,000
Tobacco Sales Enforcement	:	125,000	125,000
Cultural Strategy Program	.	•	35,207
	\$	952,665	\$ 6,160,207

### REGIONAL DEVELOPMENT CORPORATION NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 1. General comments on operations

The Regional Development Corporation is a provincial Crown agency incorporated by an Act of the New Brunswick Legislature. The Corporation has administrative responsibility for all provincially delivered programs under the Regional Economic Development Agreement. The Corporation is also responsible for a number of other projects assigned to it by the Province.

Federal contributions are in some instances paid directly to project recipients. Such payments are not recorded in the revenues and expenditures of the Corporation.

The Regional Development Corporation established a Special Operating Agency (SOA) effective 31 March 1994. Amounts provided to the Corporation by the Province, which were subsequently transferred to the SOA, are shown in the Corporation's statement of revenue and expenditure. Amounts provided by other agencies or departments of government to the SOA are included in the financial statement of the SOA but are not included in these financial statements.

#### 2. Fundy Trail Endowment Fund

The Province of New Brunswick and the Government of Canada have agreed to the establishment of this fund. The sole purpose of the fund is to assist in the construction of a scenic roadway from St. Martins, N.B. to Alma, N.B.

The Province of New Brunswick has advanced \$5 million to this fund. This \$5 million was advanced through the Regional Development Corporation. At a future date all or part of this \$5 million may be returned to the Regional Development Corporation. This date is to be no later than 31 March 2010.

Loans such as these, that are significantly concessionary because they earn a low rate of return, are originally recorded as assets at the net present value of the expected future cash flows. The net present value is calculated at each year end using the Province's borrowing rate at the time the loan was issued.

#### 3. Loan Receivable

The loan receivable is interest free and therefore concessionary in nature. The loan is recorded at the net present value of its estimated future cash flows using the Province's borrowing rate at the time the loan was issued. The difference between the nominal value of the loan and its net present value is recorded as an expenditure

#### 4. Commitments

Under the Regional Economic Development Agreement, the provincial government has committed funds subsequent to 31 March 2003 totalling approximately \$7.2 million.

Such commitments are made subject to funds being approved by the Legislature of New Brunswick.

### REGIONAL DEVELOPMENT CORPORATION NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 5. Contingent liabilities

Contributions received from the federal government under federal/provincial cost sharing agreements are subject to adjustment following audits by federal authorities. Adjustments as a result of federal audits will be reflected in the financial statements of the Corporation in the period of settlement.

The Corporation has guaranteed loans of certain organizations. At 31 March 2003 the contingent liability in respect of these guarantees was \$3,650,079 (31 March 2002 - \$3,388,500). Any resulting losses will be borne by the Corporation.

# FINANCIAL STATEMENTS REGIONAL DEVELOPMENT CORPORATION SPECIAL OPERATING AGENCY 31 MARCH 2003

Office of the Auditor General Bureau du vérificateur général



#### **AUDITOR'S REPORT**

Lieutenant Governor in Council
- and The Chairperson and Directors
Regional Development Corporation
Fredericton, New Brunswick

I have audited the balance sheet of the Regional Development Corporation - Special Operating Agency as at 31 March 2003 and the statement of revenue and expenditure for the year then ended. These financial statements are the responsibility of the Corporation's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Regional Development Corporation - Special Operating Agency as at 31 March 2003 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

K. D. Robinson, CA Deputy Auditor General

KD Robinson

Fredericton, N. B. 5 September 2003

# REGIONAL DEVELOPMENT CORPORATION SPECIAL OPERATING AGENCY BALANCE SHEET 31 MARCH 2003

ASSETS		2003	2002
Current assets			
Accounts re	ceivable		
Canada ·	- Infrastructure Agreement	\$ 2,944,906	\$ 1,527,371
Province	of New Brunswick - Operating and capital funds	3,750,987	8,302,406
		\$ 6,695,893	\$ 9,829,777
EQUITY		 . :	
Equity		\$ 6,695,893	\$ 9,829,777

Approved by the Board

Chairperson

Director

# REGIONAL DEVELOPMENT CORPORATION SPECIAL OPERATING AGENCY STATEMENT OF REVENUE AND EXPENDITURE FOR THE YEAR ENDED 31 MARCH 2003

