



Department of Justice and Public Safety
Adult Custody Services

Policy: **Inspection of Facilities D5**
Effective: March 2001
Revised: December 2022

MISSION STATEMENT

Adult Custody Services is committed to providing professional practices that respect human rights and ensure safety for all. To be successful we will deliver fair practices, incorporate transparent policies and procedures, ensure independent quality assurance processes, and provide program access that allows for educational, cultural, traditional, and faith-based services as well as mental wellness and community re-entry assistance.

PURPOSE

To establish a standardized routine for conducting an inspection of facilities to maintain safety and security.

LEGISLATIVE AUTHORITY

[Corrections Act NB Regulation 35\(a\)](#)

SCOPE

This policy applies to all employees of the Adult Custody Services division of the Department of Justice and Public Safety.

POLICY GUIDELINES

Director of Adult custody Services will visit each institution regularly.

PROCEDURE

Annual Inspection

Superintendent shall arrange annual visits from the:

- Provincial Fire Marshal's office
- Health Inspector
- Representative of Supply and Services

Superintendent Inspection

The Superintendent shall conduct inspection tours of the facility regularly.

Sergeant's Inspection

Sergeant (or designated authority) shall conduct inspection of the facility and grounds on each shift and complete an inspection report to the Superintendent outlining any areas of concern.



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Local Policy

Local policy shall be developed for inspections of facilities and inspection report forms.

RELATED POLICY

D6 Fire Prevention
G30 Living Conditions
Adult Institutional Policy Manual NB