

APPENDIX B

POSTING AND RELEASE OF STUDENT INFORMATION

[School name] intends to [post, release, publish] the following information [on the school's website, in the school's paper which is distributed by e-mail, to the <name of local paper> by e-mail] in order to [publicize this event, highlight achievements, enable publication of graduation lists, grad photos, etc.].

Description of information [i.e. name of graduates, photographs, award recipients]

Please note:

Information posted on websites or e-mailed has the potential to be viewed/accessed by any user of the Internet, worldwide. Given this, the possibility of receiving unsolicited material or other contact exists. [Provide any additional explanation of the safety risks associated with releasing this personal information as appropriate.]

Please sign and return this form by [date] to indicate whether you wish your child's [information, picture, etc.] to be used for this purpose.

I agree that my child's information be used for the above-described purpose.

I do not want my child's information be used for the above-described purpose.

Parent/Guardian signature

Date

I have read and understood the above regarding the release of information about my child.

If you have questions about this request, please feel free to call:

(include name, e-mail address and phone number of teacher, as appropriate.)

For further information regarding the Department of Education's policy on internet usage, please refer to the [Information and Communication Technologies Use Policy](http://www.gnb.ca/0000/pol/e/311A.pdf) (Policy 311 - <http://www.gnb.ca/0000/pol/e/311A.pdf>). The policy is posted on the Department of Education's website at <http://www2.gnb.ca/content/gnb/en/departments/education/k12/content/policies.html>.