	2003	2002
REVENUE		
Federal contribution		
- Infrastructure Agreement	\$ 13,560,882	\$ 2,647,454
Provincial contribution		
- Infrastructure Agreement	10,857,840	9,529,000
- Canada Winter Games 2003	6,322,628	1,557,450
- Community Economic Development Agencies	1,200,000	1,200,000
- Planning initiatives	13,727	-
	18,394,195	12,286,450
	31,955,077	14,933,904
EXPENDITURE		
Infrastructure Agreement	27,096,356	5,302,088
Canada Winter Games 2003	6,795,928	1,084,150
Community Economic Development Agencies	1,196,677	904,079
Special Tourism Initiatives	-	1,430,007
Restigouche/Chaleur Initiative	-	103,881
Planning Initiatives	•	75,768
Metz Farms Initiatives	-	70,000
	35,088,961	8,969,973
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURE	(3,133,884)	5,963,931
Equity, beginning of year	9,829,777	3,865,846
EQUITY, end of year	\$ 6,695,893	\$ 9,829,777

### REGIONAL DEVELOPMENT CORPORATION SPECIAL OPERATING AGENCY NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 1. General comments on operations

The Regional Development Corporation Special Operating Agency (SOA) was established effective 31 March 1994. The SOA was formed initially for the purpose of providing financial management for the Canada - New Brunswick Infrastructure Agreement. The Agency is now also responsible for a number of other projects assigned to it by the Province.

The equity balance for the SOA represents amounts funded by the Province for future expenditures by the SOA.

#### 2. Contingent liabilities - federal contribution

Contributions received from the federal government under federal/provincial cost sharing agreements are subject to adjustment following audits by federal authorities. Adjustments as a result of federal audits will be reflected in the financial statements of the Agency in the period of settlement.

#### 3. Commitments

Under the Canada-New Brunswick Infrastructure Agreement, the provincial government has committed funds subsequent to 31 March 2003 totalling approximately \$17.7 million.

Such commitments are made subject to funds being approved by the Legislature of New Brunswick.

Service New Brunswick Services Nouveau-Brunswick

**Financial Statements** 

March 31, 2003

#### MANAGEMENT REPORT

The preparation of financial information is an integral part of management's responsibilities, and the accompanying financial statements are the responsibility of the management of the Corporation.

The Corporation maintains an accounting system and related controls to provide management and the Board with reasonable assurance that transactions are executed and recorded as authorized, that assets are properly safeguarded and accounted for, and that financial records are reliable for the preparation of financial statements in accordance with generally accepted accounting principles.

It is the responsibility of the Board to oversee management's performance of its financial reporting responsibilities and to review and approve the financial statements. Upon the recommendation of the Audit Committee, these financial statements are approved by the Board of the Corporation.

Robert W. Gamble, CMA, FCMA

President

Carol Macdonald, CA

Vice President Finance and Administration

Fredericton, N B Canada June 4, 2003

#### **AUDITORS' REPORT**

To the Members of the Board:

June 4, 2003

We have audited the balance sheet of Service New Brunswick as at March 31, 2003 and the statements of income and changes in equity and cash flows for the year then ended. These financial statements are the responsibility of the Corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Corporation as at March 31, 2003 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Saint John, N B Canada

**Chartered Accountants** 

Ernst + Young LLP

#### BALANCE SHEET As at March 31, 2003

	2002/03	2001/02
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 8,200,434	\$ 7,957,928
Partner cash (Note 4)	8,477,891	-
Accounts receivable (Note 5)	2,085,005	3,754,978
Prepaid expenses	566,766	827,148
	19,330,096	12,540,054
LONG TERM ASSETS		
Equipment (Note 6)	3,828,136	4,505,901
System development (Note 6)	17,894,881	14,973,988
	21,723,017	19,479,889
	\$41,053,113	\$32,019,943
LIABILITIES & EQUITY		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities (Note 7)	\$ 5,761,788	\$ 8,082,400
Partner remittances payable (Note 4)	8,477,891	
Deferred revenue	35,938	46,178
Land titles assurance (Note 8)	757,255	335,950
	15,032,872	8,464,528
EQUITY	26,020,241	23,555,415
	\$41,053,113	\$32,019,943

