

APPENDIX G
Police Request for Information Form

POLICY 1060

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1. Name: _____

2. Position: _____

3. Identification/Badge No.: _____

4. Patron information requested: _____

5. Particular information requested (please describe the specific records required): _____

6. **Date by which the information is required:** _____

7. Information required for the purposes of an investigation under what legislation/regulation:

Section: _____ of _____ (legislation) (greater specifics):

The **Right to Information and Protection of Privacy Act** limits information that a public body may provide relating to the personal information of patrons.

8. What is the relevance of this information to the investigation?: _____

9. How will this information be used? What will be done with the information after its intended use?

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10. Will this information be shared with any other persons/organizations during the course of the investigation or after the investigation is complete?

Signature of Officer

Date

Contact phone #