Commitments Note 12 See accompanying notes

Georgette Roy Chairman Robert W. Gamble President

#### STATEMENT OF INCOME AND CHANGES IN EQUITY

For the year ended March 31, 2003

	2002/03	2001/02
REVENUES		
Provincial services	\$ 26,123,423	\$ 26,027,539
Municipal services	6,328,818	6,204,104
Registry fees	13,775,552	12,184,113
Products and services	2,226,109	1,840,540
Government project assistance (Note 9)	· · · · · · · · · · · · · · · · · · ·	1,200,000
CGI (Note 10)	820,502	250,000
Interest	422,615	563,903
Software sales	257,845	73,151 110,890
Salary recoveries	150,493	110,090
	50,105,357	48,454,240
	. , ,	, ,
EXPENSES	:	
Personnel services	27,829,235	27,031,052
Communications and computer services	4,750,954	4,293,581
Space and equipment services	4,673,145	3,992,566
Amortization	3,931,124	3,627,051
Professional services	3,151,675	3,308,676
Travel and meetings	1,029,018 969,930	1,103,228 880,528
Materials and supplies Furniture and equipment	616,381	803,470
Other	689,069	596,790
	47,640,531	45,636,942
NET INCOME	2,464,826	2,817,298
OPENING EQUITY	23,555,415	20,738,117
ENDING EQUITY	\$26,020,241	\$23,555,415
See accompanying notes		

#### STATEMENT OF CASH FLOWS

For the year ended March 31, 2003

	2002/03	2001/02
Cash and cash equivalents provided by (used in)		
Operations		
Net income	\$ 2,464,826	\$ 2,817,298
Items not involving cash:  Amortization	3,931,124	3,627,051
Change in non-cash working capital	(400,497)	(549,031)
	5,995,453	5,895,318
Financing		
Increase in Land Titles Assurance	421,305	314,935
Decrease in long-term accounts receivable	-	440,570
	421,305	755,505
Investments		
Additions to equipment	(1,086,038)	(1,562,204)
Additions to system development Proceeds from disposal	(5,091,771) 3,557	(4,907,349)
Proceeds from disposal	(6,174,252)	(6,469,553)
Increase in cash	242,506	181,270
Cash and cash equivalents, beginning of year	7,957,928	7,776,658
Cash and cash equivalents, end of year	\$8,200,434	\$ 7,957,928

See accompanying notes

#### NOTES TO FINANCIAL STATEMENTS

For the year ended March 31, 2003

#### 1. SERVICE NEW BRUNSWICK

Service New Brunswick is a non-taxable Crown Corporation established under the Service New Brunswick Act. Its mission is:

- making government services more accessible; and
- being stewards for authoritative information.

#### 2. ACCOUNTING POLICIES

#### General

The Corporation follows Canadian generally accepted accounting principles (GAAP).

#### Cash and cash equivalents

Cash and cash equivalents includes cash on hand and short term, highly liquid financial instruments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

#### Financial instruments

The carrying values of the Corporation's financial instruments approximate fair market values because of their short-term maturity and normal credit terms.

#### Long-term assets

Investments in information systems and databases and in physical assets having a value of \$2,000 or greater are capitalized and written off to income in accordance with the amortization policy.

#### Revenue

Revenue is recognized on an accrual basis as earned with an offset, in the case of Corporate Registry annual filing, for fees from businesses likely to be inactive. Amounts deemed receivable but uncollected are recognized as bad debt expense.

#### Pension expense

Service New Brunswick employees are part of a multi-employer plan. Although the plan is a defined benefit plan, only current year contributions are expensed.

#### Amortization

Amortization is computed on a straight-line basis on original cost with rates as follows:

Databases and systems	10 years
Furniture and equipment	10 years
Leasehold improvements	duration of lease up to 10 years
Vehicles	5 years
Computers and software	4 years

#### Measurement uncertainty

The preparation of financial statements in accordance with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting periods. Actual results could differ from those estimates.

#### 3. RELATED ENTITY TRANSACTIONS

Service New Brunswick is solely owned by the Province of New Brunswick. The Balance Sheet contains the following related entity amounts:

	Year Ended 2003	Year Ended 2002
Accounts receivable	\$ 338,909	\$ 1,370,803
Accounts payable	808,076	471,190
Partner remittances payable	6,680,984	-

Revenues of \$33,280,303 were earned and expenses of \$1,978,405 were incurred with the Province of New Brunswick for the year ended March 31, 2003. Comparative figures are not available for the year ended March 31, 2002.

#### 4. PARTNER CASH AND REMITTANCES PAYABLE

Service New Brunswick collects cash on behalf of the Province of New Brunswick and other business partners. At March 31, 2003, \$6,680,984 was payable to the Province and \$1,796,907 was payable to other partners. New banking arrangements commenced in the year ended March 31, 2003 and, as a result, there are no comparative amounts for the prior year.

#### 5. ACCOUNTS RECEIVABLE

		Year Ended 2003		Year Ended 2002
	Accounts Receivable	Allowance for Doubtful Accounts	Net	Net
Current				
HST rebate	\$ 640,796	\$ -	\$ 640,796	\$ 886,872
Corporate registry	368,189	70,812	297,377	336,600
Province of NB	338,909	-	338,909	1,370,803
Software sales	322,825	-	322,825	379,355
Trade	279,312	4,892	274,420	260,404
Employee PC loans	158,187	- ·	158,187	152,568
Interest receivable	52,491	-	52,491	118,376
CGI		-	<u> </u>	250,000
	\$2,160,709	\$ 75,704	\$2,085,005	\$ 3,754,978

The Corporation's trade accounts receivable do not represent significant concentration of credit risk because the accounts are owed by a large number of organizations on normal credit terms. Most other receivables are deemed collectable because of the nature of the debtor or the transactions.

#### 6. CAPITAL ASSETS

Year Ended 2003				
	Accumulated			
Cost	Amortization	Net		
\$ 6,492,599	\$ 4,525,305	\$ 1,967,294		
1,759,598	1,022,699	736,899		
1,931,449	824,425	1,107,024		
18,120	1,201	16,919		
\$10,201,766	\$ 6,373,630	\$ 3,828,136		
\$23,632,804	\$ 8,499,379	\$ 15,133,425		
1,018,040	1,004,215	13,825		
2,747,631	-	2,747,631		
\$27,398,475	\$ 9,503,594	\$ 17,894,881		
	Cost \$ 6,492,599 1,759,598 1,931,449 18,120 \$10,201,766 \$23,632,804 1,018,040 2,747,631	Cost         Accumulated Amortization           \$ 6,492,599         \$ 4,525,305           1,759,598         1,022,699           1,931,449         824,425           18,120         1,201           \$10,201,766         \$ 6,373,630           \$23,632,804         \$ 8,499,379           1,018,040         1,004,215           2,747,631         -		

	Year Ended 2002					
		Accumulated				
Equipment	Cost	Amortization	Net			
Computers and software	\$ 7,541,149	\$ 4,881,804	\$ 2,659,345			
Furniture and equipment	1,848,056	994,199	853,857			
Leasehold improvements	1,833,247	846,756	986,491			
Vehicles	18,604	12,396	6,208			
	\$11,241,056	\$ 6,735,155	\$ 4,505,901			
System development						
Systems	\$19,063,504	\$ 6,361,382	\$ 12,702,122			
Databases	1,018,040	971,334	46,706			
Work in process	2,225,160	<del>-</del>	2,225,160			
·	\$22,306,704	\$ 7,332,716	\$ 14,973,988			

#### 7. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Year Ended 2003	Year Ended 2002
\$ 2,902,004	\$ 4,961,118
1,670,057	1,762,349
381,651	887,743
808,076	471,190
\$ 5,761,788	\$ 8,082,400
	2003 \$ 2,902,004 1,670,057 381,651 808,076

#### 8. LAND TITLES ASSURANCE

Under the Land Titles Act, the Province guarantees title to real property registered under Land Titles. The Corporation has established a fund, based on actuarial estimate, to provide for potential claims respecting indemnification pursuant to the Land Titles Act.

#### 9. GOVERNMENT PROJECT ASSISTANCE

In the year ended March 31, 2002, the Corporation received funding from the Regional Development Corporation and the Canada Customs and Revenue Agency towards the development of the Business Registry System. Both related revenue and expenses are included in these statements.

		Year Ended 2002
Regional Development Corporation		\$ 1,000,000
Canada Customs and Revenue Agency		200,000
	:	\$ 1,200,000

No monies were due or received for the year ended March 31, 2003.

#### 10. CGI AGREEMENT

CGI, an information technology services firm, and Service New Brunswick signed a seven-year agreement in 2001. Under the terms of the agreement, CGI provides \$3.5 million to the Corporation in exchange for considerations that enable CGI to establish credibility as experts in the provision of e-government services. The considerations provided by Service New Brunswick include the use of CGI resources for project management and technical architecture, presentations of Service New Brunswick systems to potential clients, and exclusive access to CGI to market g-commerce software developed for Service New Brunswick. Under this agreement, Service New Brunswick earned \$820,502 for the year ended March 31, 2003 and \$250,000 for the year ended March 31, 2002.

#### 11. EMPLOYEE FUTURE BENEFITS

a) Regular employees of Service New Brunswick are covered by the Public Service Superannuation Plan of the Province of New Brunswick. The Superannuation Plan is a defined benefit multi-employer plan under which contributions are made by both Service New Brunswick and the employees. For the year ended March 31, 2003, the Corporation expensed contributions of \$1,544,719 under the terms of the plan. Service New Brunswick has no direct liability or entitlement to any unfunded liability or surplus in the plan related to its current or former employees.

- b) Regular employees of Service New Brunswick are entitled to a paid retirement allowance prior to their retirement based upon years of service. Over the service life of its employees, the Corporation accrues the estimated future liability based upon actuarial estimate and assumptions. The accrued liability is reduced by actual payments made. The significant assumptions used in determining the accrued liability are 0.89% of payroll costs to provide for the current service cost and 7.55% of the accrued liability to provide for interest costs. The obligation was \$212,611 at March 31, 2003 and \$206,340 at March 31, 2002.
- c) Service New Brunswick incurred a liability related to an early retirement incentive offered to employees, including those of the Corporation, by the Province of New Brunswick in 1995/96. Pursuant to an agreement with the Province, the amount of the obligation and expense recorded was equal to the amount of the employer contributions that the Corporation would have otherwise funded to the Public Service Superannuation Plan. The Corporation annually reduces the recorded obligation by the amount it remits to the Province. The benefit obligation was \$418,532 at March 31, 2003 and \$433,758 at March 31, 2002.

#### 12. LEASE COMMITMENTS

The following are future minimum payments for leased premises and equipment for the years ended:

2004	\$2,967,848
2005	2,828,956
2006	2,245,835
2007	1,508,785
2008	1,167,043
Thereafter	2,782,438
	\$13,500,905

Financial Statements of

# STRAIT CROSSING FINANCE INC.

Year ended October 30, 2002



KPMG LLP
Chartered Accountants

Frederick Square
77 Westmorland Street Suite 700
Fredericton NB E3B 6Z3
Canada

Telephone (506) 452-8000 Telefax (506) 450-0072 www.kpmg.ca

#### **AUDITORS' REPORT**

To the Shareholders of Strait Crossing Finance Inc.

We have audited the statement of financial position of Strait Crossing Finance Inc. as at October 30, 2002 and the statement of earnings and retained earnings for the year then ended. These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Company as at October 30, 2002 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

KPMGup

**Chartered Accountants** 

Fredericton, Canada December 23, 2002



Statement of Financial Position

October 30, 2002, with comparative figures for 2001

		2002		2001
Assets	1			
Current assets:				
Cash	\$	1	\$	1
Accounts receivable		6,882		1,450
	\$	6,883	\$	1,451
			······································	· · · · · · · · · · · · · · · · · · ·
Liabilities and Shareholders' Equity				
Current liabilities:		44.		
Accounts payable	\$	6,882	\$	1,450
Shareholders' equity:				
Share capital:	į.			
Authorized:				
Unlimited common shares without par value				
Issued and outstanding:				
1 Share		1		1
	\$	6,883	\$	1,451

Director

See accompanying notes to financial statements.

On behalf of the Board:

Statement of Earnings and Retained Earnings

Year ended October 30, 2002, with comparative figures for 2001

	 2002	2001
Revenue:		
Financial maintenance fee (note 2(d))	\$ 21,438	\$ 17,141
Expenses:		
Trustee fees	19,358	15,090
Professional services	1,840	1,811
Filing fees	240	240
	21,438	17,141
Net earnings, being retained earnings, end of year	\$ <del></del>	\$ _

See accompanying notes to financial statements.

Notes to Financial Statements

Year ended October 30, 2002

#### 1. Incorporation:

Strait Crossing Finance Inc. (SC Finance or the Company) was incorporated under the Canada Business Corporations Act as a special purpose corporation. Its sole business is restricted to the issuance and sale of Indexed Fully Amortizing Bonds due April 1, 2032, the lending of money to and making payments to Strait Crossing Development Inc. (SC Development) and matters related thereto.

The outstanding share of SC Finance is owned by Her Majesty the Queen in Right of New Brunswick. No shareholder is entitled to transfer any shares of SC Finance. SC Finance is exempt from taxes otherwise payable under the provisions of section 149(1)(d) of the Income Tax Act (Canada).

#### 2. Transactions and agreements:

#### (a) Issue of Bonds:

On October 7, 1993, SC Finance issued Indexed Fully Amortizing Bonds (the "Bonds") in the principal amount of \$661,542,612 maturing on April 1, 2032. The Bonds will bear interest at an annual real rate, compounded annually, equivalent to 4.50% compounded semi-annually. Irrespective of any decline in the level of the consumer price index over any period after May 27, 1992, the aggregate payment to be made on the Bonds on May 31, 1997 will not be less than \$35,012,328 and on April 1, 1998 will equal at least \$41,900,000. On any subsequent Payment Date, the aggregate payment to be made on the Bonds will be not less than the highest payment made on any previous Payment Date, except for the payment made on April 1, 2032. No interest payments are required on the Bonds until May 31, 1997. Commencing May 31, 1997 and thereafter on April 1st of each year, 36 annual payments are due on account of principal and interest, such that all interest and principal will be fully repaid as of April 1, 2032.

#### (b) Subsidy Agreement and Assignment:

Also on October 7, 1993, SC Finance entered into a Subsidy Agreement with the Government of Canada whereby Canada agreed to make payments to SC Finance which correspond in timing and amount with the payments required on the Bonds, as described above. On the same date, SC Finance irrevocably assigned its rights to receive payments under the Subsidy Agreement to the Bond Trustee. The recourse of the Bondholders is limited to the Bond Trustee's right to receive payments under the Subsidy Agreement. Since an obligation of the Government of Canada has been irrevocably assigned to a trust, solely to satisfy the scheduled interest and principal repayment requirements of the Bonds, the Bonds are considered extinguished for financial reporting purposes. Accordingly, the Bonds payable and the amounts receivable under the Subsidy Agreement have been removed from the Company's statement of financial position.

Notes to Financial Statements

Year ended October 30, 2002

#### 2. Transactions and agreements (continued):

#### (c) Developer Loan Agreement:

The proceeds from the issuance of Bonds were loaned by SC Finance to SC Development pursuant to a Developer Loan Agreement (the "Agreement") dated October 7, 1993. The Promissory Note from SC Development is unsecured and bears interest at a rate equivalent to that owing on the Bonds. The Promissory Note cannot be assigned or transferred by SC Finance without the consent of SC Development. The repayment terms of the Promissory Note are matched exactly with the payments required on the Bonds.

Under the terms of the Agreement, when the Bond Trustee receives a payment from the Government of Canada under the Subsidy Agreement, SC Finance must, on the same day, make a Contribution in the same amount to SC Development provided that SC Finance has received the required payment from SC Development under the Promissory Note.

Since the Promissory Note from SC Development is exactly matched by SC Finance's obligation to make Contributions to SC Development, and SC Finance and SC Development intend to settle these assets and liabilities simultaneously, the Promissory Note from SC Development and the Contributions due to SC Development have been removed from the Company's statement of financial position.

#### (d) Financial Maintenance Fee:

Under the Developer Loan Agreement, SC Finance is entitled to receive a Financial Maintenance Fee from SC Development to compensate SC Finance for on-going financial services. The Financial Maintenance Fee is to be equal to the costs SC Finance incurs with respect to the maintenance of records, including the fees and expenses of the Bond Trustee, less any other net revenues received.

FINANCIAL STATEMENTS

# YOUTH COUNCIL OF NEW BRUNSWICK

31 MARCH 2003

Office of the Auditor General

Bureau du vérificateur général



#### **AUDITOR'S REPORT**

To the Chairperson and Members Youth Council of New Brunswick

I have audited the balance sheet of the Youth Council of New Brunswick as at 31 March 2003 and the statement of revenue, expense and surplus for the year then ended. These financial statements are the responsibility of the Council's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Council as at 31 March 2003 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

K. D. Robinson, CA Deputy Auditor General

K D Robinson

Fredericton, N. B. 22 July 2003

# YOUTH COUNCIL OF NEW BRUNSWICK BALANCE SHEET 31 MARCH 2003

		2003	2002
ASSETS	<u> </u>		
Current assets			
Cash		\$ 93,722	\$ 67,950
Accounts receivable		10,245	78,847
		\$ 103,967	\$ 146,797
		<u></u>	
LIABILITIES AND SURPLUS	:	·	
Current liabilities			
Accounts payable		\$ 9,927	\$ 82,308
Accrued salaries payable		-	1,875
Deferred revenue		10,073	-
		20,000	84,183
Surplus		83,967	62,614
		\$ 103,967	\$ 146,797

Approved by the Council

Chairperson

Member

# YOUTH COUNCIL OF NEW BRUNSWICK STATEMENT OF REVENUE, EXPENSE AND SURPLUS FOR THE YEAR ENDED 31 MARCH 2003

	0000	2002	2002
	2003 Budget	2003 Actual	2002 Actual
	· ·		
REVENUE		•	
Operating grant from the Province of New Brunswick	\$ 126,000	\$ 129,200	\$ 122,413
Other grants	33,000	87,057	95,891
Miscellaneous		509	24,316
Administration fee revenue	6,200	7,070	20,258
Youth Connexions Jeunesse (Note 4)	165,200	223,836	331,119 593,997
	165,200	223,030	393,991
EXPENSE	•		
Salaries and benefits	96,278	84,323	117,640
Travel, accommodations and meals	10,000	12,097	27,541
Printing and photocopying	2,000	3,724	8,450
Telephone	7,000	4,108	5,042
Office expenses	6,250	4,867	10,382
Public relations and advertising	2,250	425	650
Honoraria	3,000	2,513	2,113
Furniture and equipment	-	16	6,342
Professional services	2,000	5,690	1,646
Translation	1,000	625	10,770
Professional development	1,000	-	-
Repairs and maintenance	750	-	-
Bank charges	300	219	240
Conference and meeting	2,000	275	995
Miscellaneous	25,200	218	3,500
Special projects	49,000	83,383	81,434
Youth Connexions Jeunesse (Note 4)	-		304,418
	208,028	202,483	581,163
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSE	\$ (42,828)	21,353	12,834
Surplus, beginning of year		62,614	49,780
SURPLUS, end of year		\$ 83,967	\$ 62,614

### YOUTH COUNCIL OF NEW BRUNSWICK NOTES TO FINANCIAL STATEMENTS 31 MARCH 2003

#### 1. Purpose of the organization

The Council was established by a cabinet decision in May 1986 and the appointment of the Council was announced in March 1987. The Council began operations in May 1987.

The Youth Council's mission statement reads as follows:

The Youth Council of New Brunswick is the provincial body representative of youth which voices the interests, needs, concerns and perspectives of young people aged 15 - 24, and presents recommendations to government and the public. This is achieved by acting as an advisory and advocacy body, through resource co-ordination and by research and consultation. Through its actions, the Youth Council of New Brunswick strives to be a catalyst for increasing youth involvement in society.

#### 2. Capital assets

It is the policy of the Council to charge all capital asset purchases to expense in the period in which the expenditure is incurred.

#### 3. Services provided by the Province of New Brunswick

The Council uses an office building owned by the Province of New Brunswick and there are no rental charges.

#### 4. Youth Connexions Jeunesse

Effective 1 April 2002 the Council discontinued the operations of Youth Connexions Jeunesse.

